

SUMMER VILLAGE OF SUNRISE BEACH AGENDA

Tuesday, April 22nd, 2025 at 7:00 p.m.

In person or Via Zoom at the Administration Office 2317 Twp. Rd. 545 Lac Ste.
Anne County

As per Bylaw 195-2024 there will be no audio/video recordings of Meetings

1.	<u>Call to Order</u>		
2.	<u>Agenda</u>	a)	April 22 nd , 2025 Regular Council Meeting <i>Recommendation:</i> <i>(that the April 22nd, 2025 Regular Council Meeting Agenda be approved as presented)</i> <i>or</i> <i>(that the April 22nd, 2025 Regular Council Meeting Agenda be approved with the following amendment(s) (list amendments))</i>
3.	<u>Minutes</u> Pages 1-5	a)	March 18 th , 2025 Regular Council Meeting Minutes <i>Recommendation:</i> <i>(that the March 18th, 2025 Regular Council Meeting Minutes be approved as presented)</i> <i>or</i> <i>(that the March 18th, 2025 Regular Council Meeting Minutes be approved with the following amendment(s) (list amendments))</i>
4.	<u>Delegations</u> (appointments)	a)	n/a
5.	<u>Bylaws</u> p 6-10 p 11-28 p 29-45	a)	Procedural Bylaw 202-2025, a bylaw to regulate the procedure and conduct of Council and Council committee meetings. Municipal Government Act (MGA) requires all municipalities adopt or amend their procedural bylaws to allow for electronic attendance at public hearings and this new requirement needs to be incorporated before April 30 th , 2025. Attached is a redline version of the bylaw, along with a clean copy with those changes. Administration had previously emailed a redline version of this bylaw to Council for review. <i>Recommendation:</i> <i>(that Bylaw 202-2025, a bylaw to regulate the procedure and conduct of Council and Council Committee Meetings, be given first reading (as is or as amended)</i> <i>(that Bylaw 202-2025 be given second reading)</i>

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			<p><i>(that Bylaw 202-2025 be considered for third reading)</i></p> <p><i>(that Bylaw 202-2025 be given third and final reading)</i></p> <p>Or</p> <p><i>(other direction as given at meeting time)</i></p>
6.	Business Pages 46-49	a)	<p>Provincial Police Funding Model - attached for reference is a letter dated March 31st, 2025 from the Alberta Public Safety and Emergency Services explaining the revised calculation for the Police Funding Model (PFM). The Summer Village of Sunrise Beach front line policing costs for 2024-2025 is 9,081.00, which is up \$544.00 from the 2023-2024 costs of \$8,537.00.</p> <p>Recommendation:</p> <p><i>(that the Summer Village of Sunrise Beach accept for information the revised calculation for the 2024-2025 police funding model, and this revised amount of \$9,081.00 be included in the 2025 operating budget)</i></p> <p>Or</p> <p><i>(some other direction as given by Council at meeting time)</i></p>
	Pages	b)	<p>Hummocky Lands – at the last Council meeting the following motion was passed:</p> <p><i>that the closed session discussion be accepted for information and accept the opinion letter from Lake Law for information and no further action is required, and furthermore direct administration to set up a meeting with Lac Ste. Anne County Council and Administration to further discuss Shedden Drive and the water that comes from the “Hummocky Lands” as well as the potential for an Intermunicipal Development Plan as referenced in the January 8th, 2025 letter from the County</i></p> <p>Summer Village did email the County requesting a meeting to discuss the road/water issue and the potential for an Intermunicipal</p>

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		<p>Development Plan (IDP). Reply from County Manager Mike Primeau was:</p> <ul style="list-style-type: none">-do not believe a meeting is required to discuss the issue as it has been discussed on multiple occasions and determined to be an AG parcel with a natural drainage-agree that an IDP would make sense and would be beneficial. With the estimated cost at \$100,000 (as per Matt) is the Summer Village ready to invest their 50% this year or budget for 2026? The County has no funds budgeted for this in 2025 but could make it happen if needed-further, Joe is open for a phone call from Jon to discuss this further <p>Additional information on IDP's:</p> <ul style="list-style-type: none">-I believe only 3 of the 12 Summer Villages located within Lac Ste. Anne County currently have IDP's with the County (Birch Cove, Sunset Point and Val Quentin)-cost estimates that I am hearing are ranging from \$50,000 to \$80,000-the Summer Villages in Parkland County do have IDPs and it sounds like the County lead this initiative and it did not cost the Summer Villages anything at the time-the Alberta Community Partnership (ACP) program does cover costs for IDP's, however we have missed the current program year application deadline (it was Feb. 3 with projects being approved after March 31). The Summer Village and County certainly can look to submit an application in the next round of funding with the work being done in the 2026/2027 year. <p>Recommendation: (direction as given by Council at meeting time)</p>
	Pages 50-52	c) Draft 2025 Operating Budget – attached is our sixth review of the draft 2025 Operating Budget for the Summer Village of Sunrise Beach. Administration has highlighted those lines that have changed since the review at our last meeting (at our last meeting 3 changes were discussed as noted with an *, and then some additional changes were made by admin after the mtg). In 2024 the municipal minimum amount payable was set at \$1,000.00, in 2023 \$980.00, in 2022 \$960.00 and in 2021 \$940.00. Once the operating budget is approved, Council will then also have to set the minimum municipal amount payable for 2025. The draft budget presented today has a 5.2% increase in municipal tax dollars collected (which does not

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	<p>p 53</p>	<p>include the increase in School Requisition). It you applied this 5.2% to the minimum municipal amount payable (map) it would increase this amount from \$1,000.00 to \$1,052.00 – but it is Councils discretion how they apply this increase (all on map, all on mill rate, or a combination thereof).</p> <p>With the pending CAO/Administration change, Council may wish to wait to approve this budget until a new CAO/Admin is chosen (giving consideration to changeover timeline and costs) – in which case the levying and mailout of taxes would be delayed a bit but should still be able to align with the current July 31 tax payment due date. Alternatively the budget can be approved at this meeting (as is or with revisions as discussed at meeting time) and then the tax rate bylaw will be prepared based on this approved budget, and taxes can then be levied and mailed in a shorter timeline. If Council does approve the budget today, then we should consider holding a Special Council meeting in May or early June to pass the tax rate bylaw so taxes can be levied and mailed.</p> <p>Recommendation: <i>(that the Draft 2025 Operating Budget for the Summer Village of Sunrise Beach be approved as reviewed at meeting time, and that Administration prepare the tax rate bylaw based on this budget as approved today, and that the minimum municipal amount payable for 2025 be set at \$_____, and a Special Council Meeting be scheduled for _____ to approve the 2025 tax rate bylaw).</i></p> <p>Or</p> <p><i>(that further review and pending approval of the 2025 Operating Budget for the Summer Village of Sunrise Beach be deferred to a future Council meeting)</i></p> <p>2025 Capital Budget - administration is again requesting discussion on potential capital projects to be included in the 2025 Capital Budget (roads, equipment, sewerline etc). While we do not know for sure what our 2025 CCBF allocation is (we are expecting the same as 2024 which was \$13,913) – this would give the Summer Village a total of \$130,799 in grant funding available for projects which fall within the grant program guidelines. Two potential projects that have been brought forward for consideration are:</p>
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			<p>1) Everett Road drainage improvement project – estimated cost \$34,906.47</p> <p>2) Culvert Replacement Shedden Drive/Leisure Lane (north loop), as well as a large amount of gravel to get the elevation back up, and top up the temporary road repair on Shedden Drive – estimated cost \$9,506.07</p> <p><i>(that the 2025 Draft Capital Budget for the Summer Village of Sunrise Beach be approved with the following projects being included, with costs for same being covered from applicable grant funding:</i></p> <p>1) Everett Road drainage improvement project – estimated cost \$34,906.47</p> <p>2) Culvert Replacement Shedden Drive/Leisure Lane (north loop), as well as a large amount of gravel to get the elevation back up, and top up the temporary road repair on Shedden Drive – estimated cost \$9,506.07)</p> <p>Or</p> <p><i>(some other direction as given by Council at meeting time)</i></p> <p><i>(that Pompei Excavation and Contracting be contracted to complete the following two projects for the Summer Village of Sunrise Beach in the 2025 calendar year as referenced in their April 10th, 2025 email quote:</i></p> <p>1) Everett Road drainage improvement project – estimated cost \$34,906.47</p> <p>2) Culvert Replacement Shedden Drive/Leisure Lane (north loop), as well as a large amount of gravel to get the elevation back up, and top up the temporary road repair on Shedden Drive – estimated cost \$9,506.07)</p>
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Pages 54-60	d)	<p>2024 Municipal Indicators – please refer to the attached April 15th, 2025 email from Alberta Municipal Affairs (AMA). Every year AMA publishes information about every municipality on their Municipal Dashboard. This dashboard tracks 13 municipal indicators with the intent of measuring long term viability and keeping local government accountable. A municipality is ‘not deemed to face potential long term viability challenges’ as long as it does not flag a critical indicator or three or more non-critical indicators. This performance measure is used as a benchmark for measuring the ministry’s efforts to ensure Albertans live in viable municipalities and communities with responsible, collaborative and accountable local governments. The ministry compiled and verified the data collection from Alberta’s municipalities for the 2024 financial year and has advised that the Summer Village of Sunrise Beach did flag one indicator – Indicator #4 Tax Collection Rate. The benchmark for tax collection is set at 90% and we achieved 85.36%. We have attached background on this program as found on AMA website. SRB has triggered this particular indicator in the 2022, 2023 and 2024 years. Background for the 2024 year, as of December 31 we had 12 properties which had outstanding tax balances and as of April 2025 that number is down to 10 properties. The tax arrears list filed in March of 2025 had 5 properties on it originally, and this list is now down to 4 properties.</p> <p><i>Recommendation:</i> <i>(that the Alberta Municipal Affairs 2024 Municipal Indicator Performance Measure Results report be accepted for information, and that Administration respond through the Municipal Indicator Dashboard regarding the one indicator which was flagged – Indicator #4 Tax Collection Rate, benchmark being set at 90% and the Summer Village achieving 85.36%)</i></p> <p>Or</p> <p><i>(other direction as given at meeting time)</i></p>
Pages	e)	
Pages	f)	

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		g)	
7.	<u>Financial</u> 61-63 64 65-66 67-83 84-87	a)	Financial Reports as per motion 79-24: -YTD GL Revenue and Expense Statement Operating Budget – as of March 31 st , 2025 -YTD GL Revenue and Expense Statement Capital Budget – as of March 31 st , 2025 -Cheque Listing for March 2025 -Trial Balance as of April 16 th , 2025 -Bank Reconciliation as of March 31 st , 2025 <i>Recommendation:</i> <i>(that the YTD GL Income and Expense Statement Operating Budget and Capital Budget, Cheque Listing, Trial Balance and Bank Reconciliation reports be accepted for information)</i>
8.	<u>Councillor Reports</u>		
		a)	Mayor Ethier
		b)	Deputy Mayor Benson
		c)	Councillor Benning <i>Recommendation:</i> <i>(that the Councillor reports be accepted for information)</i>
9.	<u>Administration Reports</u>		
	P 88 89	a)	Action List Report
		b)	Development Officers Report
	90-91 92	c)	Returning Officers written update
		d)	Sturgeon County Fire Invoice – medical call \$700.00
		e)	Municipal Climate Change – Angela Duncan to committee
	93-97	f)	Provincial Priorities Act Webinar – Angela Duncan report

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	p 98-104	g) h) i) j) k) l)	Newsletter – working on same Nomination Mail Out – with pending strike Bill 50 webinars – admin taking same AB Munis – April 16 th , 2025 email inquiry on CAOs concerns with Bill 50 CAO ad closes April 17 <i>Recommendation: (that the Administration reports be accepted for information)</i>
10.	<u>Information & Correspondence</u> Pages 105	a)	Alberta Municipal Affairs – March 12 th , 2025 letter from Minister Ric McIver on Local Authorities Election Act Changes
	Pages 106-107 108-110	b) c) d)	Alberta Municipal Affairs – April 8 th , 2025 letter from Minister Ric McIver on tabled Bill 50 Alberta Munis Report to the SVLSACE – April 7 th , 2025
			<i>Recommendation: (that the Correspondence and Information items be accepted for information)</i>
11.	<u>Open Floor Discussion with Gallery</u>		(15 minutes TOTAL time limit as per Bylaw #194-2024) <i>Recommendation: (that the open floor discussion with the gallery be accepted for information)</i> Or <i>some other direction as given by Council at meeting time)</i>
12.	<u>Closed Session</u>	a)	n/a
13.	<u>Adjournment</u>		

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Next Meetings:

WILD AGM Meeting	April 29 th , 2025
Regional Munis Meeting	May 9 th , 2025
Nomination Day	June 14 th , 2025
Regular Council Meeting	June 24 th , 2025
Advance Vote	July 3 rd , 2025
Election Day	July 12 th , 2025
Org & Regular Council Meeting	July 22 nd , 2025

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER
VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON
TUESDAY MARCH 18TH, 2025, ADMINISTRATION OFFICE 2317 TWP. RD. 545
LAC STE. ANNE COUNTY AT 7:00 P.M., IN PERSON AND VIA ZOOM

	PRESENT	<p>Mayor Jon Ethier Deputy Mayor Mike Benson Councillor Brian Benning</p> <p>Chief Administrative Officer Wendy Wildman</p> <p>Administrative Assistant Victoria Message – via zoom Financial Officer Shelley Vaughan – via zoom Auditor Stephen Weber – via zoom</p> <p>Public at Large: 0 In Person 2 On Zoom</p>
1.	CALL TO ORDER	Mayor Ethier called the council meeting to order at 7:00 p.m.
2.	AGENDA 50-25	<p>MOVED by Mayor Ethier that the March 18th, 2025 Agenda be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES 51-25	<p>MOVED by Mayor Ethier that the minutes of the February 25th, 2025 Regular Council meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p> <p>Stephen Weber arrived at 7:04 p.m.</p>
4.	APPOINTMENTS 52-25	<p>MOVED by Mayor Ethier that the Draft 2024 Audited Financial Statements for the Summer Village of Sunrise Beach, as presented and reviewed by Auditor Stephen Webber of Metrix Group, be approved as presented.</p> <p style="text-align: right;">CARRIED</p> <p>Stephen Weber left the meeting at 7:54 p.m.</p>
6.	BUSINESS 53-25	<p>a) MOVED by Mayor Ethier that the Summer Village of Sunrise Beach participate in the fire bylaw review and development of a new fire bylaw initiative lead by the Summer Village of South View, and share in the associated legal counsel costs on an equal basis amongst those summer villages participating, with a total budgeted cost for the Summer Village of Sunrise Beach up to \$1,000.00.</p> <p style="text-align: right;">CARRIED</p>



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54-25	b)	<p>MOVED by Mayor Ethier that the Summer Village of Sunrise Beach participate in a regional initiative, lead by the Summer Village of Nakamun Park, along with other Summer Villages that choose to join in to proceed with the engagement of legal counsel to investigate and prepare the requirements for compliance with the new privacy legislation, Access to Information Act and Protection of Privacy Act, specifically as it relates to a comprehensive Privacy Management Plan (costs to be shared amongst all participating summer villages, total estimated cost for this project is \$3,500.00, with a total budgeted cost for the Summer Village of Sunrise Beach up to \$1,000.00.</p> <p style="text-align: right;">CARRIED</p>
55-25	c)	<p>MOVED by Deputy Mayor Benson that the Summer Village of Sunrise Beach approve extension of the review and renegotiation period of its Intermunicipal Collaborative Framework documents to March 31, 2027 with both Lac Ste. Anne County and the Summer Village of Sandy Beach.</p> <p style="text-align: right;">CARRIED</p>
56-25	d)	<p>MOVED by Mayor Ethier that Council approve a 90 day extension for the Part 2 Councillor Orientation training, to be completed by Brownlee LLP in partnership with the Summer Village of Lac Ste. Anne County East.</p> <p style="text-align: right;">CARRIED</p>
57-25	e)	<p>MOVED by Mayor Ethier that Council be authorized to attend the West Inter Lake District (WILD) Regional Water Services Commission Annual General Meeting on Tuesday, April 29th, 2025 at the Alberta Beach Seniors Centre at 6:30 p.m, and directs administration to send out a reminder email on April 17th, 2025 to council.</p> <p style="text-align: right;">CARRIED</p>
58-25	f)	<p>MOVED by Mayor Ethier that as per the existing agreement with Milestone Municipal Services for the provision of Subdivision and Development Appeal Board Services, the following be appointed board officials on behalf of the Summer Village of Sunrise Beach:</p> <p>Board Members: Denis Meier, John Roznicki, Rainbow Williams, Chris Zaplotinsky, Tony Siegel, Angela Duncan, Jamie-Lee Kralej, Jason Shewchuk, John McIvor</p> <p>Clerks: Emily House, Janet Zaplotinsky, Cathy McCartney</p> <p style="text-align: right;">CARRIED</p>



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LAC STE. ANNE COUNTY AT 7:00 P.M., IN PERSON AND VIA ZOOM

	59-25	g)	MOVED by Mayor Ethier that the agreement between the Summer Village of Sunrise Beach and Municipal Assessment Services Group Inc, to provide assessment services for the period April 1, 2025 to March 31, 2028, be approved and execution authorized. CARRIED
7.	FINANCIAL 60-25	a)	MOVED by Mayor Ethier that the YTD GL Revenue and Expense Statement for the 2025 Operating Budget and Capital Budget, Cheque Listing, Trial Balance and Bank Reconciliation reports be accepted for information. CARRIED
8.	COUNCIL REPORTS 61-25		MOVED by Mayor Ethier that there were no verbal Council Reports to be accepted. CARRIED
9.	ADMINISTRATION REPORTS 62-25		MOVED by Mayor Ethier that the Administration Reports be accepted for information as presented. CARRIED
10.	CORRESPONDENCE 63-25		MOVED by Mayor Ethier that the following correspondence be accepted for information: a) Lac Ste. Anne Foundation – September and December 2024 Board Minutes b) Highway 43 East Waste Commission-Policy 307 - updated version from the February meeting c) Alberta Municipal Affairs – February 27 th , 2025 letter on Budget 2025 CARRIED
11.	OPEN FLOOR DISCUSSION WITH THE GALLERY 64-25		MOVED by Mayor Ethier that the open floor discussion with the gallery be accepted for information. CARRIED

