

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER
VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON
TUESDAY MARCH 18TH, 2025, ADMINISTRATION OFFICE 2317 TWP. RD. 545
LAC STE. ANNE COUNTY AT 7:00 P.M., IN PERSON AND VIA ZOOM

	PRESENT	<p>Mayor Jon Ethier Deputy Mayor Mike Benson Councillor Brian Benning</p> <p>Chief Administrative Officer Wendy Wildman</p> <p>Administrative Assistant Victoria Message – via zoom Financial Officer Shelley Vaughan – via zoom Auditor Stephen Weber – via zoom</p> <p>Public at Large: 0 In Person 2 On Zoom</p>
1.	CALL TO ORDER	Mayor Ethier called the council meeting to order at 7:00 p.m.
2.	AGENDA 50-25	<p>MOVED by Mayor Ethier that the March 18th, 2025 Agenda be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES 51-25	<p>MOVED by Mayor Ethier that the minutes of the February 25th, 2025 Regular Council meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p> <p>Stephen Weber arrived at 7:04 p.m.</p>
4.	APPOINTMENTS 52-25	<p>MOVED by Mayor Ethier that the Draft 2024 Audited Financial Statements for the Summer Village of Sunrise Beach, as presented and reviewed by Auditor Stephen Webber of Metrix Group, be approved as presented.</p> <p style="text-align: right;">CARRIED</p> <p>Stephen Weber left the meeting at 7:54 p.m.</p>
6.	BUSINESS 53-25	<p>a) MOVED by Mayor Ethier that the Summer Village of Sunrise Beach participate in the fire bylaw review and development of a new fire bylaw initiative lead by the Summer Village of South View, and share in the associated legal counsel costs on an equal basis amongst those summer villages participating, with a total budgeted cost for the Summer Village of Sunrise Beach up to \$1,000.00.</p> <p style="text-align: right;">CARRIED</p>

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54-25	b)	<p>MOVED by Mayor Ethier that the Summer Village of Sunrise Beach participate in a regional initiative, lead by the Summer Village of Nakamun Park, along with other Summer Villages that choose to join in to proceed with the engagement of legal counsel to investigate and prepare the requirements for compliance with the new privacy legislation, Access to Information Act and Protection of Privacy Act, specifically as it relates to a comprehensive Privacy Management Plan (costs to be shared amongst all participating summer villages, total estimated cost for this project is \$3,500.00, with a total budgeted cost for the Summer Village of Sunrise Beach up to \$1,000.00.</p> <p style="text-align: right;">CARRIED</p>
55-25	c)	<p>MOVED by Deputy Mayor Benson that the Summer Village of Sunrise Beach approve extension of the review and renegotiation period of its Intermunicipal Collaborative Framework documents to March 31, 2027 with both Lac Ste. Anne County and the Summer Village of Sandy Beach.</p> <p style="text-align: right;">CARRIED</p>
56-25	d)	<p>MOVED by Mayor Ethier that Council approve a 90 day extension for the Part 2 Councillor Orientation training, to be completed by Brownlee LLP in partnership with the Summer Village of Lac Ste. Anne County East.</p> <p style="text-align: right;">CARRIED</p>
57-25	e)	<p>MOVED by Mayor Ethier that Council be authorized to attend the West Inter Lake District (WILD) Regional Water Services Commission Annual General Meeting on Tuesday, April 29th, 2025 at the Alberta Beach Seniors Centre at 6:30 p.m, and directs administration to send out a reminder email on April 17th, 2025 to council.</p> <p style="text-align: right;">CARRIED</p>
58-25	f)	<p>MOVED by Mayor Ethier that as per the existing agreement with Milestone Municipal Services for the provision of Subdivision and Development Appeal Board Services, the following be appointed board officials on behalf of the Summer Village of Sunrise Beach:</p> <p>Board Members: Denis Meier, John Roznicki, Rainbow Williams, Chris Zaplotinsky, Tony Siegel, Angela Duncan, Jamie-Lee Krale, Jason Shewchuk, John McIvor</p> <p>Clerks: Emily House, Janet Zaplotinsky, Cathy McCartney</p> <p style="text-align: right;">CARRIED</p>

