

## SUMMER VILLAGE OF SUNRISE BEACH AGENDA

Saturday, June 7<sup>th</sup>, 2025 at 2:00 p.m.

Special Council Meeting – Virtual Only (zoom link can be found on website)

As per Bylaw 195-2024 there will be no audio/video recordings of Meetings

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1.	<u>Call to Order</u>		
2.	<u>Agenda</u>	a)	Saturday, June 7 <sup>th</sup> , 2025 Special Council Meeting  <i>Recommendation: (that the June 7<sup>th</sup>, 2025 Special Council Meeting Agenda be approved as presented)</i>
3.	<u>Minutes</u>		n/a
4.	<u>Delegations</u> (appointments)		n/a
5.	<u>Bylaws</u>		n/a
6.	<u>Business</u>	(a)	Chief Administrative Officer/Administration Transition – the Summer Village has advertised, short listed, interviewed, offered and accepted a new CAO/Admin team starting August 1 <sup>st</sup> , 2025. Some of this discussion may need to go into Closed Session. There are several motions around this that need to take place:  <i>(that the proposed agreement between the Summer Village of Sunrise Beach and Milestone Municipal Services for Chief Administrative Officer and Administration Support Services be approved as reviewed by Council and execution authorized, with services starting August 1<sup>st</sup>, 2025)</i>  <i>(that Emily House of Milestone Municipal Services be appointed Chief Administrative Officer for the Summer Village of Sunrise Beach effective August 1<sup>st</sup>, 2025)</i>  <i>(that Emily House be granted signing authority for the Summer Village of Sunrise Beach effective August 1<sup>st</sup>, 2025, including signing authority at ATB Financial)</i>

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		<p><i>(that the Summer Village of Sunrise Beach and Wildwillow Enterprises Inc. mutually agree to early termination of the existing Chief Administrative Officer and Administrative Support Services agreement effective August 1<sup>st</sup>, 2025, subject to the following terms:</i></p> <p><i>List</i></p> <p><i>with Patriot Law being engaged to draft said agreement)</i></p>
	b)	<p>2025 Capital Projects – at the April 22<sup>nd</sup>, 2025 meeting Council approved the 2025 Capital Budget with \$60,000 being allocated for capital projects funded through grants, with no specific project(s) being approved at this meeting. As summer is upon us and Council does have a few projects in mind, administration is recommending Council consideration to approve projects that are ready to proceed.</p> <p>Administration understands the following projects are under consideration:</p> <ul style="list-style-type: none"><li>-Asphalt Repairs on Shedden Drive (est. \$5,000.00)</li><li>-Everett Road drainage Improvement Project (est. \$35,000.00)</li><li>-Totes for crack sealing on various roads (est. \$14,000.00)</li></ul> <p><i>(that the Summer Village of Sunrise Beach engage the services of _____ to completed asphalt repairs on Shedden Drive at an estimated cost of \$5,000.00, project to become part of the 2025 Capital Budget and costs to be covered through grant funds)</i></p> <p><i>(that the Summer Village of Sunrise Beach engage the services of _____ to complete the Everett Road drainage Improvement Project at an estimated cost of \$35,000.00, project to become part of the 2025 Capital Budget and costs to be covered through grant funds)</i></p> <p><i>(that the Summer Village of Sunrise Beach purchase totes for crack sealing on various roads from _____ at an estimated cost of \$14,000.00, project to become part of the 2025 Capital Budget and costs to be covered through grant funds)</i></p>

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		<p>Or</p> <p><i>(some other direction as given by Council at meeting time)</i></p> <p>(c) June 2025 Regular Council Meeting – with the changes in the Act, navigating this election season is tricky. Prior to commencement of the first meeting after the election, Council must receive their Part 1 training. Sunrise Beach is a member of the Summer Villages of Lac Ste. Anne County East group and that group has made arrangements with the Association of Summer Villages of Alberta (ASVA) to host Part 1 and Part 2 council training sessions on July 23 and August 27 at no cost to individual summer villages (the SVLSACE group are covering these costs).</p> <p>If all urgent matters are addressed at this meeting, and there are no outstanding matters yet to be addressed coming out of this meeting:</p> <ul style="list-style-type: none"> <li>-cancel the June 24 Regular Council Meeting</li> <li>-move the July 22 Regular Council meeting back to July 29 and make it an Organizational Meeting followed by a Regular Council Meeting (but this only works if all 3 newly elected Council members have received their training)</li> <li>-cancel the July 22 Regular Council and have a motion to make the August 26 an Organizational Meeting followed by a Regular Council Meeting (as this gives the newly elected Council members 2 opportunities to receive their Part 1 and Part 2 Council Orientation (July 23 or August 27) without additional cost to the Summer Village</li> </ul> <p><i>(direction as given by Council at meeting time)</i></p> <p>d)</p>
7.	<u>Financial</u>	n/a
8.	<u>Councillor Reports</u>	n/a

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9.	<u>Administration Reports</u>		n/a
10.	<u>Information &amp; Correspondence</u>		n/a
11.	<u>Open Floor Discussion with Gallery</u>		n/a
12.	<u>Closed Session</u>		n/a
13.	<u>Adjournment</u>		

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