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12.	CLOSED MEETING	<p>Recess at 9:09 p.m. Public left via zoom at 9:10 p.m. Reconvened at 9:14 p.m.</p> <p>65-25</p> <p>MOVED by Mayor Ethier that pursuant to Section 197(2) of the Municipal Government Act and Section 16, 17, 21, 22, 23, 24 of the Freedom of Information and Protection of Privacy Act (FOIPP) – Disclosures Harmful to Intergovernmental relations – Hummocky Lands, Council Pecuniary or Conflict of Interest, Personnel Matter and Unsigned Complaint Letter, the Council of the Summer Village of Sunrise Beach move into Closed Session at 9:14 p.m.</p> <p style="text-align: right;">CARRIED</p> <p>Recess at 9:14 p.m. Reconvened at 9:15 p.m.</p> <p>Present: Ethier, Benson, Benning, Wildman, Message(zoom)</p> <p>66-25</p> <p>MOVED by Mayor Ethier that the Summer Village of Sunrise Beach move out of Closed Session at 10:44 p.m.</p> <p style="text-align: right;">CARRIED</p> <p>Recess at 10:44 p.m. Reconvened at 10:45 p.m.</p> <p>67-25</p> <p>MOVED by Mayor Ethier that the closed session discussion be accepted for information and accept the opinion letter from Lake Law for information and no further action is required, and furthermore direct administration to set up a meeting with Lac Ste. Anne County Council and Administration to further discuss Shedden Drive and the water that comes from the "Hummocky Lands" as well as the potential for an Intermunicipal Development Plan as referenced in the January 8th, 2025 letter from the County.</p> <p style="text-align: right;">CARRIED</p> <p>68-25</p> <p>MOVED by Mayor Ethier that council acknowledge as received solicitor/client version of the legal opinion received from Michelle Gallagher of Patriot Law with respect to Council Pecuniary Interest and Conflict of Interest matters, as well as other information related to this matter as discussed during closed session including acknowledgment by Municipal Affairs to the January 2025 agenda is in fact current legislation.</p> <p style="text-align: right;">CARRIED</p>

(4)

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	69-25	MOVED by Mayor Ethier that the closed session discussion on Personnel Matter be accepted for information. CARRIED
	70-25	MOVED by Deputy Mayor Benson that the Summer Village of Sunrise Beach Council enter into negotiations with Wildwillow Enterprises Inc. with respect to the termination of the existing contract for Chief Administrative Officer and Administration Support Services, and that the Summer Village prepare and release an advertisement for a new Chief Administrative Officer ASAP. CARRIED
	71-25	MOVED by Mayor Ethier that council accept the closed session discussion with respect to the unsigned complaint letter for information and no action be taken by the Summer Village regarding same. CARRIED
	72-25	MOVED by Mayor Ethier that the 5 th review of the Draft 2025 Operating Budget be accepted for information, council directed amendments to the budget during the review at meeting time, and that a 6 th review of the updated Draft 2025 Operating Budget take place at the April Council meeting, along with continued discussion on capital projects, with the understanding that tax notices may not be mailed until June as opposed to May in 2025. CARRIED
13.	ADJOURNMENT	As all matters have been addressed Mayor Ethier declared the meeting adjourned at 10:48 p.m.

Mayor, Jon Ethier

Chief Administrative Officer, Wendy Wildman

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Bylaw for electronic public hearings

From Wildwillow Enterprises <angela@wildwillowenterprises.com>

To wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>; Summer Village Office <administration@wildwillowenterprises.com>; West Cove Admin <svwestcove@outlook.com>; tori wildwillowenterprises.com <tori@wildwillowenterprises.com>; Dwight Moskalyk <ddm@kronprinzconsulting.ca>

Cc Wildwillow Enterprises <angela@wildwillowenterprises.com>

Hello all,

I was doing some research on the changes made by Bill 20 and learned that there is now a requirement to have a bylaw to conduct public hearings via electronic means. This is a MUST, not a MAY and we need this in place by the end of April, so we have some time. While our procedural bylaws allow for electronic meetings and hearings, they don't meet the requirements now in place. Below is the relevant excerpt from the MGA. I am thinking that an amendment to our procedural bylaws will suffice.

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(2.1) Every council must by bylaw provide for public hearings under Part 17 to be conducted by electronic means.

(3) A bylaw under subsection (2) or (2.1) must

- (a) specify the type or types of electronic means by which meetings are authorized to be held,
- (b) require the identity of each councillor attending the meeting to be confirmed by a method authorized by the bylaw,
- (c) except in the case of a meeting that is closed to the public in accordance with section 197, specify
 - (i) a method by which members of the public may access the meeting and make submissions,
 - (ii) if a provision of this Act requires information in respect of the meeting to be made publicly available, a method for making the information publicly available before and during the meeting, and

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MUNICIPAL GOVERNMENT ACT

RSA 2000
Chapter M-26

- (iii) a method for giving the public notice of the meeting, of the method by which the public may access the meeting and, where subclause (ii) applies, of the method by

which the public may access the information referred to in that subclause,

and

- (d) contain any other provisions required by the regulations under subsection (5).

(3.1) A bylaw under subsection (2.1) must be passed within 6 months from the coming into force of this subsection.

Angela

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Information Bulletin 02/2025

Key Municipal Dates

April 1 - June 30, 2025

- | | |
|----------|--|
| April 1 | The <i>Provincial Priorities Act</i> and associated Regulation come into force on April 1, 2025. Municipalities and municipal entities will need to submit information to Municipal Affairs on all new agreements with the federal government. Information on the submission process, an Intake Form, and Fact Sheet is available at: Federal agreements and the municipal sector Alberta.ca |
| April 30 | Last day for municipalities to pass a supplementary assessment bylaw or an amendment to it. See section 313 of the <i>Municipal Government Act (MGA)</i> . |
| April 30 | Last day to establish a bylaw providing for electronic means of public hearings for planning and development matters. More information is available at: Bill 20: Changes to the MGA Planning and Development Public Hearings |
| April 30 | Last day for municipalities to pass a business tax bylaw or an amendment to it. See section 371 of the <i>MGA</i> and the Business Improvement Area Regulation (AR 93/2016). |
| April 30 | Last day for municipalities to pass a business improvement area tax bylaw or an amendment to it. See sections 50 to 53, and 381, of the <i>MGA</i> and the Business Improvement Area Regulation (AR 93/2016). |
| May 1 | Each municipality must make its financial statements, or a summary of them, and the auditor's report on the financial statements, available to the public in the manner the council considers appropriate. See section 276 of the <i>MGA</i> . |
| May 1 | Last day for municipalities to submit the audited financial statements, audited financial information return, and the auditor's report to the Minister. See section 278 of the <i>MGA</i> . |
| May 1 | Last day for a Regional Services Commission to submit the audited financial information return and audited financial statements to the Minister and each member of the commission. See section 602.37 of the <i>MGA</i> . |



(6) Where a council or council committee closes all or part of a meeting to the public, the council or council committee may allow one or more other persons to attend, as it considers appropriate.

(7) Repealed 2019 c22 s10(5).

RSA 2000 cM-26 s197;2015 c8 s19;2019 c22 s10(5)

Right of public to be present

198 Everyone has a right to be present at council meetings and council committee meetings conducted in public unless the person chairing the meeting expels a person for improper conduct.

1994 cM-26.1 s198

Meetings by electronic means

199(1) In this section,

(a) "electronic means" means an electronic or telephonic communication method that enables all persons attending a meeting to hear and communicate with each other during the course of the meeting;

(b) "meeting" includes a hearing.

(2) A council may by bylaw provide for council meetings or council committee meetings to be conducted by electronic means.

(2.1) Every council must by bylaw provide for public hearings under Part 17 to be conducted by electronic means.

(3) A bylaw under subsection (2) or (2.1) must

(a) specify the type or types of electronic means by which meetings are authorized to be held,

(b) require the identity of each councillor attending the meeting to be confirmed by a method authorized by the bylaw,

(c) except in the case of a meeting that is closed to the public in accordance with section 197, specify

(i) a method by which members of the public may access the meeting and make submissions,

(ii) if a provision of this Act requires information in respect of the meeting to be made publicly available, a method for making the information publicly available before and during the meeting, and

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- (iii) a method for giving the public notice of the meeting, of the method by which the public may access the meeting and, where subclause (ii) applies, of the method by

which the public may access the information referred to in that subclause,

and

- (d) contain any other provisions required by the regulations under subsection (5).

(3.1) A bylaw under subsection (2.1) must be passed within 6 months from the coming into force of this subsection.

(4) Where a meeting is held by electronic means in compliance with a bylaw under subsection (2) or (2.1) or a regulation under subsection (5),

- (a) electronic access to the meeting may be restricted or suspended in order to close all or part of the meeting to the public under section 197, and, for the purposes of section 197(5), any members of the public whose access to the meeting is restricted or suspended are considered to be present outside the meeting room during the restriction or suspension,
- (b) the meeting is deemed to be conducted in public for the purposes of section 198,
- (c) the council is deemed to have met its obligations under section 216.4(4),
- (d) the reference in section 216.4(5) to representations made at the public hearing is to be interpreted as a reference to the submissions received by the council in accordance with the bylaw or regulation, as the case may be, and
- (e) the term "address" in section 606(6)(b) and the expression "place where it will be held" in section 606(6)(d) are to be interpreted as meaning a website address, telephone number or other information identifying where the meeting can be accessed electronically.

(5) The Minister may make regulations authorizing and respecting the use of electronic, telephonic or other communication methods to conduct meetings of a council or council committee.

(6) Regulations under subsection (5) may apply generally or specifically, and may modify the requirements in this Division to

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**A BYLAW OF THE SUMMER VILLAGE OF SUNRISE BEACH IN THE
PROVINCE OF ALBERTA TO REGULATE THE PROCEDURE AND
CONDUCT OF COUNCIL AND COUNCIL COMMITTEE MEETINGS.**

WHEREAS, the Council of the Summer Village of Sunrise Beach considers it expedient and desirable for effective governance to regulate the procedure and conduct of Council, Councillors and others attending Council and Council committee meetings in the Summer Village of Sunrise Beach;

AND WHEREAS, the Council of the Summer Village of Sunrise Beach recognizes the need to promote effective participation in local governance by all stakeholders, including Councillors, administration, formal delegations before council and committees, and the public in general, and therefore is agreeable to accommodating electronic means of participation herein, in accordance with Section 199 of the Municipal Government Act;

NOW THEREFORE, the Council of the Summer Village of Sunrise Beach hereby enacts as follows:

Citation

1. This Bylaw may be cited as the "The Procedure Bylaw".

Definitions

2. In this bylaw:
 - a) "CAO" means the Chief Administrative Officer or their delegate, for the Summer Village of Sunrise Beach.
 - b) "Closed Meeting" means a part of the meeting closed to the public at which no resolution or Bylaw may be passed, except a resolution to revert to a meeting held in public.
 - c) "Council" means the Mayor and Councillors of the Summer Village of Sunrise Beach for the time being elected pursuant to the provisions of the *Local Authorities Election Act* and the *Municipal Government Act* whose term is unexpired, who have not resigned and who continue to be eligible to hold office under the terms of the related provincial legislation;
 - d) "Delegation" means any person that has permission of Council or the CAO to appear before Council or a committee of Council to provide pertinent information and views about the subject before Council or Council committee.
 - e) "Deputy Mayor" shall mean the member selected by Council to preside at a meeting of Council in the absence of the Mayor;
 - f) "Electronic Means" shall be as defined in the Municipal Government Act, Section 199(1)(a), specifically meaning an electronic or telephonic communication method that enables all persons attending a meeting to hear

- and communicate with each other during the course of the meeting;
- g) "FOIP" means the Freedom of Information and Protection of Privacy Act of Alberta.
 - h) "Mayor" shall mean the member selected by Council at the Organizational meeting to hold that position and to preside at a meeting of Council;
 - i) "Member" means a Councillor or person at large appointed by Council to a committee of Council.
 - j) "Meetings" means meetings of Council and Council committees, and in keeping with the interpretation of Section 199(1)(b) of the Municipal Government Act, shall include hearings;
 - k) "Municipality" means the Municipality of the Summer Village of ~~Silver Sands~~ **Sunrise Beach**, a municipal corporation of the Province of Alberta and includes the area contained within the boundaries of the Municipality;
 - l) "Recess" means to take a short break in the order of business or an Agenda item of a meeting with the intent of returning to that order of business or Agenda item at the same meeting;
 - m) "Virtual Participation" means, in reference to participation in a meeting, attendance through an approved Electronic Means of communication.

Application

- 3. This bylaw applies to all members attending meetings of Council and committees established by Council of the Municipality;

Severability

- 4. If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the bylaw is deemed valid;

General

- 5. The General Duties of Council shall adhere to the duties and responsibilities contained within Section 153 of the MGA as set out in Appendix A.
- 6. The General Duties of the Chief Elected Official shall adhere to the duties and responsibilities contained within Section 154 of the MGA as set out in Appendix B.
- 7. No Member of Council shall direct or interfere with the performance of any work for the Municipality and shall seek all information through the office of the Chief Administrative Officer or their designate.
- 8. Members of Council shall subscribe to the Code of Conduct for Members of Council as set out in the Summer Village of Sunrise Beaches' Code of Conduct Bylaw.

9. A breach of any Section of this Bylaw by any Member of Council may place the Member of Council in the position of censure by Council.
10. Public Hearings held with respect to bylaws, when required or when requested by Council, will be held prior to second reading. Public Hearings **required under Part 17 of the Municipal Government Act shall be accessible via electronic means and** shall be conducted in accordance with the procedures set out in Appendix C.

Meetings

11. The regular meetings of Council shall be established by resolution of Council at its annual organizational meeting.
12. Special meetings of Council shall be established as required by Council according to the provisions of the Municipal Government Act and the public shall be given notice.
13. Council, by resolution, may establish other Council meeting dates.
14. The meetings of Council committees shall be established by resolution of each committee and the public must be given notice or advertised as required by the provisions of the Municipal Government Act.
15. Regular meetings of Council shall begin at 7:00 p.m.
16. The times for the beginning of Council committee meetings shall be set by resolution of each committee.
17. As soon after the hour of which the meeting was called, and a quorum is present, the Mayor shall take the chair and call the meeting to order.
18. In a case where the Mayor is not in attendance within fifteen (15) minutes after the hour of which the meeting was called, and a quorum is present, the Deputy Mayor shall call the meeting to order.
19. If a quorum is not present within thirty (30) minutes after the time fixed for the meeting, the CAO shall record the names of the members present and the meeting shall stand adjourned until the next meeting;
- ~~20. Recordings: Council or Council committee meetings may not be filmed or voice-recorded.~~
- ~~21. Other Recordings: Any other person may not use a mechanical or electronic recording device at a public Council or Council Committee Meeting or a Public~~

~~Hearing. All such devices must be removed from the meeting room.~~

~~22. Recording Devices: No concealed electronic recording devices, including but not limited to cellular telephones, are permitted at any meetings.~~

20. No person, persons or entity other than the Summer Village of Sunrise Beach may record in whole or in part any meeting of Council or Council Committee using audio, video or any other recording means.

21. Should the Summer Village of Sunrise Beach deem it appropriate to record a Council or Council Committee meeting, all parties present at the meeting must be verbally notified immediately prior to the start of the recording.

Conduct of Meetings

23. Each member or delegate, as the case may be, shall address the chair but shall not speak until recognized by the chair.

24. The presiding officer with the approval by resolution of the members, may authorize a person in the public gallery to address members only on the topic being discussed at that time and within the time limits specified by the presiding officer.

25. A resolution does not require a seconder.

26. A resolution may be withdrawn at any time before voting subject to no objection from any member, as the case may be.

27. The following resolutions are not debatable by members:

- a) adjournment
- b) to take a recess
- c) question of privilege
- d) point of order
- e) to limit debate on a matter before members
- f) on division of a question
- g) postpone the matter to a certain time certain
- h) to table the matter

28. The Mayor or presiding officer may enter into any debate and make resolutions in the same manner as any member without relinquishing the chair.

29. Where an item has been brought before Council, the same item cannot be tabled more than three times.

30. Where a matter or issue has been brought before Council, the same matter or issue cannot be heard more than three times unless there is new information

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be presented about the issue or matter.

31. Where a question under consideration contains distinct propositions, the vote upon each proposition shall be taken separately when any member so requests or when the presiding chair so directs.
32. Whenever the presiding officer is of the opinion that a motion is contrary to the rules and privileges of Council, he/she shall inform the member thereof immediately, before putting the question, and shall cite his reasons applicable to the case without argument or comment.
33. The Mayor or presiding officer shall preserve order and decorum and shall decide questions or order, subject to an appeal to the Council by resolution. Decisions of the presiding officer shall be final unless reversed or altered by a majority vote of members present.
34. In all cases not provided for in the proceedings of the Council, a two-thirds majority of Council shall determine to uphold the ruling of the presiding officer or not as the case may be.
35. When a motion has been made and is being considered by Council no other motion may be made and accepted, except:
 - a) a motion to refer the main question to some other person or group for consideration
 - b) a motion to amend the main question
 - c) a motion to table the main question
 - d) a motion to postpone the main question to some future time
 - e) a motion to adjourn the meeting, provided that a motion to table shall not be debated except as to the time when the matter will again be considered.
36. After any question is finally put by the Mayor or other presiding officer no member shall speak to the question, nor shall any other motion be made until after the result of the vote has been declared. The decision of the Mayor or the presiding officer as to whether the question has been finally put shall be conclusive.
37. Any member of the Council can call for a recorded vote, the names of those who vote for and those who vote against the motion shall be entered in the minutes. A request for a recorded vote must precede the voting on a motion.
38. Voting on all matters shall be done by raising of the hand in such a clear manner that they may be easily counted by the presiding officer. **In the case of a meeting by electronic means voting may be done verbally.**
39. Council may adjourn from time to time to a fixed future date any regular or special meeting of Council that has been duly convened but not terminated. The

object of adjourning is to finish the business that the meeting was called to transact in the first place but which has not been completed.