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	59-25	g)	MOVED by Mayor Ethier that the agreement between the Summer Village of Sunrise Beach and Municipal Assessment Services Group Inc, to provide assessment services for the period April 1, 2025 to March 31, 2028, be approved and execution authorized. CARRIED
7.	FINANCIAL 60-25	a)	MOVED by Mayor Ethier that the YTD GL Revenue and Expense Statement for the 2025 Operating Budget and Capital Budget, Cheque Listing, Trial Balance and Bank Reconciliation reports be accepted for information. CARRIED
8.	COUNCIL REPORTS 61-25		MOVED by Mayor Ethier that there were no verbal Council Reports to be accepted. CARRIED
9.	ADMINISTRATION REPORTS 62-25		MOVED by Mayor Ethier that the Administration Reports be accepted for information as presented. CARRIED
10.	CORRESPONDENCE 63-25		MOVED by Mayor Ethier that the following correspondence be accepted for information: a) Lac Ste. Anne Foundation – September and December 2024 Board Minutes b) Highway 43 East Waste Commission-Policy 307 - updated version from the February meeting c) Alberta Municipal Affairs – February 27 th , 2025 letter on Budget 2025 CARRIED
11.	OPEN FLOOR DISCUSSION WITH THE GALLERY 64-25		MOVED by Mayor Ethier that the open floor discussion with the gallery be accepted for information. CARRIED

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12.	CLOSED MEETING	
		<p>Recess at 9:09 p.m. Public left via zoom at 9:10 p.m. Reconvened at 9:14 p.m.</p>
	65-25	<p>MOVED by Mayor Ethier that pursuant to Section 197(2) of the Municipal Government Act and Section 16, 17, 21, 22, 23, 24 of the Freedom of Information and Protection of Privacy Act (FOIPP) – Disclosures Harmful to Intergovernmental relations – Hummocky Lands, Council Pecuniary or Conflict of Interest, Personnel Matter and Unsigned Complaint Letter, the Council of the Summer Village of Sunrise Beach move into Closed Session at 9:14 p.m.</p> <p style="text-align: right;">CARRIED</p> <p>Recess at 9:14 p.m. Reconvened at 9:15 p.m.</p> <p>Present: Ethier, Benson, Benning, Wildman, Message(zoom)</p>
	66-25	<p>MOVED by Mayor Ethier that the Summer Village of Sunrise Beach move out of Closed Session at 10:44 p.m.</p> <p style="text-align: right;">CARRIED</p> <p>Recess at 10:44 p.m. Reconvened at 10:45 p.m.</p>
	67-25	<p>MOVED by Mayor Ethier that the closed session discussion be accepted for information and accept the opinion letter from Lake Law for information and no further action is required, and furthermore direct administration to set up a meeting with Lac Ste. Anne County Council and Administration to further discuss Shedden Drive and the water that comes from the “Hummocky Lands” as well as the potential for an Intermunicipal Development Plan as referenced in the January 8th, 2025 letter from the County.</p> <p style="text-align: right;">CARRIED</p>
	68-25	<p>MOVED by Mayor Ethier that council acknowledge as received solicitor/client version of the legal opinion received from Michelle Gallagher of Patriot Law with respect to Council Pecuniary Interest and Conflict of Interest matters, as well as other information related to this matter as discussed during closed session including acknowledgment by Municipal Affairs to the January 2025 agenda is in fact current legislation.</p> <p style="text-align: right;">CARRIED</p>

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	69-25	MOVED by Mayor Ethier that the closed session discussion on Personnel Matter be accepted for information. CARRIED
	70-25	MOVED by Deputy Mayor Benson that the Summer Village of Sunrise Beach Council enter into negotiations with Wildwillow Enterprises Inc. with respect to the termination of the existing contract for Chief Administrative Officer and Administration Support Services, and that the Summer Village prepare and release an advertisement for a new Chief Administrative Officer ASAP. CARRIED
	71-25	MOVED by Mayor Ethier that council accept the closed session discussion with respect to the unsigned complaint letter for information and no action be taken by the Summer Village regarding same. CARRIED
	72-25	MOVED by Mayor Ethier that the 5 th review of the Draft 2025 Operating Budget be accepted for information, council directed amendments to the budget during the review at meeting time, and that a 6 th review of the updated Draft 2025 Operating Budget take place at the April Council meeting, along with continued discussion on capital projects, with the understanding that tax notices may not be mailed until June as opposed to May in 2025. CARRIED
13.	ADJOURNMENT	As all matters have been addressed Mayor Ethier declared the meeting adjourned at 10:48 p.m.

Mayor, Jon Ethier

Chief Administrative Officer, Wendy Wildman