

MINUTES OF THE SPECIAL MEETING OF COUNCIL OF THE SUMMER VILLAGE  
OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON  
SATURDAY JUNE 7<sup>TH</sup>, 2025, VIA ZOOM

	<b>PRESENT</b>	<p>Mayor Jon Ethier Deputy Mayor Mike Benson</p> <p>Councillor Brian Benning (absent)</p> <p>Chief Administrative Officer Wendy Wildman</p> <p>Administrative Assistant Victoria Message</p> <p>Public at Large: 1</p>
<b>1.</b>	<b>CALL TO ORDER</b>	Mayor Ethier called the council meeting to order at 2:00 p.m.
<b>2.</b>	<b>AGENDA</b> 92-25	<p><b>MOVED</b> by Mayor Ethier that the June 7<sup>th</sup>, 2025 Agenda be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>6.</b>	<b>BUSINESS</b> 93-25	<p><b>MOVED</b> by Mayor Ethier that the proposed agreement between the Summer Village of Sunrise Beach and Milestone Municipal Services for Chief Administrative Officer and Administration Support Services be approved as reviewed by Council and the execution authorized, with services starting August 1<sup>st</sup>, 2025.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	94-25	<p><b>MOVED</b> by Mayor Ethier that Emily House of Milestone Municipal Services be appointed Chief Administrative Officer for the Summer Village of Sunrise Beach effective August 1<sup>st</sup>, 2025.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	95-25	<p><b>MOVED</b> by Mayor Ethier that Emily House be granted signing authority for the Summer Village of Sunrise Beach effective August 1<sup>st</sup>, 2025, including signing authority at ATB Financial.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	96-25	<p><b>MOVED</b> by Mayor Ethier that the Summer Village of Sunrise Beach and Wildwillow Enterprises Inc. mutually agree to early termination of the existing Chief Administrative Officer and Administration Support Services agreement effective August 1<sup>st</sup>, 2025, subject to the following terms:</p> <ul style="list-style-type: none"> <li>-severance pay in the amount of \$17,220.00 plus GST (on or shortly after Aug.1)</li> <li>-remain an amicable termination</li> <li>-mutual release by both parties executed</li> <li>-Michelle Gallagher from Patriot Law to draft said agreement</li> </ul>

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		<b>CARRIED</b>
97-25	<b>MOVED</b> by Mayor Ethier that the Summer Village of Sunrise Beach engage the services of Performance Paving to complete asphalt repairs on Shedden Drive at an estimated cost of \$5,000.00, with the project to become part of the 2025 Capital Budget and costs to be covered through grant funds.	<b>CARRIED</b>
98-25	<b>MOVED</b> by Mayor Ethier that the Summer Village of Sunrise Beach engage the services of Pompei Excavation to complete the Everett Road drainage Improvement Project at an estimated cost of \$35,000.00, with the project to become part of the 2025 Capital Budget and costs to be covered through grant funds.	<b>CARRIED</b>
99-25	<b>MOVED</b> by Mayor Ethier that the Summer Village of Sunrise Beach purchase a hot pour crack sealing tote from Spectre Systems at an estimated cost of \$14,500.00, with the project to become part of the 2025 Capital Budget and costs to be covered through grant funds.	<b>CARRIED</b>
100-25	<b>MOVED</b> by Mayor Ethier that the Summer Village of Sunrise Beach cancel the June 24 <sup>th</sup> , 2025 and July 22 <sup>nd</sup> , 2025 regular council meetings, and set the organizational meeting for August 26 <sup>th</sup> , 2025 to commence before the regular council meeting on that date, with new administration in place.	<b>CARRIED</b>
101-25	<b>MOVED</b> by Mayor Ethier that the Summer Village of Sunrise Beach approve the newly elected council to attend the council training provided by the Association of Summer Villages of Alberta (ASVA) on July 23 <sup>rd</sup> , 2025 with costs covered by the Summer Villages of Lac Ste. Anne County East (SVLSAC).	<b>CARRIED</b>
<b>13. ADJOURNMENT</b>	As all matters have been addressed Mayor Ethier declared the meeting adjourned at 2:20 p.m.	

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Mayor, Jon Ethier

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Chief Administrative Officer, Wendy Wildman