- 39 40. As per section 197 of the Municipal Government Act, a ~~A~~ formal motion will be made to go to a "Closed Meeting" session, identifying ~~Division 2 Parts 16 to 29 (Exceptions to Disclosure)~~ the relevant section(s) of the Freedom of Information and Privacy Act or any act that may replace the Freedom of Information and Privacy Act. ~~Confidential items can include items under Division 2 Parts 16 to 29 of the Freedom of Information and Privacy Act and as identified within the Municipal Government Act under Section 197, as confidential items of discussion between Council, Administration and invited persons.~~ When a meeting is closed to the public, no resolution or bylaw may be passed at the meeting, except a resolution to revert to an **open** meeting of a council or council committee held in public. No minutes, notes, or recordings of the discussions will take place in **Closed Meeting session** and any printed reports provided to Council will be retrieved by the CAO. After the closed meeting discussions are completed, any members of the public who are present outside the meeting room must be notified that the ~~rest of the~~ meeting is now open to the public, and a reasonable amount of time must be given for those members of the public to return to the meeting before it continues. Where a council or council committee closes all or part of a meeting to the public, the council or council committee may allow one or more other persons to attend, as it considers appropriate, and the minutes of the meeting must record the names of those persons ~~and the reasons for allowing them to attend~~ in attendance and, if applicable, the reason or their attendance.

Delegations

41. A person or a representative of any delegation or group of persons who wish to bring any matter to the attention of Council, or who wish to have any matter considered by Council shall address a letter or other written communication to the Council outlining the subject to be discussed. The letter shall be signed by the correct name of the writer; the address of the writer, the phone number of the writer and, if available, the email address of the writer and delivered or mailed to the CAO. The letter must arrive by 4:00 p.m. on a business day at least seven (7) calendar days prior to the meeting at which it is to be presented. If the person wishes to appear before Council on the matter it shall be stated in the letter.
42. Delegates shall be granted a maximum of fifteen (15) minutes to present the matter outlined in the letter. Where the presiding officer determines that additional time shall be granted to a delegation the length of the extension shall be specified and the presiding officer may limit the time. The number of times that a member or delegate may speak on the same question or resolution is three (3) times, having due regard to the importance of the matter.
43. Delegations that have not submitted a letter in accordance with section 410 may be granted a brief opportunity to outline the matter they wish to present

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to Council, and following that outline, the presiding officer and members shall determine if the delegation is to be granted time under section 421 to present the matter outlined.

- 44) Members of the public who constitute the gallery in the Council Chambers during a Council meeting may not address Council without permission of the Council, shall maintain order and quiet, and shall not applaud or otherwise interrupt any speech or action of members of Council. Should the behaviour of a member or members of the gallery become unruly, they shall be required to leave the meeting immediately.
- 45) Council shall hear all delegations that have brought their items of business onto the agenda in the order in which they are placed on the agenda or the order as may be changed by a majority vote of members present. All rules of Council in this Bylaw shall apply to each and every member of the delegation. Delegations shall have fifteen (15) minutes for presentation;

Provision for Attendance and Participation by Electronic Means

46) In accordance with the provisions of Section 199(2) of the Municipal Government Act, Council herein provides that meetings of council, including committee meetings and public hearings, may be conducted by Electronic Means, when deemed necessary to do so for the effective and expedient governance of the municipality and engagement with the public, at the discretion of Council. Further, in accordance with Section 199(2.1) of the Municipal Government Act, all public hearings required under Part 17 of the Act shall be conducted via Electronic Means. Public Hearings, other than those required by Part 17 of the Act, may be conducted via Electronic Means.

- a) In exercising its discretion, Council may provide for the following meetings inclusive of Electronic Means:
- i. A full virtual meeting, by which all parties that are, or may wish to be, participating in the meeting shall have a common point of access to the virtual meeting through approved electronic means; or,
 - ii. A hybrid virtual meeting, at which some of the participants may be authorized to participate through approved electronic means. The availability of a hybrid virtual meeting does not create an obligation, nor does it restrict the ability, to provide virtual access to the general public as in the hybrid model the council chamber remains an effective point of access for the general public.
- b) In exercising its discretion, Council shall prioritize the use of hybrid, rather than full, virtual meetings such that where possible the use of electronic means is limited to use by those active parties in the meeting, including councillors, administration and formal delegations who cannot be in physical attendance.

- c) ~~In all cases;~~ Except as required by Section 199(2.1) of the Municipal Government Act, Electronic Means shall be used only when and where the location of remote access is able to support its use. The ability to access remotely is not a guarantee that access will be assured or that business will be detained for input by those with an intermittent connection.
 - d) A Councillor shall be deemed present for the meeting for the duration of the meeting, in all or in portions, for which their connection is active.
 - e) The Presiding Officer shall, on the Call to Order of the meeting, declare to the meeting that there is, or may be, participation by Electronic Means, and shall ask the recording secretary to confirm any virtual attendees by seeking confirmation of:
 - i. Those voting members or councillors present;
 - ii. Those administration present;
 - iii. Those delegations that may be present; and
 - iv. The general count of those public present.
47. In providing for Electronic Means, the Council authorizes the following electronic means for virtual participation in meetings:
- a) Telephone participation, both traditional landline and cellular mobile participation;
 - b) Personal or Work Computer or Tablet, via virtual participation applications or programs initiated by the municipality;
 - c) Other means as may become commonly accepted and deemed safe by the municipality as technology advances.
 - d) The access codes or numbers for participating electronically shall be distributed along with the agenda of the meeting in the same manner by which the agenda is circulated (email, website, and/or contained on the physical copy of the agenda).
48. In participating by Electronic Means, a Councillor shall be required to make their presence known in accordance with the following:
- a) On initially joining the meeting, shall declare their full name to the acknowledgement of the Chair of the meeting, and if possible confirm their participation by live video display.
 - b) When participating making a motion, or participating in debate, the virtually

attending member shall verbally request the floor from the Chair, and may be assisted in garnering the attention of the Chair by the moderator or recoding secretary or other administrative officer present in the meeting.

- c) When speaking, and when voting on matters, the virtually attending member should, when feasible pending service connection, turn their live display video on.
- d) In voting on a matter, the virtually attending party, or parties, shall be called on by the Chair to give their vote verbally, one at a time, following the call of the question and voting by those parties that may be attending the meeting physically.
- e) If the matter being voted on is a question requiring a secret ballot, the virtually attending party, or parties, shall be permitted to either email or text message their ballot to the Chief Administrative Officer, or Designated Officer or Clerk, and have it received and counted as in the normal fashion. In exercising this option, virtually attending members shall be permitted not more than 5 minutes from the time voting is declared "open" by the Chair to submit their vote; late receipts will not be accepted and shall be deemed an absent vote.
- f) When a council member or other participant is included in a Closed Session meeting and participating by Electronic Means, the virtually attending member shall be asked to verbally confirm to the Chief Administrative Officer, or designate, that they are attending the Closed Session alone.

49. When making access by Electronic Means available to the general public:

- a) The access codes and numbers for the approved Electronic Means shall be contained within the meeting notice and agenda for the meeting and/or shall be posted on the Summer Village website and distributed by the same means used to circulate the notice of the meeting and agenda.
- b) Except where public participation is expressly allowed, such as a public hearing, public participants shall be muted and may be disconnected from the meeting by the moderator of the meeting for disruptions due to noise, unauthorized comment or any disruptions which hampers the effective conduct of the meeting, at the discretion of the Chair.
- c) Where public participation does involve receiving comment from the public, such as in a public hearing or open gallery provision, comments will be received verbally in a manner of order determined by the Chief Administrative Officer based first on requests to speak received before the meeting, concurrently during the meeting (for example in the "chat box" of the electronic means platform, and then finally any last comments arising from the floor. The conduct of these comments shall be respectful and follow the same decorum and process as if made in physical attendance.

Motion to Recess

49. The Chair, without a Motion, may Recess the meeting for a specific period of no more than ten (10) minutes.
51. Any Councillor may move that Council Recess for a specific period.
52. After the Recess, business will be resumed at the point where it was interrupted.
53. A Recess will follow a motion to go into closed session and a Recess will precede a motion to come out of closed session;

Rules of Order

54. Any matter of meeting conduct which is not herein provided for shall be determined in accordance with "Roberts Rules of Order Revised";

Agenda and Order of Business

55. Prior to each meeting, the CAO shall prepare a statement of the order of business to be known as the "Agenda" of all matters to be brought before Council. To enable the CAO to do so, all documents and notice of delegation, intended to be submitted to the Council, shall be received by the CAO not later than 4:00 p.m. on a business day at least seven (7) calendar days prior to the meeting.
56. The CAO shall place at the disposal of each member a copy of the agenda and all supporting materials not later than 4:30 p.m. three (3) business days prior to the meeting.
57. Where the deadlines in section ⁵⁴514 and ⁵⁵525 are not met, the agenda and support materials shall be deemed to be acceptable when the agenda is adopted at the meeting.
58. The business intended to be dealt with shall be stated in the agenda in the following order where applicable:
 1. Call to Order
 2. Agenda Adoption
 3. Minutes Adoption
 4. Delegations
 5. Bylaws
 6. Business
 7. Financial
 8. Council Reports

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9. Administration Reports
10. Information & Correspondence
11. Open Floor Discussion with Gallery – Total time provision of 15 minutes
12. Closed Meeting
13. Adjournment

58. The order of business established in section 50 shall apply unless altered by the presiding officer with no objection from members, or otherwise determined by a majority vote of the members present, and the vote upon a matter of priority of business shall be decided without debate.

59. Standing Committees of Council shall be established and governed by policy or bylaw approved by Council. Where appropriate authority is delegated to a Standing Committee, such committee and its mandate shall be established by bylaw;

Recording of the Minutes

61. The CAO may delegate any duties to a recording secretary but shall accept all responsibilities of the duties.

62. If a member of Council arrives late, leaves before the meeting is adjourned, or is temporarily absent from the meeting, it shall be so recorded in the minutes.

63. After each meeting, the CAO shall prepare a statement of what was done at the meeting which will be known as the "Minutes" of the meeting. The minutes will be the written record of the proceedings of the meeting and will be a record of what was done at the meeting, and not what was said at the meeting;

Bylaws

64. Where a bylaw is presented to Council for enactment, the CAO shall cause the number and the short title of the bylaw to appear on the Agenda in the appropriate place.

65. Every bylaw shall have three separate and distinct readings.

66. After a member has made the motion for the second reading of the bylaw Council may:

- a) debate the substance of the bylaw; and
- b) propose and consider amendments to the bylaw.

67. A proposed amendment shall be put to a vote and if carried shall be considered as having been read a first time and incorporated in the bylaw.

68. Unless the members present at a meeting unanimously agree that a bylaw may be presented to Council for a third reading at the same meeting at which it has received two readings, the bylaw shall not be given more than two readings at one meeting.
69. Where required by provincial statute, a bylaw shall be advertised or submitted to the electorate for voting as set out in the relevant statutes.
70. Bylaws shall not be repealed, amended or suspended, except so far as the terms thereof themselves permit, unless it is repealed, amended or suspended by:
- a) a Bylaw unanimously passed at a regular or special meeting of the Council at which all members thereof are present; or
 - b) a Bylaw passed at a regular meeting of Council, pursuant to a notice in writing given and openly announced at the preceding meeting of the Council and setting out the terms of the substantial effect of the proposed Bylaw.

Website

71. The Regular Council Meeting agenda and links to join the meeting via Electronic Means, as applicable, will be posted on the Summer Village website prior to the Council meeting after it is prepared and distributed to Council.
72. Special Council Meeting agendas will be posted on the Summer Village website prior to the special Council meeting after it is prepared and distributed to Council.
73. Approved minutes are to be posted on the Summer Village website within 3 business days after the meeting.
74. Draft minutes are to be posted on the Summer Villages website within 7 business days after the meeting at which they are approved.
75. Other items will be posted on the Summer Village website as directed by the CAO or designate.

This Bylaw repeals Bylaw #195-2024 and comes into full force and effect upon third and final reading.

READ a first time this 22nd, day of April, 2025.

READ a second time this 22nd, day of April, 2025.

UNANIMOUS CONSENT to proceed to third reading this 22nd, day of April, 2025.

READ a third and final time this 22nd, day of April, 2025.

SIGNED this 22nd, day of April, 2025.

Mayor, Jon Ethier

Chief Administrative Officer, Wendy Wildman

SUMMER VILLAGE OF SUNRISE BEACH
APPENDIX A

Municipal Government Act Division 3
Duties, Titles and Oaths of Councillors

General duties of Councillors
153

Councillors have the following duties:

- (a) to consider the welfare and interests of the municipality as a whole and to bring to council's attention anything that would promote the welfare or interests of the municipality;
- (a.1) to promote an integrated and strategic approach to intermunicipal land use planning and service delivery with neighbouring municipalities;
- (b) to participate generally in developing and evaluating the policies and programs of the municipality;
- (c) to participate in council meetings and council committee meetings and meetings of other bodies to which they are appointed by the council;
- (d) to obtain information about the operation or administration of the municipality from the chief administrative officer or a person designated by the chief administrative officer;
- (e) to keep in confidence matters discussed in private at a council or council committee meeting until discussed at a meeting held in public;
- (e.1) to adhere to the code of conduct established by the council under section 146.1(1);
- (f) to perform any other duty or function imposed on Councillors by this or any other enactment or by the council.

SA 2000 cM-26 s153;2015 c8 s17;2016 c24 s15

SUMMER VILLAGE OF SUNRISE BEACH
APPENDIX B

Municipal Government Act Division 3
Duties, Titles and Oaths of Councillors

General duties of chief elected official
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- (1) A chief elected official, in addition to performing the duties of a Councillor, must
 - (a) preside when in attendance at a Council meeting unless a bylaw provides that another Councillor or other person is to preside, and
 - (b) perform any other duty imposed on a chief elected official by this or any other enactment or bylaw.
- (2) The chief elected official is a member of all Council committees and all bodies to which Council has the right to appoint members under this Act, unless the Council provides otherwise.
- (3) Despite subsection (2), the chief elected official may be a member of a board, commission, subdivision authority or development authority established under Part 17 only if the chief elected official is appointed in the chief elected official's personal name.

1994 cM-26.1 s154;1995 c24 s21

SUMMER VILLAGE OF
SUNRISE BEACH
APPENDIX C
Public Hearing Procedure

Policy

Council may adopt a procedure for statutory public hearings.

Council shall abide by the underlying principles for statutory public hearings. The process will adhere as closely to the procedures outlined as possible although Council may adjust the process in order to accommodate a smooth flow of the proceedings provided that there is adherence to the underlying principles.

Council may follow this process for those non-statutory public hearings on issues that Council determines would benefit from public input.

Public Hearing Principles

These principles shall apply only to the process for bylaws or resolutions that require a public hearing or that Council determines would benefit from a public hearing, and not to other bylaws or resolutions.

1. Council shall hear any person, group of persons, or persons representing them, who claims to be affected by a proposed bylaw or resolution and who has complied with the procedures outlined by Council.
2. Council, by majority vote, may decide to hear from any person other than those outlined in principle number 1.
3. The public hearing shall be held at a regular or special meeting of Council.
4. The public hearing shall be held before second reading of a bylaw or before Council votes on a resolution.
5. After the public hearing, Council may pass the bylaw or resolution, or make any amendments that it considers necessary.
6. If Council determines that the amendments to a bylaw or resolution that requires a statutory public hearing have changed the intent of the bylaw, Council shall re-advertise the public hearing, and commence with first reading of the bylaw again.

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Public Hearing Procedures

Definitions

1. "Chair" refers to the Presiding Officer officiating the Public Hearing
2. "Secretary" refers to the CAO or his/her designate

SUMMER VILLAGE OF SUNRISE BEACH PUBLIC HEARING

Date Time Bylaw #****

INTRODUCTION & PROCEDURES

- 1 (Chair) "The following Public Hearing is held pursuant to the Municipal Government Act"
- 2 (Chair) "The following rules of conduct will be followed during the Public Hearing:"
 - Presentation should be brief and to the point
 - The order of presentation shall be
 - o Entry of written submission(s)
 - o Comments from ~~the ****~~ those physically in attendance in support of the bylaw
 - o ~~Those supporting the Bylaw~~ Comments from those attending virtually in support of the bylaw
 - o ~~Those opposing the Bylaw~~ Comments from those physically in attendance opposing the bylaw
 - o ~~Any other person deemed to be affected by the Bylaw~~ Comments from those attending virtually opposing the bylaw
 - The Public Hearing purpose is "to receive comments from any interested parties on the proposed Bylaws"

"I hereby declare the Public Hearing relating to Bylaw **** open"

- 3 (Secretary) "The purpose of Bylaw **** is to amend ***.

First Reading was given to Bylaw **** on (insert date) •

Notice of this Public Hearing was advertised on the website, on the (insert various method of advertising) in the week of (insert date)

The following written comments have been received to (insert date)

- o (Chair) "Are there any late written submissions relating to the Bylaw?"

(Note: If there are any, the secretary to read letter into record) "Comments from the **** Department"

"Is there anyone who supports the Bylaw and wishes to speak?" "Is there anyone who opposes the Bylaw and wishes to speak?"

"Is there anyone deemed to be affected by the Bylaw and wishes to speak?"

4 (Chair) "Are there any further comments from the **** Dept."

5 (Chair) "Do the Councilors have any further questions"

6 (Chair) "If not, I hereby declare this Public Hearing relating to Bylaw **** be closed and will adjourn this Public Hearing.

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**A BYLAW OF THE SUMMER VILLAGE OF SUNRISE BEACH IN THE
PROVINCE OF ALBERTA TO REGULATE THE PROCEDURE AND
CONDUCT OF COUNCIL AND COUNCIL COMMITTEE MEETINGS.**

WHEREAS, the Council of the Summer Village of Sunrise Beach considers it expedient and desirable for effective governance to regulate the procedure and conduct of Council, Councillors and others attending Council and Council committee meetings in the Summer Village of Sunrise Beach;

AND WHEREAS, the Council of the Summer Village of Sunrise Beach recognizes the need to promote effective participation in local governance by all stakeholders, including Councillors, administration, formal delegations before council and committees, and the public in general, and therefore is agreeable to accommodating electronic means of participation herein, in accordance with Section 199 of the Municipal Government Act;

NOW THEREFORE, the Council of the Summer Village of Sunrise Beach hereby enacts as follows:

Citation

1. This Bylaw may be cited as the "The Procedure Bylaw".

Definitions

2. In this bylaw:
 - a) "CAO" means the Chief Administrative Officer or their delegate, for the Summer Village of Sunrise Beach.
 - b) "Closed Meeting" means a part of the meeting closed to the public at which no resolution or Bylaw may be passed, except a resolution to revert to a meeting held in public.
 - c) "Council" means the Mayor and Councillors of the Summer Village of Sunrise Beach for the time being elected pursuant to the provisions of the *Local Authorities Election Act* and the *Municipal Government Act* whose term is unexpired, who have not resigned and who continue to be eligible to hold office under the terms of the related provincial legislation;
 - d) "Delegation" means any person that has permission of Council or the CAO to appear before Council or a committee of Council to provide pertinent information and views about the subject before Council or Council committee.
 - e) "Deputy Mayor" shall mean the member selected by Council to preside at a meeting of Council in the absence of the Mayor;
 - f) "Electronic Means" shall be as defined in the Municipal Government Act, Section 199(1)(a), specifically meaning an electronic or telephonic communication method that enables all persons attending a meeting to hear

- and communicate with each other during the course of the meeting;
- g) "FOIP" means the Freedom of Information and Protection of Privacy Act of Alberta.
 - h) "Mayor" shall mean the member selected by Council at the Organizational meeting to hold that position and to preside at a meeting of Council;
 - i) "Member" means a Councillor or person at large appointed by Council to a committee of Council.
 - j) "Meetings" means meetings of Council and Council committees, and in keeping with the interpretation of Section 199(1)(b) of the Municipal Government Act, shall include hearings;
 - k) "Municipality" means the Municipality of the Summer Village of Sunrise Beach, a municipal corporation of the Province of Alberta and includes the area contained within the boundaries of the Municipality;
 - l) "Recess" means to take a short break in the order of business or an Agenda item of a meeting with the intent of returning to that order of business or Agenda item at the same meeting;
 - m) "Virtual Participation" means, in reference to participation in a meeting, attendance through an approved Electronic Means of communication.

Application

- 3. This bylaw applies to all members attending meetings of Council and committees established by Council of the Municipality;

Severability

- 4. If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the bylaw is deemed valid;

General

- 5. The General Duties of Council shall adhere to the duties and responsibilities contained within Section 153 of the MGA as set out in Appendix A.
- 6. The General Duties of the Chief Elected Official shall adhere to the duties and responsibilities contained within Section 154 of the MGA as set out in Appendix B.
- 7. No Member of Council shall direct or interfere with the performance of any work for the Municipality and shall seek all information through the office of the Chief Administrative Officer or their designate.
- 8. Members of Council shall subscribe to the Code of Conduct for Members of Council as set out in the Summer Village of Sunrise Beaches' Code of Conduct Bylaw.

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9. A breach of any Section of this Bylaw by any Member of Council may place the Member of Council in the position of censure by Council.
10. Public Hearings held with respect to bylaws, when required or when requested by Council, will be held prior to second reading. Public Hearings required under Part 17 of the Municipal Government Act shall be accessible via electronic means and shall be conducted in accordance with the procedures set out in Appendix C.

Meetings

11. The regular meetings of Council shall be established by resolution of Council at its annual organizational meeting.
12. Special meetings of Council shall be established as required by Council according to the provisions of the Municipal Government Act and the public shall be given notice.
13. Council, by resolution, may establish other Council meeting dates.
14. The meetings of Council committees shall be established by resolution of each committee and the public must be given notice or advertised as required by the provisions of the Municipal Government Act.
15. Regular meetings of Council shall begin at 7:00 p.m.
16. The times for the beginning of Council committee meetings shall be set by resolution of each committee.
17. As soon after the hour of which the meeting was called, and a quorum is present, the Mayor shall take the chair and call the meeting to order.
18. In a case where the Mayor is not in attendance within fifteen (15) minutes after the hour of which the meeting was called, and a quorum is present, the Deputy Mayor shall call the meeting to order.
19. If a quorum is not present within thirty (30) minutes after the time fixed for the meeting, the CAO shall record the names of the members present and the meeting shall stand adjourned until the next meeting;
20. No person, persons or entity other than the Summer Village of Sunrise Beach may record in whole or in part any meeting of Council or Council Committee using audio, video or any other recording means.
21. Should the Summer Village of Sunrise Beach deem it appropriate to record a

Council or Council Committee meeting, all parties present at the meeting must be verbally notified immediately prior to the start of the recording.

Conduct of Meetings

22. Each member or delegate, as the case may be, shall address the chair but shall not speak until recognized by the chair.
23. The presiding officer with the approval by resolution of the members, may authorize a person in the public gallery to address members only on the topic being discussed at that time and within the time limits specified by the presiding officer.
24. A resolution does not require a seconder.
25. A resolution may be withdrawn at any time before voting subject to no objection from any member, as the case may be.
26. The following resolutions are not debatable by members:
 - a. adjournment
 - b. to take a recess
 - c. question of privilege
 - d. point of order
 - e. to limit debate on a matter before members
 - f. on division of a question
 - g. postpone the matter to a certain time
 - h. to table the matter
27. The Mayor or presiding officer may enter into any debate and make resolutions in the same manner as any member without relinquishing the chair.
28. Where an item has been brought before Council, the same item cannot be tabled more than three times.
29. Where a matter or issue has been brought before Council, the same matter or issue cannot be heard more than three times unless there is new information be presented about the issue or matter.
30. Where a question under consideration contains distinct propositions, the vote upon each proposition shall be taken separately when any member so requests or when the presiding chair so directs.
31. Whenever the presiding officer is of the opinion that a motion is contrary to the rules and privileges of Council, he/she shall inform the member thereof immediately, before putting the question, and shall cite his reasons applicable to the case without argument or comment.

32. The Mayor or presiding officer shall preserve order and decorum and shall decide questions of order, subject to an appeal to the Council by resolution. Decisions of the presiding officer shall be final unless reversed or altered by a majority vote of members present.
33. In all cases not provided for in the proceedings of the Council, a two-thirds majority of Council shall determine to uphold the ruling of the presiding officer or not as the case may be.
34. When a motion has been made and is being considered by Council no other motion may be made and accepted, except:
 - a. a motion to refer the main question to some other person or group for consideration
 - b. a motion to amend the main question
 - c. a motion to table the main question
 - d. a motion to postpone the main question to some future time
 - e. a motion to adjourn the meeting, provided that a motion to table shall not be debated except as to the time when the matter will again be considered.
35. After any question is finally put by the Mayor or other presiding officer no member shall speak to the question, nor shall any other motion be made until after the result of the vote has been declared. The decision of the Mayor or the presiding officer as to whether the question has been finally put shall be conclusive.
36. Any member of the Council can call for a recorded vote, the names of those who vote for and those who vote against the motion shall be entered in the minutes. A request for a recorded vote must precede the voting on a motion.
37. Voting on all matters shall be done by raising of the hand in such a clear manner that they may be easily counted by the presiding officer. In the case of a meeting by electronic means voting may be done verbally.
38. Council may adjourn from time to time to a fixed future date any regular or special meeting of Council that has been duly convened but not terminated. The object of adjourning is to finish the business that the meeting was called to transact in the first place but which has not been completed.
39. As per section 197 of the Municipal Government Act, a formal motion will be made to go to a "Closed Meeting" session, identifying the relevant section(s) of the Freedom of Information and Privacy Act or any act that may replace the Freedom of Information and Privacy Act. When a meeting is closed to the public, no resolution or bylaw may be passed at the meeting, except a resolution to revert to an open meeting of a council or council committee held in public. No minutes, notes, or recordings of the discussions will take place in Closed Meeting session and any printed reports provided to Council will be retrieved

by the CAO. After the closed meeting discussions are completed, any members of the public who are present outside the meeting room must be notified that the meeting is now open to the public, and a reasonable amount of time must be given for those members of the public to return to the meeting before it continues. Where a council or council committee closes all or part of a meeting to the public, the council or council committee may allow one or more other persons to attend, as it considers appropriate, and the minutes of the meeting must record the names of those persons in attendance and, if applicable, the reason or their attendance.

Delegations

40. A person or a representative of any delegation or group of persons who wish to bring any matter to the attention of Council, or who wish to have any matter considered by Council shall address a letter or other written communication to the Council outlining the subject to be discussed. The letter shall be signed by the correct name of the writer; the address of the writer, the phone number of the writer and, if available, the email address of the writer and delivered or mailed to the CAO. The letter must arrive by 4:00 p.m. on a business day at least seven (7) calendar days prior to the meeting at which it is to be presented. If the person wishes to appear before Council on the matter it shall be stated in the letter.
41. Delegates shall be granted a maximum of fifteen (15) minutes to present the matter outlined in the letter. Where the presiding officer determines that additional time shall be granted to a delegation the length of the extension shall be specified and the presiding officer may limit the time. The number of times that a member or delegate may speak on the same question or resolution is three (3) times, having due regard to the importance of the matter.
42. Delegations that have not submitted a letter in accordance with section 40 may be granted a brief opportunity to outline the matter they wish to present to Council, and following that outline, the presiding officer and members shall determine if the delegation is to be granted time under section 41 to present the matter outlined.
43. Members of the public who constitute the gallery in the Council Chambers during a Council meeting may not address Council without permission of the Council, shall maintain order and quiet, and shall not applaud or otherwise interrupt any speech or action of members of Council. Should the behaviour of a member or members of the gallery become unruly, they shall be required to leave the meeting immediately.
44. Council shall hear all delegations that have brought their items of business onto the agenda in the order in which they are placed on the agenda or the order as may be changed by a majority vote of members present. All rules of Council in this Bylaw shall apply to each and every member of the delegation. Delegations shall have fifteen (15) minutes for presentation;

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Provision for Attendance and Participation by Electronic Means

45. In accordance with the provisions of Section 199(2) of the Municipal Government Act, Council herein provides that meetings of council, including committee meetings and public hearings, may be conducted by Electronic Means, when deemed necessary to do so for the effective and expedient governance of the municipality and engagement with the public, at the discretion of Council. Further, in accordance with Section 199(2.1) of the Municipal Government Act, all public hearings required under Part 17 of the Act shall be conducted via Electronic Means. Public Hearings, other than those required by Part 17 of the Act, may be conducted via Electronic Means.

- a) In exercising its discretion, Council may provide for the following meetings inclusive of Electronic Means:
 - i. A full virtual meeting, by which all parties that are, or may wish to be, participating in the meeting shall have a common point of access to the virtual meeting through approved electronic means; or,
 - ii. A hybrid virtual meeting, at which some of the participants may be authorized to participate through approved electronic means. The availability of a hybrid virtual meeting does not create an obligation, nor does it restrict the ability, to provide virtual access to the general public as in the hybrid model the council chamber remains an effective point of access for the general public.
- b) In exercising its discretion, Council shall prioritize the use of hybrid, rather than full, virtual meetings such that where possible the use of electronic means is limited to use by those active parties in the meeting, including councillors, administration and formal delegations who cannot be in physical attendance.
- c) Except as required by Section 199(2.1) of the Municipal Government Act, Electronic Means shall be used only when and where the location of remote access is able to support its use. The ability to access remotely is not a guarantee that access will be assured or that business will be detained for input by those with an intermittent connection.
- d) A Councillor shall be deemed present for the meeting for the duration of the meeting, in all or in portions, for which their connection is active.
- e) The Presiding Officer shall, on the Call to Order of the meeting, declare to the meeting that there is, or may be, participation by Electronic Means, and shall ask the recording secretary to confirm any virtual attendees by seeking confirmation of:
 - i. Those voting members or councillors present;

i. Those voting members or councillors present;

- ii. Those administration present;
 - iii. Those delegations that may be present; and
 - iv. The general count of those public present.
46. In providing for Electronic Means, the Council authorizes the following electronic means for virtual participation in meetings:
- a) Telephone participation, both traditional landline and cellular mobile participation;
 - b) Personal or Work Computer or Tablet, via virtual participation applications or programs initiated by the municipality;
 - c) Other means as may become commonly accepted and deemed safe by the municipality as technology advances.
 - d) The access codes or numbers for participating electronically shall be distributed along with the agenda of the meeting in the same manner by which the agenda is circulated (email, website, and/or contained on the physical copy of the agenda).
47. In participating by Electronic Means, a Councillor shall be required to make their presence known in accordance with the following:
- a) On initially joining the meeting, shall declare their full name to the acknowledgement of the Chair of the meeting, and if possible confirm their participation by live video display.
 - b) When participating making a motion, or participating in debate, the virtually attending member shall verbally request the floor from the Chair, and may be assisted in garnering the attention of the Chair by the moderator or recoding secretary or other administrative officer present in the meeting.
 - c) When speaking, and when voting on matters, the virtually attending member should, when feasible pending service connection, turn their live display video on.
 - d) In voting on a matter, the virtually attending party, or parties, shall be called on by the Chair to give their vote verbally, one at a time, following the call of the question and voting by those parties that may be attending the meeting physically.
 - e) If the matter being voted on is a question requiring a secret ballot, the virtually attending party, or parties, shall be permitted to either email or text message their ballot to the Chief Administrative Officer, or Designated Officer

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or Clerk, and have it received and counted as in the normal fashion. In exercising this option, virtually attending members shall be permitted not more than 5 minutes from the time voting is declared "open" by the Chair to submit their vote; late receipts will not be accepted and shall be deemed an absent vote.

- f) When a council member or other participant is included in a Closed Session meeting and participating by Electronic Means, the virtually attending member shall be asked to verbally confirm to the Chief Administrative Officer, or designate, that they are attending the Closed Session alone.

48. When making access by Electronic Means available to the general public:

- a) The access codes and numbers for the approved Electronic Means shall be contained within the meeting notice and agenda for the meeting and/or shall be posted on the Summer Village website and distributed by the same means used to circulate the notice of the meeting and agenda.
- b) Except where public participation is expressly allowed, such as a public hearing, public participants shall be muted and may be disconnected from the meeting by the moderator of the meeting for disruptions due to noise, unauthorized comment or any disruptions which hampers the effective conduct of the meeting, at the discretion of the Chair.
- c) Where public participation does involve receiving comment from the public, such as in a public hearing or open gallery provision, comments will be received verbally in a manner of order determined by the Chief Administrative Officer based first on requests to speak received before the meeting, concurrently during the meeting (for example in the "chat box" of the electronic means platform, and then finally any last comments arising from the floor. The conduct of these comments shall be respectful and follow the same decorum and process as if made in physical attendance.

Motion to Recess

49. The Chair, without a Motion, may Recess the meeting for a specific period of no more than ten (10) minutes.
50. Any Councillor may move that Council Recess for a specific period.
51. After the Recess, business will be resumed at the point where it was interrupted.
52. A Recess will follow a motion to go into closed session and a Recess will precede a motion to come out of closed session;

Rules of Order

53. Any matter of meeting conduct which is not herein provided for shall be determined in accordance with "Roberts Rules of Order Revised";

Agenda and Order of Business

54. Prior to each meeting, the CAO shall prepare a statement of the order of business to be known as the "Agenda" of all matters to be brought before Council. To enable the CAO to do so, all documents and notice of delegation, intended to be submitted to the Council, shall be received by the CAO not later than 4:00 p.m. on a business day at least seven (7) calendar days prior to the meeting.
55. The CAO shall place at the disposal of each member a copy of the agenda and all supporting materials not later than 4:30 p.m. three (3) business days prior to the meeting.
56. Where the deadlines in section 54 and 55 are not met, the agenda and support materials shall be deemed to be acceptable when the agenda is adopted at the meeting.
57. The business intended to be dealt with shall be stated in the agenda in the following order where applicable:
1. Call to Order
 2. Agenda Adoption
 3. Minutes Adoption
 4. Delegations
 5. Bylaws
 6. Business
 7. Financial
 8. Council Reports
 9. Administration Reports
 10. Information & Correspondence
 11. Open Floor Discussion with Gallery – Total time provision of 15 minutes
 12. Closed Meeting
 13. Adjournment
58. The order of business established in section 50 shall apply unless altered by the presiding officer with no objection from members, or otherwise determined by a majority vote of the members present, and the vote upon a matter of priority of business shall be decided without debate.
59. Standing Committees of Council shall be established and governed by policy or bylaw approved by Council. Where appropriate authority is delegated to a

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Standing Committee, such committee and its mandate shall be established by bylaw;

Recording of the Minutes

60. The CAO may delegate any duties to a recording secretary but shall accept all responsibilities of the duties.
61. If a member of Council arrives late, leaves before the meeting is adjourned, or is temporarily absent from the meeting, it shall be so recorded in the minutes.
62. After each meeting, the CAO shall prepare a statement of what was done at the meeting which will be known as the "Minutes" of the meeting. The minutes will be the written record of the proceedings of the meeting and will be a record of what was done at the meeting, and not what was said at the meeting;

Bylaws

63. Where a bylaw is presented to Council for enactment, the CAO shall cause the number and the short title of the bylaw to appear on the Agenda in the appropriate place.
64. Every bylaw shall have three separate and distinct readings.
65. After a member has made the motion for the second reading of the bylaw Council may:
 - a) debate the substance of the bylaw; and
 - b) propose and consider amendments to the bylaw.
66. A proposed amendment shall be put to a vote and if carried shall be considered as having been read a first time and incorporated in the bylaw.
67. Unless the members present at a meeting unanimously agree that a bylaw may be presented to Council for a third reading at the same meeting at which it has received two readings, the bylaw shall not be given more than two readings at one meeting.
68. Where required by provincial statute, a bylaw shall be advertised or submitted to the electorate for voting as set out in the relevant statutes.
69. Bylaws shall not be repealed, amended or suspended, except so far as the terms thereof themselves permit, unless it is repealed, amended or suspended by:
 - a) a Bylaw unanimously passed at a regular or special meeting of the Council at which all members thereof are present; or

- b) a Bylaw passed at a regular meeting of Council, pursuant to a notice in writing given and openly announced at the preceding meeting of the Council and setting out the terms of the substantial effect of the proposed Bylaw.

Website

70. The Regular Council Meeting agenda and links to join the meeting via Electronic Means, as applicable, will be posted on the Summer Village website prior to the Council meeting after it is prepared and distributed to Council.
71. Special Council Meeting agendas will be posted on the Summer Village website prior to the special Council meeting after it is prepared and distributed to Council.
72. Approved minutes are to be posted on the Summer Village website within 3 business days after the meeting.
73. Draft minutes are to be posted on the Summer Villages website within 7 business days after the meeting at which they are approved.
74. Other items will be posted on the Summer Village website as directed by the CAO or designate.

This Bylaw repeals Bylaw #195-2024 and comes into full force and effect upon third and final reading.

READ a first time this 22nd, day of April, 2025.

READ a second time this 22nd, day of April, 2025.

UNANIMOUS CONSENT to proceed to third reading this 22nd, day of April, 2025.

READ a third and final time this 22nd, day of April, 2025.

SIGNED this 22nd, day of April, 2025.

Mayor, Jon Ethier

Chief Administrative Officer, Wendy Wildman

SUMMER VILLAGE OF SUNRISE BEACH
APPENDIX A

Municipal Government Act Division 3
Duties, Titles and Oaths of Councillors

General duties of Councillors
153

Councillors have the following duties:

- (a) to consider the welfare and interests of the municipality as a whole and to bring to council's attention anything that would promote the welfare or interests of the municipality;
- (a.1) to promote an integrated and strategic approach to intermunicipal land use planning and service delivery with neighbouring municipalities;
- (b) to participate generally in developing and evaluating the policies and programs of the municipality;
- (c) to participate in council meetings and council committee meetings and meetings of other bodies to which they are appointed by the council;
- (d) to obtain information about the operation or administration of the municipality from the chief administrative officer or a person designated by the chief administrative officer;
- (e) to keep in confidence matters discussed in private at a council or council committee meeting until discussed at a meeting held in public;
- (e.1) to adhere to the code of conduct established by the council under section 146.1(1);
- (f) to perform any other duty or function imposed on Councillors by this or any other enactment or by the council.

SA 2000 cM-26 s153;2015 c8 s17;2016 c24 s15

SUMMER VILLAGE OF SUNRISE BEACH
APPENDIX B

Municipal Government Act Division 3
Duties, Titles and Oaths of Councillors

General duties of chief elected official
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- (1) A chief elected official, in addition to performing the duties of a Councillor, must
 - (a) preside when in attendance at a Council meeting unless a bylaw provides that another Councillor or other person is to preside, and
 - (b) perform any other duty imposed on a chief elected official by this or any other enactment or bylaw.
- (2) The chief elected official is a member of all Council committees and all bodies to which Council has the right to appoint members under this Act, unless the Council provides otherwise.
- (3) Despite subsection (2), the chief elected official may be a member of a board, commission, subdivision authority or development authority established under Part 17 only if the chief elected official is appointed in the chief elected official's personal name.

1994 cM-26.1 s154;1995 c24 s21

SUMMER VILLAGE OF
SUNRISE BEACH
APPENDIX C
Public Hearing Procedure

Policy

Council may adopt a procedure for statutory public hearings.

Council shall abide by the underlying principles for statutory public hearings. The process will adhere as closely to the procedures outlined as possible although Council may adjust the process in order to accommodate a smooth flow of the proceedings provided that there is adherence to the underlying principles.

Council may follow this process for those non-statutory public hearings on issues that Council determines would benefit from public input.

Public Hearing Principles

These principles shall apply only to the process for bylaws or resolutions that require a public hearing or that Council determines would benefit from a public hearing, and not to other bylaws or resolutions.

1. Council shall hear any person, group of persons, or persons representing them, who claims to be affected by a proposed bylaw or resolution and who has complied with the procedures outlined by Council.
2. Council, by majority vote, may decide to hear from any person other than those outlined in principle number 1.
3. The public hearing shall be held at a regular or special meeting of Council.
4. The public hearing shall be held before second reading of a bylaw or before Council votes on a resolution.
5. After the public hearing, Council may pass the bylaw or resolution, or make any amendments that it considers necessary.
6. If Council determines that the amendments to a bylaw or resolution that requires a statutory public hearing have changed the intent of the bylaw, Council shall re-advertise the public hearing, and commence with first reading of the bylaw again.

Public Hearing Procedures

Definitions

1. "Chair" refers to the Presiding Officer officiating the Public Hearing
2. "Secretary" refers to the CAO or his/her designate

SUMMER VILLAGE OF SUNRISE BEACH PUBLIC HEARING

Date Time Bylaw #****

INTRODUCTION & PROCEDURES

- 1 (Chair) "The following Public Hearing is held pursuant to the Municipal Government Act"
- 2 (Chair) "The following rules of conduct will be followed during the Public Hearing:"
 - Presentation should be brief and to the point
 - The order of presentation shall be
 - o Entry of written submission(s)
 - o Comments from those physically in attendance in support of the bylaw
 - o Comments from those attending virtually in support of the bylaw
 - o Comments from those physically in attendance opposing the bylaw
 - o Comments from those attending virtually opposing the bylaw

The Public Hearing purpose is "to receive comments from any interested parties on the proposed Bylaws"

"I hereby declare the Public Hearing relating to Bylaw **** open"

- 3 (Secretary) "The purpose of Bylaw **** is to amend ***.

First Reading was given to Bylaw **** on (insert date) •

Notice of this Public Hearing was advertised on the website, on the (insert various method of advertising) in the week of (insert date)

The following written comments have been received to (insert date)

- o (Chair) "Are there any late written submissions relating to the Bylaw?"

(Note: If there are any, the secretary to read letter into record) "Comments from the *** Department"

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"Is there anyone who supports the Bylaw and wishes to speak?" "Is there anyone who opposes the Bylaw and wishes to speak?"

"Is there anyone deemed to be affected by the Bylaw and wishes to speak?"

4 (Chair) "Are there any further comments from the **** Dept."

5 (Chair) "Do the Councilors have any further questions"

6 (Chair) "If not, I hereby declare this Public Hearing relating to Bylaw **** be closed and will adjourn this Public Hearing.

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March 31, 2025

Ms. Wendy Wildman
Chief Administrative Officer
Summer Village of Sunrise Beach
PO Box 1197, Onoway, AB T0E1V0

REVISED

Dear Ms. Wildman:

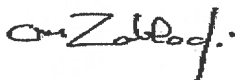
This letter is an annual notification of the Government of Alberta's legislation for collecting a municipality's policing cost share under the Police Funding Model (PFM) Regulation. Through a system of shared responsibility between the government and municipalities, a portion of the costs of frontline policing is allotted back to each municipality based on a number of factors: population, equalized assessment, crime severity, shadow population, and detachment location.

As per the Police Funding Model (PFM) Regulation, each municipality will contribute a portion of frontline policing costs based on a 30 per cent cost recovery for the fiscal year 2024-25. Total revenue generated is estimated to be \$67,144,010 and will be reinvested in Alberta policing initiatives. For fiscal year 2025-26 and beyond, further increases to the cost recovery percentage or revenue base estimate are not planned at this time. Any changes to the PFM will not be made until consultation with municipalities has occurred, and adequate notice has been provided.

Please remit payment within 45-days of the invoice made payable to the Government of Alberta and forward to the address provided on the invoice.

Any questions related to the financial details of this invoice may be directed to the attention of Ann Chen at ann.chen@gov.ab.ca. Other background and contextual inquiries regarding the policy of PFM may be directed to Lisa Gagnier at lisa.gagnier@gov.ab.ca.

Sincerely,



C.M. (Curtis) Zablocki, O.O.M.
Assistant Deputy Minister
Public Security Division

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Cost Breakdown

The provincial payment generating \$67,144,010 in revenue after modifiers is calculated on an annual basis using 50 per cent population, 50 per cent equalized assessment, and modifiers/subsidies for crime severity, shadow populations, and detachment location.

Provincial Data

Revenue Generated 2024-25 after modifiers	Total Municipal Affairs Population (2023)	Total Equalized Assessment (2025)	Total Revenue Base Estimate
\$67,144,010	834,259	347,369,936,418	\$69,800,000

Municipal Data

Summer Village of Sunrise Beach	Data/Cost Breakdown
2023 Population	153
2025 Equalized Assessment	\$31,449,301
Equalized Assessment per capita	\$205,551
Population % of total for PFM	0.01834%
Equalized Assessment % of total for PFM	0.00905%
Amount based on 50% Population (A)	\$6,401
Amount based on 50% Equalized Assessment (B)	\$3,158
Total share policing cost C = (A + B)	\$9,559
Less modifiers:	
Subsidy from Crime Severity Index (CSI) Value (variable %) (Note 1)	\$0
Subsidy from Shadow Population (variable) (Note 2)	
5% for No Detachment Subsidy (Note 3)	\$478
Total share with modifiers D= C-note 1- note 2 -note 3	\$9,081

Notes

Population estimate is based on 2023 Municipal Affairs Population List.

Equalized Assessment – an annual calculation that measures the relative wealth of a municipality creating a common assessment base. It determines the ability of a community to pay a portion of policing costs in this context.

Municipality Population / PFM Population

Municipality Equalized Assessment / PFM Equalized Assessment

Population % of provincial x 50% population x Total Base Estimate

Equalized Assessment % x 50% x Total Base Estimate

Note 1: CSI Subsidy received if above rural municipal average. Accounts for volume and seriousness of crime based on incarceration rates. A three-year average is used to calculate your average CSI.

Note 2: Shadow Population – temporary residents of a municipality employed by an industrial or commercial establishment for a minimum of 30 days within a municipal census year. Shadow populations use the municipality's services but do not contribute to its tax base. Subsidy is up to 5% of total share.

Note 3: No detachment subsidy provided if town/municipality does not have access to a detachment.

March 31, 2025

Ms. Wendy Wildman
Chief Administrative Officer
Summer Village of Sunrise Beach
PO Box 1197, Onoway, AB T0E1V0

Dear Ms. Wildman:

This letter is to inform you that an error was discovered in the total equalized assessment used to calculate the 2024-25 Police Funding Model share of front-line policing costs.

Equalized Assessment *Previous* Total: \$359,176,224,029

Equalized Assessment *Revised* Total: \$347,369,936,418

Reconciliation of the **Summer Village of Sunrise Beach** 2024-25 amount:

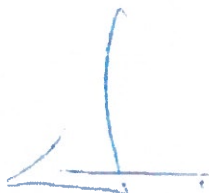
Original amount (sent):	\$8,985	
Add: adjustment to original amount:	\$96	System generated invoice to follow
Total revised amount:	\$9,081	See attached

You will note that for this year (2024-25) your share of front-line policing costs is **\$9,081**. This is **\$544** more than the **\$8,537** share of costs invoiced for 2023-24.

Please remit the amount due within 45-days from the date of the invoice, made payable to the Government of Alberta at the address shown on the invoice.

We sincerely apologize for any inconvenience this may have caused. For questions related to the financial details of the invoice, please contact Ann Chen at ann.chen@gov.ab.ca. Other background and contextual inquiries regarding the Police Funding Model may be directed to Lisa Gagnier at lisa.gagnier@gov.ab.ca.

Yours truly,



Wendy Moshuk
Director, Contract Policing and Policing Oversight



Summer Village of Sunrise Beach
2025 DRAFT BUDGET
For the Period Ending March 31, 2025

6th review
Presented at
April 22'25
mtg.

Page 1 of 3
2025-Apr-16
11:06:56AM

General Ledger	Description	2023 Actual	2023 Budget	2024 Actual	2024 Budget	2025 YTD Actual	2025 Budget
							DRAFT
REVENUE							changes since last review
1-00-110	Taxes - Property Res.	(213,890.76)	(214,113.55)	(219,480.90)	(220,591.24)	0.00	(220,591.24)
1-00-111	Taxes - Property Vacant Res	(5,763.57)	(5,763.57)	(6,533.64)	(6,533.64)	0.00	(6,533.64)
1-00-180	Taxes - Property Farmland	(121.88)	(150.17)	(126.85)	(126.85)	0.00	(126.85)
1-00-190	Taxes - Property Linear	(4,073.16)	(4,073.16)	(4,284.59)	(4,284.56)	0.00	(4,284.56)
1-00-193	Taxes - Improved Commercial	0.00	(2,176.98)	0.00	0.00	0.00	0.00
1-00-196	Taxes - Minimum Tax (23-\$980 24-\$1000)	(38,570.56)	(38,570.58)	(39,064.93)	(39,064.93)	0.00	(39,064.93)
1-00-510	Admin - Penalties & Costs (TAXervice)	(12,028.31)	(6,500.00)	(14,436.81)	(6,500.00)	(13,285.17)	(13,500.00)
1-00-550	Admin - Bank Interest	(6,525.46)	(4,500.00)	(5,932.42)	(4,500.00)	(964.62)	(4,000.00)
1-00-590	Admin - Other Revenue/Snow Removal	(1,842.21)	(2,500.00)	(1,993.62)	(3,500.00)	0.00	(1,000.00)
1-26-520	Admin - Animal Licenses	(25.00)	(50.00)	0.00	(50.00)	0.00	(50.00)
1-12-410	Admin - Tax Cert, Maps, ETC	(389.25)	(350.00)	(850.00)	(350.00)	(50.00)	(350.00)
1-00-740	Grants - MSI/LGFF - Operating	(15,872.00)	(15,872.00)	(15,872.00)	(15,872.00)	0.00	(15,872.00)
1-00-741	Grants - MSI - CAPITAL	(91,424.79)	(60,000.00)	0.00	0.00	0.00	0.00
1-00-742	Grants - FCSS	(5,753.51)	(5,264.00)	(5,500.88)	(5,500.88)	(1,375.22)	(5,500.88)
1-00-746	Grants - CCBF - CAPITAL	(65,070.00)	0.00	0.00	0.00	0.00	0.00
1-61-523	Development - Fees & Safety Codes	(3,618.08)	(2,500.00)	(2,080.26)	(2,500.00)	(907.62)	(1,500.00)
1-99-750	Requisition - School Res (I & V)	(73,294.94)	(73,294.94)	(75,973.00)	(75,973.00)	0.00	(85,125.88)
1-99-751	Requisition - School Farmland	(50.06)	(50.06)	0.00	0.00	0.00	0.00
1-99-752	Requisition - School Non-Residential	(499.00)	(499.00)	(547.00)	(547.00)	0.00	(612.08)
1-99-755	Requisition - Seniors LSA Foundation	(6,230.00)	(6,230.00)	(7,498.44)	(7,498.44)	0.00	(7,582.01)
1-00-195	Taxes - Requisition DIP	(10.85)	(10.85)	(11.71)	(11.71)	0.00	(11.71)
1-26-560	Reserves or UR (Admin Transition)	0.00	(5,000.00)	0.00	(5,000.00)	0.00	(20,000.00) New
1-26-561	Reserves or UR (Computer & accessories)	0.00	0.00	0.00	0.00	0.00	(5,000.00)
1-26-562	Reserves - Elections	0.00	0.00	0.00	0.00	0.00	(5,000.00)
* TOTAL REVENUE		(545,053.39)	(447,468.86)	(400,187.05)	(398,404.25)	(16,582.63)	(435,705.78)
EXPENSES							
2-11-110	Council - Meeting Fees	6,400.00	10,000.00	6,000.00	10,000.00	1,650.00	10,000.00
2-11-150	Council - Development/ Conference	1,171.00	1,000.00	1,673.76	2,000.00	354.95	2,000.00
2-11-211	Council -Travel & Subsistance	1,209.80	1,000.00	1,349.80	1,500.00	318.50	1,500.00
2-11-112	Council - Communication	1,950.00	2,700.00	1,650.00	2,700.00	450.00	2,700.00
2-11-212	Admin - Donations	0.00	550.00	262.00	550.00	100.00	550.00
2-12-110	Admin - Contract	60,999.96	61,000.00	63,165.48	63,165.00	16,170.24	64,680.96
2-12-115	Admin - Dev./Training/Conventions	799.00	1,000.00	1,025.88	2,000.00	0.00	2,000.00
2-12-130	Admin - WCB	749.79	1,000.00	1,131.75	1,000.00	0.00	1,200.00

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Summer Village of Sunrise Beach

2025 DRAFT BUDGET

For the Period Ending March 31, 2025

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2025-Apr-16
11:06:56AM

General Ledger	Description	2023 Actual	2023 Budget	2024 Actual	2024 Budget	2025 YTD Actual	2025 Budget	
								DRAFT
2-12-111	Admin - Admin Service Transition	0.00	0.00	0.00	0.00	0.00	20,000.00	NEW
2-12-211	Admin - Misc Travel & Subsistence	1,117.00	1,200.00	1,208.00	1,500.00	408.08	1,500.00	
2-12-215	Admin - Postage/PW Cell/Misc.	1,203.79	2,000.00	951.01	1,200.00	389.62	1,000.00	
2-12-218	Admin - Website	663.75	1,000.00	843.75	1,000.00	420.00	1,000.00	
2-12-220	Admin - Memberships	2,743.93	2,600.00	2,849.87	2,800.00	2,480.88	2,900.00	
2-12-221	Admin - Office Supplies/Photocopy	2,556.88	3,000.00	2,309.39	3,000.00	270.10	2,500.00	
2-12-222	Admin - Advertising	0.00	300.00	382.20	300.00	138.50	500.00	
2-12-230	Admin - Auditor	6,557.24	6,300.00	6,562.66	6,700.00	0.00	6,700.00	
2-12-231	Admin - Assessment Costs	5,684.00	5,700.00	5,808.00	5,800.00	1,533.00	6,000.00	
2-12-270	Admin - Bank Charges	516.47	500.01	453.75	600.00	98.05	600.00	
2-12-271	Admin - Elections	6,021.81	0.00	0.00	0.00	0.00	6,000.00	
2-12-274	Admin - Insurance	4,290.00	4,290.00	4,660.00	4,660.00	4,791.00	5,000.00	
2-12-510	Admin - General Office Operations	0.00	500.00	200.00	500.00	0.00	500.00	
2-12-511	Admin - Computer Support	1,987.25	2,000.00	2,495.69	2,000.00	0.00	2,000.00	
2-12-512	Admin - Computer (New Computer)	82.95	0.00	0.00	0.00	700.79	5,000.00	
2-12-232	Admin - Legal	270.00	1,000.00	4,487.55	1,000.00	3,420.00	7,000.00	↑ 500 *
2-12-519	Admin - Apprec. Awards/Canada Day	500.00	1,000.00	500.00	1,000.00	0.00	1,000.00	
2-12-991	Admin - Land Title Charges	70.00	100.00	40.00	100.00	0.00	100.00	
2-12-993	Admin - Office Phone/Internet/Storage	5,004.78	4,500.00	4,690.67	5,000.00	1,170.00	5,000.00	
2-12-994	Admin - Assessment Review Board	854.30	900.00	854.30	900.00	961.25	900.00	
2-12-996	Admin - Subdivision & Appeal Board	10,019.78	5,000.00	300.00	5,000.00	0.00	2,500.00	
2-21-220	Admin - Provincial Police	8,824.00	7,432.00	8,537.00	8,537.00	0.00	9,081.00	↑ 544
2-61-514	Admin - Integrity/Safety Codes	3,000.00	3,000.00	3,260.00	3,260.00	1,669.00	3,338.00	
2-12-910	Admin - Tax Rebate/Discounts/TAXservice	1,525.00	3,000.00	970.00	3,000.00	2,840.00	3,000.00	
2-12-233	Water - Waterline Admin	1,370.38	1,371.00	888.43	888.00	0.00	913.00	
2-12-234	Water - WILD Debenture (Phase I-IV)	7,610.92	7,611.00	7,438.26	7,438.00	0.00	7,438.00	
2-23-200	Protective Services - Fire Sturgeon Cnty	2,050.00	2,050.00	2,117.00	2,050.00	2,117.00	2,117.00	
2-23-201	Protective Services - Fire Incidents	787.50	5,000.00	6,680.00	3,000.00	700.00	3,000.00	
2-26-220	Protective Services - Bylaw/Animal	0.00	1,500.00	0.00	1,500.00	0.00	4,800.00	↑ 3300
2-27-216	Protective Services - DEM/SVREMP	5,975.00	7,000.00	6,300.00	7,000.00	0.00	7,000.00	
2-32-110	P/W - Salaries Wages	34,166.98	42,000.00	37,156.34	42,000.00	3,360.50	42,000.00	
2-32-115	P/W - Contract Workers	2,110.79	5,000.00	5,346.50	5,000.00	800.00	7,000.00	↑ 3000 *
2-32-130	P/W - Revenue Canada - Employer Share	2,592.23	3,500.00	2,874.71	3,500.00	225.06	3,500.00	3 kids star
2-32-270	P/W - General Services/Repairs	3,640.49	900.00	2,946.72	3,000.00	5,354.24	8,000.00	
2-32-510	P/W - Goods & Supplies	925.41	1,500.00	317.42	1,500.00	150.00	1,500.00	
2-32-520	P/W - Equip Parts & Fuel	6,287.24	5,000.00	6,713.14	6,000.00	1,479.48	7,000.00	
2-32-540	P/W - Electrical Street Lights	11,995.34	12,000.00	12,997.14	12,000.00	3,224.13	13,000.00	
2-32-635	Amortization - Machinery & Equipment	42,834.37	0.00	42,834.37	0.00	0.00	0.00	
2-32-900	P/W - Special Projects/Sustain.(Reserve)	1,725.00	5,000.00	0.00	5,000.00	0.00	5,000.00	
2-42-200	P/W - Lagoon	1,196.85	9,000.00	0.00	6,650.00	0.00	1,000.00	
2-32-113	P/W - Mulching	13,000.00	6,000.00	0.00	6,000.00	0.00	0.00	(51)



Summer Village of Sunrise Beach

2025 DRAFT BUDGET

For the Period Ending March 31, 2025

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2025-Apr-16

11:06:56AM

General Ledger	Description	2023 Actual	2023 Budget	2024 Actual	2024 Budget	2025 YTD Actual	2025 Budget DRAFT
2-41-615	Amortization - Engineered Structures	1,447.79	0.00	1,447.79	0.00	0.00	0.00
2-32-111	Roads - Contract Workers-Burn Pit	2,500.00	2,000.00	0.00	2,500.00	160.00	0.00
2-32-250	Roads - Grading/Gravel (Operating)	0.00	8,000.00	1,135.00	8,000.00	0.00	5,000.00 <i>↓ 2000 +</i>
2-32-260	Roads - Road Construction (Capital)	179,211.50	60,000.00	0.00	0.00	0.00	0.00
2-43-200	Waste - Waste Collection - Standstone	11,423.44	12,000.00	11,987.47	12,000.00	2,078.53	13,000.00
2-43-350	Waste - Commission 43 Tipping	3,498.24	4,000.00	3,965.04	4,000.00	347.28	4,000.00
2-51-750	Parks & Rec - FCSS Municipal	7,124.93	6,580.00	6,876.10	6,876.10	4,500.00	6,876.10
2-61-450	Parks & Rec - Beautification	203.84	600.00	332.53	600.00	0.00	600.00
2-62-211	Parks & Rec - East End Bus	350.00	350.00	375.00	350.00	375.00	400.00
2-72-510	Parks & Rec - Programs \ Library	2,306.24	2,100.00	2,109.60	2,100.00	363.38	1,750.00
2-61-510	Development - Dev. Officer	8,067.15	6,500.00	6,156.05	6,500.00	1,155.00	6,500.00
2-61-511	Development - Planners	8,383.43	8,000.00	280.00	5,650.00	0.00	1,000.00
2-61-512	Development - Enforcement	0.00	2,500.00	1,207.72	2,500.00	0.00	1,250.00 <i>↓ 1250</i>
2-61-513	Development - Permits	625.00	1,000.00	400.00	1,000.00	0.00	1,000.00
2-72-635	Amortization - Parks machinery & equipme	210.00	0.00	210.00	0.00	0.00	0.00
2-76-910	Reserves - Legal	500.00	500.00	500.00	500.00	0.00	500.00
2-76-915	Reserves - Tree Removal	500.00	500.00	500.00	500.00	0.00	500.00
2-76-920	Reserves - Snow Removal	1,000.00	1,000.00	1,000.00	1,000.00	0.00	1,000.00
2-76-925	Reserves - Operating	2,500.00	2,500.00	2,500.00	2,500.00	0.00	2,500.00
2-76-930	Reserves - Election & Census	1,250.00	1,250.00	1,500.00	1,500.00	0.00	1,500.00
2-76-935	Reserves - Fire	0.00	0.00	500.00	500.00	0.00	500.00
2-76-950	Reserves - Large Bin	0.00	0.00	1,000.00	1,000.00	0.00	1,000.00
2-76-955	Reserves - MAP Review	0.00	0.00	500.00	500.00	0.00	500.00
2-76-960	Reserves - Appeals (SDAB/ARB)	0.00	0.00	1,000.00	1,000.00	0.00	1,000.00
2-76-970	Reserves - Sustainability	0.00	0.00	0.00	0.00	0.00	15,000.00
2-75-900	Taxes - School	73,843.50	73,844.00	76,519.60	76,520.00	38,259.80	85,737.96
2-80-220	Taxes - Seniors Foundation	6,230.30	6,230.00	7,498.44	7,498.44	7,582.01	7,582.01
2-85-225	Taxes - Designated Industrial (DIP)	0.00	10.85	0.00	11.71	0.00	11.71
* TOTAL EXPENSES		586,216.34	447,468.86	392,732.88	398,404.25	112,565.37	449,725.74
**P DEFICIT/(SURPLUS)		41,162.95	0.00	(7,454.17)	0.00	95,982.74	14,019.96

*** End of Report ***

School Reg. increase over
and above 5.290 municipal
increase

* changes discussed at
last mtg

5.290 increase
in municipal tax
dollars collected



Summer Village of Sunrise Beach
2025 DRAFT CAPITAL BUDGET
For the Period Ending March 31, 2025

3rd review
Presented at
April 22, 2025
Mtg

Page 1 of 1
2025-Apr-16
10:55:30AM

General Ledger	Description	2024 Actual	2024 Budget	2025 Actual	2025 Budget
REVENUE					
5-00-110	Grant - LGFF	(54,090.87)	(49,750.00)	0.00	0.00
5-00-120	Grant - CCBF	0.00	0.00	0.00	0.00
5-00-130	Reserves	0.00	0.00	0.00	0.00
5-00-140	Deferred Revenue (2024 MSI-C \$250)	0.00	(250.00)	0.00	0.00
* TOTAL REVENUE		(54,090.87)	(50,000.00)	0.00	0.00
EXPENSES					
6-00-110	Project - Road Rehabilitation	54,090.87	50,000.00	0.00	0.00
6-00-120	Project -	0.00	0.00	0.00	0.00
6-00-130	Project -	0.00	0.00	0.00	0.00
6-00-140	Project -	0.00	0.00	0.00	0.00
* TOTAL EXPENSES		54,090.87	50,000.00	0.00	0.00
**P DEFICIT/(SURPLUS)		0.00	0.00	0.00	0.00

*** End of Report ***

2 items on April 22 agenda for consideration
b. Business c) 1) Everett Road Drainage \$ 34,906.⁴⁷
2) culvert replacement etc \$ 9,506.⁰⁷
\$ 44,412.⁵⁴

Available Grant Funds \$ 130,799.⁰⁰
(2025 CCBF allocation still unknown, number
above based on 2024 allocation)

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Outlook

2024 Municipal Indicator Results: Summer Village of Sunrise Beach (386)

From ma.updates@gov.ab.ca <ma.updates@gov.ab.ca>

Date Tue 4/15/2025 5:00 AM

To svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>

Cc ma.updates@gov.ab.ca <ma.updates@gov.ab.ca>

Wendy Wildman
Summer Village of Sunrise Beach

Dear Wendy,

Alberta Municipal Affairs annually reports a performance measure that identifies the percentage of municipalities deemed to 'not face potential long term viability challenges based on their financial and governance indicators'. This performance measure is used as a benchmark for measuring the ministry's efforts to ensure Albertans live in viable municipalities and communities with responsible, collaborative and accountable local governments.

The performance measure is based on analysis of 13 municipal indicators. Each of the 13 municipal indicators has a defined benchmark. A municipality is 'not deemed to face potential long term viability challenges' as long as it does not flag a critical indicator or three or more non-critical indicators.

Your municipality did not meet the threshold for one or more indicators for the 2024 financial year.

The benchmarks established by Municipal Affairs for each indicator provide a general indication of acceptable risks. However, a municipality may have unique circumstances or alternative strategies that justify a different result. Therefore, we ask you to complete the [online submission form](#) to provide your feedback or any explanatory information about your performance on the identified indicator(s).

Upon submission, your responses will be included in the [Municipal Indicator Dashboard](#).

If you require assistance completing the feedback form please call, toll-free at 310-0000, then 780-427-2225, and ask to speak to a member of the Information Services Team or email ma.updates@gov.ab.ca.

Thank you,

Information Services
ma.updates@gov.ab.ca

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2024 Municipal Indicators Response

Summer Village of Sunrise Beach 2024

Indicator #4 TAX COLLECTION RATE

In order to pay for ongoing costs, municipalities must be able to collect property taxes on a timely basis. Tax Collection Rate is the percentage of the current year's property taxes that are collected by year end.

Result

85.36%

Expected Result

< 90 %

Response:

Please enter your response to this result here.

Name

Title

Email

☐ I acknowledge that I have reviewed the above for accuracy and furthermore, that I have shared the results and responses with council.

Submit

Alberta  Government

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Municipal Indicators

Find out more about how each municipal indicator is calculated and what the results mean

Each indicator is intended to measure a specific aspect of the municipality's governance, finances, or community.

Each indicator has a defined benchmark. The benchmarks established by Municipal Affairs for each indicator are rules of thumb that provide a general indication of acceptable risk; however, a municipality may have unique circumstances or alternative strategies that justify a different result. Should a municipality flag an indicator, Municipal Affairs allows stakeholders to provide an explanation as to result. This explanation is then published next to the indicator result on the Municipal Indicators' Dashboard.

Indicator and Description	Expected Result	What It Means	Suggested Follow Up for Exceptions
1 - Audit Outcome An audit report in the municipality's audited annual financial statements.	The audit report does not identify a going concern risk or denial of opinion.	The municipal auditor was able to complete the audit and express an opinion and did not identify a specific concern about the ability of the municipality to meet its financial obligations.	Follow auditor recommendations to resolve denial of opinion issues. Consider obtaining professional financial consulting services or requesting a viability review to address going concern issues.
2 - Ministry Intervention Interventions authorized by the Minister of Municipal Affairs in accordance with the <i>Municipal Government Act</i> , such as a viability review, or where directives were issued pursuant to an inspection.	The municipality was not the subject of a Municipal Affairs intervention.	Municipal Affairs is not undertaking a formal intervention with respect to the municipality. The Minister typically intervenes only when requested by a council or through a petition, and only issues directives in cases where significant concerns are evident.	Complete Minister-directed processes and actions.

See the indicator results at alberta.ca/municipal-indicators.aspx

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Alberta

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Indicator and Description	Expected Result	What It Means	Suggested Follow Up for Exceptions
3 - Tax Base Balance The proportion of the total municipal tax revenue generated by residential and farmland tax base, regardless of whether it is municipal property taxes, special taxes, or local improvement taxes.	The municipality's residential and farmland tax revenue accounts for no more than 95 per cent of its total tax revenue. Summer Villages are excluded from this indicator to better reflect their geographical and economic conditions.	The municipality can rely in some measure on its non-residential tax base to generate a portion of its tax revenues. These properties are typically taxed at a higher rate than residential and farmland properties.	Ensure taxes on residential and farmland properties are sufficient to meet budgeted expenditure requirements.
4 - Tax Collection Rate The ability of the municipality to collect own-source revenues, including property taxes, special taxes, local improvement taxes, and grants-in-place-of-taxes.	The municipality collects at least 90 per cent of the municipal taxes (e.g. property taxes, special taxes) levied in any year.	The municipality is able to collect its tax revenues and use those funds to meet budgeted commitments and requisitioning obligations.	Review tax collection and recovery policies and processes.
5 - Population Change The change in population of the municipality over the past ten years based on the Municipal Affairs Population List.	The population has not declined by more than 20 per cent over a ten-year period. Summer Villages are excluded from this measure because of the small permanent population.	The population of the municipality is stable or growing.	Consider how services and infrastructure can be scaled down to accommodate reduced demands.

See the indicator results at alberta.ca/municipal-indicators.aspx

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Indicator and Description	Expected Result	What It Means	Suggested Follow Up for Exceptions
6 - Current Ratio The ratio of current assets (cash, temporary investments, accounts receivable) to current liabilities (accounts payable, temporary borrowings, current repayment obligations on long-term borrowings).	The ratio of current assets to current liabilities is greater than one. This indicator is not typically measured if the municipality's total assets exceed current assets by a factor of two or more, as these municipalities typically have significant financial resources including long-term investments, but manage with minimal current assets.	The municipality is able to pay for its current financial obligations using cash or near-cash assets.	Consider increasing revenues or reducing costs to provide additional working capital.
7 - Accumulated Surplus/Deficit The total assets of the municipality net of total debt, excluding equity in tangible capital assets (tangible capital property less debts related to tangible capital property).	<p>The municipality has a positive (above zero) surplus.</p> <p>An accumulated deficit is a violation of Section 244 of the <i>Municipal Government Act</i>. Municipalities in a deficit position are required to recover the shortfall in the next year.</p>	The municipality has more operational assets than liabilities, which generally provides the municipality with cash flow to meet ongoing obligations and manage through lean periods of the year where costs may exceed revenues.	Consider increasing revenues or reducing costs to provide additional surplus and maintain working capital.
8 - On-Time Financial Reporting Whether the municipality successfully submitted its completed annual financial statements and financial information return to Municipal Affairs by the legislated due date.	The municipality's financial statements and financial information return for the preceding calendar year are received by Municipal Affairs no later than May 1st or the approved extension date.	The municipality is preparing its audited financial reports on a timely basis. Financial reporting is an important aspect of municipal accountability to its residents and businesses.	Consider additional resources to complete year-end accounting on a timely basis.

See the indicator results at alberta.ca/municipal-indicators.aspx

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Indicator and Description	Expected Result	What It Means	Suggested Follow Up for Exceptions
9 - Debt to Revenue Percentage The total amount of municipal borrowings, including long term capital leases, as a percentage of total municipal revenues.	The municipality's total borrowings represent less than 120 per cent (160 per cent for municipalities with a higher regulated debt limit) of its total revenue.	The municipality has maintained reasonable levels of borrowing debt.	Review anticipated funding sources for debt repayments to ensure borrowing commitments can be met.
10 - Debt Service to Revenue Percentage The total cost of making scheduled repayments (including interest) on borrowings as a percentage of total municipal revenues.	The municipality's total costs for borrowing repayments do not exceed 20 per cent (28 per cent for municipalities with a higher regulated debt limit) of its total revenue.	The municipality has assumed a reasonable level of borrowing repayment obligations.	The municipality has assumed a reasonable level of borrowing repayment obligations.
11 - Investment In Infrastructure The total cost of annual additions (through purchases or construction) to tangible capital assets (vehicles, equipment, buildings, roads, utility infrastructure, land) relative to the annual amortization (depreciation) on all tangible capital assets - measured as a five year average.	The municipality's average capital additions exceed the average amortization (depreciation).	<p>The municipality is replacing its existing tangible capital assets and investing in new assets and infrastructure at a rate exceeding the estimated wear or obsolescence of its existing assets.</p> <p>This measure does not account for the effects of inflation; typically, replacement costs for new assets exceed the historic cost of existing assets.</p>	Review asset replacement activities over past years and anticipated capital additions in future years to ensure average annual additions exceed average annual amortization. Consider conducting a study of municipal infrastructure to ensure that future service requirements can be met.

See the indicator results at alberta.ca/municipal-indicators.aspx

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Indicator and Description	Expected Result	What It Means	Suggested Follow Up for Exceptions
12 - Infrastructure Age The net book value of tangible capital assets as a percentage of the total original costs. Net book value is the original purchase cost less amortization (depreciation).	The net book value of the municipality's tangible capital assets is greater than 40 per cent of the original cost.	The municipality is replacing existing assets on a regular basis. If the municipality is adding new services or expanding facilities and infrastructure, it would be expected that the ratio would be higher than 40 per cent.	Consider conducting a study of municipal infrastructure to ensure that future service requirements can be met.
13 - Interest in Municipal Office The number of candidates running in a municipal election relative to the total number of councillor positions up for election.	The number of candidates exceeded the number of councillor positions.	The ratio of candidates to total council positions measures the willingness of electors to run for municipal office.	Consider increased focus on community engagement.

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Summer Village of Sunrise Beach
OPERATING
2025 YEAR TO DATE REVENUE AND EXPENSE REPORT
For the Period Ending March 31, 2025

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2025-Apr-16
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General Ledger	Description	2024 Actual	2024 Budget	2025 YTD Actual	2025 Budget	2025 Budget Remaining \$
REVENUE						
1-00-110	Taxes - Property Res.	(219,480.90)	(220,591.24)	0.00	(220,591.24)	(220,591.24)
1-00-111	Taxes - Property Vacant Res	(6,533.64)	(6,533.64)	0.00	(6,533.64)	(6,533.64)
1-00-180	Taxes - Property Farmland	(126.85)	(126.85)	0.00	(126.85)	(126.85)
1-00-190	Taxes - Property Linear	(4,284.59)	(4,284.56)	0.00	(4,284.56)	(4,284.56)
1-00-196	Taxes - Minimum Tax (23-\$980 24-\$1000)	(39,064.93)	(39,064.93)	0.00	(39,064.93)	(39,064.93)
1-00-510	Admin - Penalties & Costs (TAXervice)	(14,436.81)	(6,500.00)	(13,285.17)	(13,500.00)	(214.83)
1-00-550	Admin - Bank Interest	(5,932.42)	(4,500.00)	(964.62)	(4,000.00)	(3,035.38)
1-00-590	Admin - Other Revenue/Snow Removal	(1,993.62)	(3,500.00)	0.00	(1,000.00)	(1,000.00)
1-26-520	Admin - Animal Licenses	0.00	(50.00)	0.00	(50.00)	(50.00)
1-12-410	Admin - Tax Cert, Maps, ETC	(850.00)	(350.00)	(50.00)	(350.00)	(300.00)
1-00-740	Grants - MSI/LGFF - Operating	(15,872.00)	(15,872.00)	0.00	(15,872.00)	(15,872.00)
1-00-742	Grants - FCSS	(5,500.88)	(5,500.88)	(1,375.22)	(5,500.88)	(4,125.66)
1-61-523	Development - Fees & Safety Codes	(2,080.26)	(2,500.00)	(907.62)	(1,500.00)	(592.38)
1-99-750	Requisition - School Res (I & V)	(75,973.00)	(75,973.00)	0.00	(85,125.88)	(85,125.88)
1-99-752	Requisition - School Non-Residential	(547.00)	(547.00)	0.00	(612.08)	(612.08)
1-99-755	Requisition - Seniors LSA Foundation	(7,498.44)	(7,498.44)	0.00	(7,582.01)	(7,582.01)
1-00-195	Taxes - Requisition DIP	(11.71)	(11.71)	0.00	(11.71)	(11.71)
1-26-560	Reserves or UR (Admin Transition)	0.00	(5,000.00)	0.00	(20,000.00)	(20,000.00)
1-26-561	Reserves or UR (Computer & accessories)	0.00	0.00	0.00	(5,000.00)	(5,000.00)
1-26-562	Reserves - Elections	0.00	0.00	0.00	(5,000.00)	(5,000.00)
* TOTAL REVENUE		(400,187.05)	(398,404.25)	(16,582.63)	(435,705.78)	(419,123.15)
EXPENSES						
2-11-110	Council - Meeting Fees	6,000.00	10,000.00	1,650.00	10,000.00	8,350.00
2-11-150	Council - Development/ Conference	1,673.76	2,000.00	354.95	2,000.00	1,645.05
2-11-211	Council -Travel & Subsistance	1,349.80	1,500.00	318.50	1,500.00	1,181.50
2-11-112	Council - Communication	1,650.00	2,700.00	450.00	2,700.00	2,250.00
2-11-212	Admin - Donations	262.00	550.00	100.00	550.00	450.00
2-12-110	Admin - Contract	63,165.48	63,165.00	16,170.24	64,680.96	48,510.72
2-12-111	Admin - Admin Service Transition	0.00	0.00	0.00	20,000.00	20,000.00
2-12-115	Admin - Dev./Training/Conventions	1,025.88	2,000.00	0.00	2,000.00	2,000.00
2-12-130	Admin - WCB	1,131.75	1,000.00	0.00	1,200.00	1,200.00
2-12-211	Admin - Misc Travel & Subsistance	1,208.00	1,500.00	408.08	1,500.00	1,091.92
2-12-215	Admin - Postage/PW Cell/Misc.	951.01	1,200.00	389.62	1,000.00	610.38
2-12-218	Admin - Website	843.75	1,000.00	420.00	1,000.00	580.00

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Summer Village of Sunrise Beach
2025 YEAR TO DATE REVENUE AND EXPENSE REPORT
For the Period Ending March 31, 2025

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General Ledger	Description	2024 Actual	2024 Budget	2025 YTD Actual	2025 Budget	2025 Budget Remaining \$
2-12-220	Admin - Memberships	2,849.87	2,800.00	2,480.88	2,900.00	419.12
2-12-221	Admin - Office Supplies/Photocopy	2,309.39	3,000.00	270.10	2,500.00	2,229.90
2-12-222	Admin - Advertising	382.20	300.00	138.50	500.00	361.50
2-12-230	Admin - Auditor	6,562.66	6,700.00	0.00	6,700.00	6,700.00
2-12-231	Admin - Assessment Costs	5,808.00	5,800.00	1,533.00	6,000.00	4,467.00
2-12-270	Admin - Bank Charges	453.75	600.00	98.05	600.00	501.95
2-12-271	Admin - Elections	0.00	0.00	0.00	6,000.00	6,000.00
2-12-274	Admin - Insurance	4,660.00	4,660.00	4,791.00	5,000.00	209.00
2-12-510	Admin - General Office Operations	200.00	500.00	0.00	500.00	500.00
2-12-511	Admin - Computer Support	2,495.69	2,000.00	0.00	2,000.00	2,000.00
2-12-512	Admin - Computer (New Computer)	0.00	0.00	700.79	5,000.00	4,299.21
2-12-232	Admin - Legal	4,487.55	1,000.00	3,420.00	7,000.00	3,580.00
2-12-519	Admin - Apprec. Awards/Canada Day	500.00	1,000.00	0.00	1,000.00	1,000.00
2-12-991	Admin - Land Title Charges	40.00	100.00	0.00	100.00	100.00
2-12-993	Admin - Office Phone/Internet/Storage	4,690.67	5,000.00	1,170.00	5,000.00	3,830.00
2-12-994	Admin - Assessment Review Board	854.30	900.00	961.25	900.00	(61.25)
2-12-996	Admin - Subdivision & Appeal Board	300.00	5,000.00	0.00	2,500.00	2,500.00
2-21-220	Admin - Provincial Police	8,537.00	8,537.00	0.00	9,081.00	9,081.00
2-61-514	Admin - Integrity/Safety Codes	3,260.00	3,260.00	1,669.00	3,338.00	1,669.00
2-12-910	Admin - Tax Rebate/Discounts/TAXservice	970.00	3,000.00	2,840.00	3,000.00	160.00
2-12-233	Water - Waterline Admin	888.43	888.00	0.00	913.00	913.00
2-12-234	Water - WILD Debenture (Phase I-IV)	7,438.26	7,438.00	0.00	7,438.00	7,438.00
2-23-200	Protective Services - Fire Sturgeon Cnty	2,117.00	2,050.00	2,117.00	2,117.00	0.00
2-23-201	Protective Services - Fire Incidents	6,680.00	3,000.00	700.00	3,000.00	2,300.00
2-26-220	Protective Services - Bylaw/Animal	0.00	1,500.00	0.00	4,800.00	4,800.00
2-27-216	Protective Services - DEM/SVREMP	6,300.00	7,000.00	0.00	7,000.00	7,000.00
2-32-110	P/W - Salaries Wages	37,156.34	42,000.00	3,360.50	42,000.00	38,639.50
2-32-115	P/W - Contract Workers	5,346.50	5,000.00	800.00	7,000.00	6,200.00
2-32-130	P/W - Revenue Canada - Employer Share	2,874.71	3,500.00	225.06	3,500.00	3,274.94
2-32-270	P/W - General Services/Repairs	2,946.72	3,000.00	5,354.24	8,000.00	2,645.76
2-32-510	P/W - Goods & Supplies	317.42	1,500.00	150.00	1,500.00	1,350.00
2-32-520	P/W - Equip Parts & Fuel	6,713.14	6,000.00	1,479.48	7,000.00	5,520.52
2-32-540	P/W - Electrical Street Lights	12,997.14	12,000.00	3,224.13	13,000.00	9,775.87
2-32-635	Amortization - Machinery & Equipment	42,834.37	0.00	0.00	0.00	0.00
2-32-900	P/W - Special Projects/Sustain.(Reserve)	0.00	5,000.00	0.00	5,000.00	5,000.00
2-42-200	P/W - Lagoon	0.00	6,650.00	0.00	1,000.00	1,000.00
2-32-113	P/W - Mulching	0.00	6,000.00	0.00	0.00	0.00
2-41-615	Amortization - Engineered Structures	1,447.79	0.00	0.00	0.00	0.00
2-32-111	Roads - Contract Workers-Burn Pit	0.00	2,500.00	160.00	0.00	(160.00)
2-32-250	Roads - Grading/Gravel (Operating)	1,135.00	8,000.00	0.00	5,000.00	5,000.00
2-43-200	Waste - Waste Collection - Standstone	11,987.47	12,000.00	2,078.53	13,000.00	10,921.47

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Summer Village of Sunrise Beach
2025 YEAR TO DATE REVENUE AND EXPENSE REPORT
For the Period Ending March 31, 2025

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General Ledger	Description	2024 Actual	2024 Budget	2025 YTD Actual	2025 Budget	2025 Budget Remaining \$
2-43-350	Waste - Commission 43 Tipping	3,965.04	4,000.00	347.28	4,000.00	3,652.72
2-51-750	Parks & Rec - FCSS Municipal	6,876.10	6,876.10	4,500.00	6,876.10	2,376.10
2-61-450	Parks & Rec - Beautification	332.53	600.00	0.00	600.00	600.00
2-62-211	Parks & Rec - East End Bus	375.00	350.00	375.00	400.00	25.00
2-72-510	Parks & Rec - Programs \ Library	2,109.60	2,100.00	363.38	1,750.00	1,386.62
2-61-510	Development - Dev. Officer	6,156.05	6,500.00	1,155.00	6,500.00	5,345.00
2-61-511	Development - Planners	280.00	5,650.00	0.00	1,000.00	1,000.00
2-61-512	Development - Enforcement	1,207.72	2,500.00	0.00	1,250.00	1,250.00
2-61-513	Development - Permits	400.00	1,000.00	0.00	1,000.00	1,000.00
2-72-635	Amortization - Parks machinery & equipme	210.00	0.00	0.00	0.00	0.00
2-76-910	Reserves - Legal	500.00	500.00	0.00	500.00	500.00
2-76-915	Reserves - Tree Removal	500.00	500.00	0.00	500.00	500.00
2-76-920	Reserves - Snow Removal	1,000.00	1,000.00	0.00	1,000.00	1,000.00
2-76-925	Reserves - Operating	2,500.00	2,500.00	0.00	2,500.00	2,500.00
2-76-930	Reserves - Election & Census	1,500.00	1,500.00	0.00	1,500.00	1,500.00
2-76-935	Reserves - Fire	500.00	500.00	0.00	500.00	500.00
2-76-950	Reserves - Large Bin	1,000.00	1,000.00	0.00	1,000.00	1,000.00
2-76-955	Reserves - MAP Review	500.00	500.00	0.00	500.00	500.00
2-76-960	Reserves - Appeals (SDAB/ARB)	1,000.00	1,000.00	0.00	1,000.00	1,000.00
2-76-970	Reserves - Sustainability	0.00	0.00	0.00	15,000.00	15,000.00
2-75-900	Taxes - School	76,519.60	76,520.00	38,259.80	85,737.96	47,478.16
2-80-220	Taxes - Seniors Foundation	7,498.44	7,498.44	7,582.01	7,582.01	0.00
2-85-225	Taxes - Designated Industrial (DIP)	0.00	11.71	0.00	11.71	11.71
* TOTAL EXPENSES		392,732.88	398,404.25	112,565.37	449,725.74	337,160.37
**P DEFICIT/(SURPLUS)		(7,454.17)	0.00	95,982.74	14,019.96	(81,962.78)

*** End of Report ***

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Summer Village of Sunrise Beach
2025 YEAR TO DATE CAPITAL REPORT
For the Period Ending March 31, 2025

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General Ledger	Description	2024 Actual	2024 Budget	2025 Actual	2025 Budget
REVENUE					
5-00-110	Grant - LGFF	(54,090.87)	(49,750.00)	0.00	0.00
5-00-120	Grant - CCBF	0.00	0.00	0.00	0.00
5-00-130	Reserves	0.00	0.00	0.00	0.00
5-00-140	Deferred Revenue (2024 MSI-C \$250)	0.00	(250.00)	0.00	0.00
* TOTAL REVENUE		(54,090.87)	(50,000.00)	0.00	0.00
EXPENSES					
6-00-110	Project - Road Rehabilitation	54,090.87	50,000.00	0.00	0.00
6-00-120	Project -	0.00	0.00	0.00	0.00
6-00-130	Project -	0.00	0.00	0.00	0.00
6-00-140	Project -	0.00	0.00	0.00	0.00
* TOTAL EXPENSES		54,090.87	50,000.00	0.00	0.00
**P DEFICIT/(SURPLUS)		0.00	0.00	0.00	0.00

*** End of Report ***

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Summer Village of Sunrise Beach

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Cheque Listing For Council

2025-Apr-8
4:42:23PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20250040	2025-03-04	ACTION TOWING, SERVICE LTD.	54057	PAYMENT TOWING TRACTOR	338.63	338.63
20250041	2025-03-04	LAKE LAW	24	PAYMENT DRAFT OF SHEDDEN DRIVE/IDP	1,491.00	1,491.00
20250042	2025-03-04	Revenue Canada	FEB25REMITTA	PAYMENT FEBRUARY 2025 REMITTANCE	53.62	53.62
20250043	2025-03-04	RPM CUSTOM REPAIR	2293 2409	PAYMENT FABRICAATED WEAR FEET FOR TRACTOR REPAIRS	758.93 2,356.89	3,115.82
20250044	2025-03-04	Standstone Waste & Water Service Ltd.	162041624	PAYMENT FEBURUARY 2025	1,089.46	1,089.46
20250045	2025-03-04	TAXERVICE	2429608 2429609 2429610 2429611 2429612	PAYMENT TR 4207 TR 4308 TR 4415 TR 4509 TR 515343	73.50 73.50 73.50 73.50 73.50	367.50
20250047	2025-03-10	Meyer, Judy	MARCH2025	PAYMENT MARCH SIGNAGE	100.00	100.00
20250048	2025-03-10	Standstone Waste & Water Service Ltd.	162041809	PAYMENT CULVERT CLEARING 5306 EVERI	168.00	168.00
20250050	2025-03-10	VAUGHAN, SHELLEY	2025COMPUTE	PAYMENT COMPUTER PURCHASE	735.83	735.83
20250051	2025-03-17	ALBERTA MUNICIPALITIES CORPORATION	FEB2025	PAYMENT UTILITIES	1,072.83	1,072.83
20250052	2025-03-17	CAPITAL REGION ASSESSMENT SERVICES COM	1854	PAYMENT ARB ANNUAL FEE	961.25	961.25
20250053	2025-03-17	Highway 43 East Waste	17310	PAYMENT FEBRUARY 2025	171.96	171.96
20250054	2025-03-17	UFA Co-operative Limited	FEB2025	PAYMENT FEBRUARY 2025	274.72	274.72
20250055	2025-03-25	Benson, Michael	JAN-MAR 2025	PAYMENT JANUARY TO MARCH EXPENSES	1,207.00	1,207.00
20250056	2025-03-25	Sonnleitner, Tony	MARCH 2025	PAYMENT MARCH 2025 DO SERVICES	372.75	372.75
20250057	2025-03-25	Sturgeon County	IVC22624	PAYMENT MEDICAL CALL - 4319 LEISURE L	700.00	700.00
20250058	2025-03-25	Summer Village of Lac Ste. Anne East	2025 MEMBERS	PAYMENT 2025 MEMBERSHIP	1,572.88	1,572.88
20250059	2025-03-25	TIM-BR Mart	2503-011322	PAYMENT SET OF 3 PAD LOCKS	52.59	52.59
20250060	2025-03-31	Chmilar, Ward	MARCH2025	PAYMENT MARCH PAYROLL/EXPENSES		
20250061	2025-03-31	Ethier, Jon	JAN-MAR2025	PAYMENT JANUARY - MARCH 2025 EXPEN:	1,361.50	1,361.50
20250062	2025-03-31	Wildwillow Enterprises Inc	2025-Mar-SRB	PAYMENT ADMIN SERVICES MARCH	8,632.04	8,632.04
20250064	2025-03-31	GOVERNMENT OF ALBERTA	2025 1ST QUAF	PAYMENT 1ST QUARTER SCHOOL REQUIS	19,129.90	19,129.90

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Summer Village of Sunrise Beach

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Cheque Listing For Council

2025-Apr-8
4:42:23PM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
					Total	44,488.17

*** End of Report ***

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Summer Village of Sunrise Beach

General Ledger Trial Balance 1 2025 Actual

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General Ledger	Account Type	Description	Month 1 Month 7	Month 2 Month 8	Month 3 Month 9	Month 4 Month 10	Month 5 Month 11	Month 6 Month 12
1-00-110	R	Taxes - Property Res.	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-111	R	Taxes - Property Vacant Res	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-120	R	Taxes - Property Special Tax	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-180	R	Taxes - Property Farmland	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-190	R	Taxes - Property Linear	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-193	R	Taxes - Improved Commercial	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-195	R	Taxes - Requisition DIP	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-196	R	Taxes - Minimum Tax (23-\$980 24-\$1000)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-240	R	Grants in Lieu of Taxes H.O.G.	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-510	R	Admin - Penalties & Costs (TAXervice)	(10,445.17)	(2,490.00)	(350.00)	0.00	0.00	0.00
		YTD Amt	(13,285.17)	0.00	0.00	0.00	0.00	0.00
1-00-550	R	Admin - Bank Interest	(363.30)	(316.82)	(284.50)	0.00	0.00	0.00
		YTD Amt	(964.62)	0.00	0.00	0.00	0.00	0.00
1-00-590	R	Admin - Other Revenue/Snow Removal	(2,490.00)	2,490.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-591	R	Capital Financing for Tractor	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-740	R	Grants - MSI/LGFF - Operating	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-741	R	Grants - MSI - CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00

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1-00-742	R	Grants - FCSS	(1,375.22)	0.00	0.00	0.00	0.00	0.00
		YTD Amt	(1,375.22)	0.00	0.00	0.00	0.00	0.00
1-00-743	R	Grants - STEP- Canada Summer Student	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-744	R	Grants - MOST & MSP	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-745	R	Grants - Other	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-746	R	Grants - CCBF - CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-12-341	R	Commission on H.O.G. From Gov't	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-12-410	R	Admin - Tax Cert, Maps, ETC	0.00	0.00	(50.00)	(50.00)	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-12-540	R	Franchise Fees - Fortis	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-12-600	R	Gain/Loss on Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-12-740	R	Grant - (Mun Sponsor)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-12-840	R	Grants - Gas Tax Fund	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-12-845	R	Grants - Elections	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-12-960	R	Recoveries Fr Oper Funct	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-21-530	R	Grants - Fines	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-23-590	R	Fire - other	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-26-500	R	Admin - Lagoon Income	0.00	0.00	0.00	0.00	0.00	0.00

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		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-26-520	R	Admin - Animal Licenses	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-26-521	R	Admin - Elections	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-26-560	R	Reserves or UR (Admin Transition)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-26-561	R	Reserves or UR (Computer & accessories)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-26-562	R	Reserves - Elections	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-26-900	R	Municipal Services Package	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-32-920	R	Reserves - Roads	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-37-500	R	Waterline	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-61-500	R	Development - Fees Revenue DO NOT USE	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-61-523	R	Development - Fees & Safety Codes	0.00	(907.62)	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-66-400	R	Sale of Land Inventory	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-72-850	R	Recreation Grants & Programs	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-99-750	R	Requisition - School Res (I & V)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-99-751	R	Requisition - School Farmland	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-99-752	R	Requisition - School Non-Residential	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00

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1-99-753	R	Requisition - Under Levy School	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-99-755	R	Requisition - Seniors LSA Foundation	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-99-756	R	Requisition - Seniors Farmland	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-99-757	R	Requisition - Seniors Linear	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
Revenue Operating Sub - Totals			(14,673.69)	(1,224.44)	(684.50)	(50.00)	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-00-252	E	G.S.T. Paid	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-00-741	E	Infrastructure Grant	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-11-110	E	Council - Meeting Fees	0.00	0.00	1,650.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-11-112	E	Council - Communication	0.00	0.00	450.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-11-150	E	Council - Development/ Conference	354.95	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-11-151	E	Council - Meeting Fees	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-11-211	E	Council -Travel & Substinance	0.00	0.00	318.50	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-11-212	E	Admin - Donations	100.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-011	E	Admin - Election & Census	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-110	E	Admin - Contract	5,263.79	5,263.79	5,642.66	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-111	E	Admin - Admin Service Transition	0.00	0.00	0.00	0.00	0.00	0.00

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		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-115	E	Admin - Dev./Training/Conventions	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-130	E	Admin - WCB	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-211	E	Admin - Misc Travel & Subsistance	54.00	54.00	300.08	0.00	0.00	0.00
		YTD Amt	408.08	0.00	0.00	0.00	0.00	0.00
2-12-215	E	Admin - Postage/PW Cell/Misc.	50.00	80.37	259.25	0.00	0.00	0.00
		YTD Amt	389.62	0.00	0.00	0.00	0.00	0.00
2-12-218	E	Admin - Website	0.00	420.00	0.00	0.00	0.00	0.00
		YTD Amt	420.00	0.00	0.00	0.00	0.00	0.00
2-12-220	E	Admin - Memberships	0.00	908.00	1,572.88	0.00	0.00	0.00
		YTD Amt	2,480.88	0.00	0.00	0.00	0.00	0.00
2-12-221	E	Admin - Office Supplies/Photocopy	126.75	133.35	10.00	0.00	0.00	0.00
		YTD Amt	270.10	0.00	0.00	0.00	0.00	0.00
2-12-222	E	Admin - Advertising	0.00	138.50	0.00	0.00	0.00	0.00
		YTD Amt	138.50	0.00	0.00	0.00	0.00	0.00
2-12-230	E	Admin - Auditor	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-231	E	Admin - Assessment Costs	1,533.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	1,533.00	0.00	0.00	0.00	0.00	0.00
2-12-232	E	Admin - Legal	500.00	1,500.00	1,420.00	0.00	0.00	0.00
		YTD Amt	3,420.00	0.00	0.00	0.00	0.00	0.00
2-12-233	E	Water - Waterline Admin	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-234	E	Water - WILD Debenture (Phase I-IV)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-270	E	Admin - Bank Charges	33.80	37.20	27.05	0.00	0.00	0.00
		YTD Amt	98.05	0.00	0.00	0.00	0.00	0.00
2-12-271	E	Admin - Elections	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00

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2-12-274	E	Admin - Insurance	0.00	4,791.00	0.00	0.00	0.00	0.00
		YTD Amt	4,791.00	0.00	0.00	0.00	0.00	0.00
2-12-510	E	Admin - General Office Operations	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-511	E	Admin - Computer Support	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-512	E	Admin - Computer (New Computer)	0.00	0.00	700.79	0.00	0.00	0.00
		YTD Amt	700.79	0.00	0.00	0.00	0.00	0.00
2-12-519	E	Admin - Apprec. Awards/Canada Day	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-910	E	Admin -Tax Rebate/Discounts/TAXervice	2,490.00	0.00	350.00	0.00	0.00	0.00
		YTD Amt	2,840.00	0.00	0.00	0.00	0.00	0.00
2-12-990	E	Admin - Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-991	E	Admin - Land Title Charges	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-992	E	Admin - Bank Charges	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-993	E	Admin - Office Phone/Internet/Storage	390.00	390.00	390.00	0.00	0.00	0.00
		YTD Amt	1,170.00	0.00	0.00	0.00	0.00	0.00
2-12-994	E	Admin - Assessment Review Board	0.00	0.00	961.25	0.00	0.00	0.00
		YTD Amt	961.25	0.00	0.00	0.00	0.00	0.00
2-12-995	E	ICSP	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-996	E	Admin - Subdivision & Appeal Board	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-21-220	E	Admin - Provincial Police	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-23-200	E	Protective Services - Fire Sturgeon Cnty	2,117.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	2,117.00	0.00	0.00	0.00	0.00	0.00
2-23-201	E	Protective Services - Fire Incidents	0.00	0.00	700.00	0.00	0.00	0.00

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		YTD Amt	700.00	0.00	0.00	0.00	0.00	0.00
2-23-220	E	Fire	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-23-350	E	Protective Service - Bylaw/Animal	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-25-220	E	Admin - Physician Recruitment	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-26-111	E	P/W - Contracted Workers	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-26-220	E	Protective Services - Bylaw/Animal	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-26-222	E	Parks & Rec - East End Bus	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-27-216	E	Protective Services - DEM/SVREMP	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-110	E	P/W - Salaries Wages	1,358.50	557.70	1,444.30	0.00	0.00	0.00
		YTD Amt	3,360.50	0.00	0.00	0.00	0.00	0.00
2-32-111	E	Roads - Contract Workers-Burn Pit	0.00	0.00	160.00	0.00	0.00	0.00
		YTD Amt	160.00	0.00	0.00	0.00	0.00	0.00
2-32-112	E	PW - Contracted Workers	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-113	E	P/W - Mulching	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-115	E	P/W - Contract Workers	600.00	100.00	100.00	0.00	0.00	0.00
		YTD Amt	800.00	0.00	0.00	0.00	0.00	0.00
2-32-130	E	P/W - Revenue Canada - Employer Share	94.67	28.64	101.75	0.00	0.00	0.00
		YTD Amt	225.06	0.00	0.00	0.00	0.00	0.00
2-32-200	E	Land Improvement	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-250	E	Roads - Grading/Gravel (Operating)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00

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2-32-260	E	Roads - Road Construction (Capital)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-270	E	P/W - General Services/Repairs	2,787.08	0.00	2,567.16	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-350	E	Roads- Government Grant Project	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-510	E	P/W - Goods & Supplies	0.00	0.00	150.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-520	E	P/W - Equip Parts & Fuel	0.00	333.67	1,145.81	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-540	E	P/W - Electrical Street Lights	2,162.40	39.99	1,021.74	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-541	E	Natural Gas Costs	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-625	E	Amortization - Building/Streets	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-635	E	Amortization - Machinery & Equipment	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-655	E	Amortization - Vehicle	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-810	E	Debt Repayment - Interest	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-811	E	Debt Repayment - Principal	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-831	E	Streets - Debenture Interest	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-832	E	Streets - Debenture Principal	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-900	E	P/W - Special Projects/Sustain.(Reserve)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-910	E	Roads - Construction Rehab Work Capital	0.00	0.00	0.00	0.00	0.00	0.00

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General Ledger	Account Type	Description	Month 1 Month 7	Month 2 Month 8	Month 3 Month 9	Month 4 Month 10	Month 5 Month 11	Month 6 Month 12
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-999	E	Infrastructure Program	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-37-510	E	Drainage	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-41-615	E	Amortization - Engineered Structures	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-42-200	E	P/W - Lagoon	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-42-240	E	Lagoon Expenses/maintenance	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-42-241	E	Lagoon/grant fence	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-42-250	E	Sewage Lagoon Expansion (Darwell)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-43-200	E	Waste - Waste Collection - Standstone	0.00	1,040.95	1,037.58	0.00	0.00	0.00
		YTD Amt	2,078.53	0.00	0.00	0.00	0.00	0.00
2-43-250	E	Landfill Closure	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-43-270	E	Waste Collection- Standstone	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-43-350	E	Waste - Commission 43 Tippage	0.00	175.32	171.96	0.00	0.00	0.00
		YTD Amt	347.28	0.00	0.00	0.00	0.00	0.00
2-51-750	E	Parks & Rec - FCSS Municipal	4,500.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	4,500.00	0.00	0.00	0.00	0.00	0.00
2-61-450	E	Parks & Rec - Beautification	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-61-510	E	Development - Dev. Officer	0.00	800.00	355.00	0.00	0.00	0.00
		YTD Amt	1,155.00	0.00	0.00	0.00	0.00	0.00
2-61-511	E	Development - Planners	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00

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2-61-512	E	Development - Enforcement	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-61-513	E	Development - Permits	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-61-514	E	Admin - Integrity/Safety Codes	0.00	0.00	1,669.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-62-211	E	Parks & Rec - East End Bus	0.00	375.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-72-240	E	Recreation - Regional Cont.	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-72-245	E	parks contracted work	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-72-510	E	Parks & Rec - Programs \ Library	0.00	363.38	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-72-635	E	Amortization - Parks machinery & equipme	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-72-764	E	Recreation - Cont. to Reserve	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-74-510	E	Recreation / Y.Library	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-74-900	E	Taxes - School	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-75-900	E	Taxes - School	0.00	0.00	38,259.80	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-76-900	E	Transfer - Reserves	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-76-905	E	Reserves - Policing	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-76-910	E	Reserves - Legal	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-76-915	E	Reserves - Tree Removal	0.00	0.00	0.00	0.00	0.00	0.00

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		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-76-920	E	Reserves - Snow Removal	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-76-925	E	Reserves - Operating	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-76-930	E	Reserves - Election & Census	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-76-935	E	Reserves - Fire	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-76-940	E	Reserves - Roads	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-76-945	E	Reserves - Lagoon	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-76-950	E	Reserves - Large Bin	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-76-955	E	Reserves - MAP Review	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-76-960	E	Reserves - Appeals (SDAB/ARB)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-76-970	E	Reserves - Sustainability	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-77-900	E	Reserves - School Over Levy	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-80-220	E	Taxes - Seniors Foundation	0.00	7,582.01	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-85-225	E	Taxes - Designated Industrial (DIP)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
Expenses Operating Sub - Totals			24,515.94	25,112.87	62,936.56	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-00-211	A	Property Taxes Current	3,483.29	(8,751.90)	(10,401.90)	(9,851.28)	0.00	0.00

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		YTD Amt	26,227.29	0.00	0.00	0.00	0.00	0.00
3-00-212	A	Property Taxes Arrears	(100.02)	(19,381.50)	(550.00)	(3,413.20)	0.00	0.00
		YTD Amt	(14,092.29)	0.00	0.00	0.00	0.00	0.00
3-00-217	A	Oustanding H.O.G.	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-00-240	A	Grants Receivables	6.95	0.00	0.00	0.00	0.00	0.00
		YTD Amt	90,987.95	0.00	0.00	0.00	0.00	0.00
3-00-252	A	GST Collected (Rebatable)	699.16	507.24	(5,296.82)	0.00	0.00	0.00
		YTD Amt	2,055.36	0.00	0.00	0.00	0.00	0.00
3-00-253	A	GST Input Tax Credit	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-00-254	A	Accrued Interest Receivable	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-00-290	A	Other Receivables	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-00-300	A	Investments	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-00-321	A	Interest Receivable	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-00-390	A	Other Investments	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-00-400	A	prepaid expenses	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-00-600	A	Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-00-620	A	Public Works Building	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-00-630	A	Admin. Equipment & Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-00-910	A	Net Accumulated Oper Deficits	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00

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3-00-999	A	Suspense Cash Receipts System	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-12-120	A	ATB Bank Account	(16,565.39)	694.86	(26,733.04)	(5,815.42)	0.00	0.00
		YTD Amt	65,676.44	0.00	0.00	0.00	0.00	0.00
3-12-121	A	Cash-Bank Account	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-12-122	A	ATB Revolving Loan	(16.90)	0.00	0.00	0.00	0.00	0.00
		YTD Amt	(16.90)	0.00	0.00	0.00	0.00	0.00
3-12-415	A	Prepaid Goods & Services	(152.90)	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-13-110	A	Cash on Hand	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	100.00	0.00	0.00	0.00	0.00	0.00
3-32-610	A	Roads Street Walks Lighting/streets land	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	1,775,353.82	0.00	0.00	0.00	0.00	0.00
3-32-615	A	Streets-land amortization	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	(1,259,804.21)	0.00	0.00	0.00	0.00	0.00
3-32-620	A	Streets - Building	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	53,760.00	0.00	0.00	0.00	0.00	0.00
3-32-625	A	Streets-building amortization	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	(38,753.29)	0.00	0.00	0.00	0.00	0.00
3-32-630	A	Machinery & Equipment	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	60,593.25	0.00	0.00	0.00	0.00	0.00
3-32-635	A	Streets-machinery & equipment amortizati	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	(52,271.56)	0.00	0.00	0.00	0.00	0.00
3-32-640	A	Land for Own Gov't Use	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	396,025.00	0.00	0.00	0.00	0.00	0.00
3-32-650	A	Streets-vehicles	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	18,625.00	0.00	0.00	0.00	0.00	0.00
3-32-655	A	Streets -vehicles amortization	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	(18,625.00)	0.00	0.00	0.00	0.00	0.00
3-41-610	A	Engineered structures water	0.00	0.00	0.00	0.00	0.00	0.00

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		YTD Amt	108,584.00	0.00	0.00	0.00	0.00	0.00
3-41-615	A	Engineered structures water- amortizatio	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	(24,612.27)	0.00	0.00	0.00	0.00	0.00
3-50-100	A	Gain/Loss on Disposal of Assets	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-72-620	A	Recreation - building	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-72-630	A	Parks - machinerey & Equipment	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	13,166.00	0.00	0.00	0.00	0.00	0.00
3-72-635	A	Parks mach & equip - amortization	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	(12,956.00)	0.00	0.00	0.00	0.00	0.00
Assets Operating Sub - Totals			(12,645.81)	(26,931.30)	(42,981.76)	(19,079.90)	0.00	0.00
		YTD Amt	1,190,022.59	0.00	0.00	0.00	0.00	0.00
4-00-240	L	Provincial Accounts Payable	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-00-252	L	GST Collected Payable	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	(390.16)	0.00	0.00	0.00	0.00	0.00
4-00-270	L	Trade Accts. Payable	(1,135.26)	1,135.26	(19,129.90)	19,129.90	0.00	0.00
		YTD Amt	(16,762.88)	0.00	0.00	0.00	0.00	0.00
4-00-290	L	Year End Accounts Payable	4,119.25	1,780.80	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-00-298	L	Accrual Accounts Payable System	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-00-299	L	Suspense Accounts Payable System	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-00-300	L	Deferred Grant Revenue	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	(37,140.13)	0.00	0.00	0.00	0.00	0.00
4-00-400	L	Current Portion of Long Term Debt	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-00-700	L	Reserves	0.00	0.00	0.00	0.00	0.00	0.00

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Summer Village of Sunrise Beach

General Ledger Trial Balance 1 2025 Actual

Page 15 of 17

2025-Apr-16
11:15:53AM

General Ledger	Account Type	Description	Month 1 Month 7	Month 2 Month 8	Month 3 Month 9	Month 4 Month 10	Month 5 Month 11	Month 6 Month 12
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-00-800	L	Equity in Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	(1,019,084.74)	0.00	0.00	0.00	0.00	0.00
4-00-910	L	Accumulated Surplus	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	(116,221.42)	0.00	0.00	0.00	0.00	0.00
4-00-999	L	Suspense Clearing Account	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-12-121	L	Loans, Overdrafts	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-12-230	L	Income Tax Deductions	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-12-231	L	Canada Pension Plan Deductions	(126.96)	95.30	(105.50)	0.00	0.00	0.00
		YTD Amt	(137.16)	0.00	0.00	0.00	0.00	0.00
4-12-232	L	E.I. Deductions	(53.47)	31.51	(34.90)	0.00	0.00	0.00
		YTD Amt	(56.86)	0.00	0.00	0.00	0.00	0.00
4-32-121	L	Financing - Capital Purchase	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-32-122	L	Debenture - ACFA	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-32-270	L	Trade Accounts Payable	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-32-760	L	Street Reserve - Future Projects	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	(33,087.98)	0.00	0.00	0.00	0.00	0.00
4-72-760	L	Reserve - Recreation & Parks	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-75-900	L	Reserves - Sustainability	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-76-905	L	Reserves - Policing	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	(4,674.00)	0.00	0.00	0.00	0.00	0.00
4-76-910	L	Reserves - Legal	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	(2,500.00)	0.00	0.00	0.00	0.00	0.00

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Summer Village of Sunrise Beach

General Ledger Trial Balance 1 2025 Actual

Page 16 of 17

2025-Apr-16
11:15:53AM

General Ledger	Account Type	Description	Month 1 Month 7	Month 2 Month 8	Month 3 Month 9	Month 4 Month 10	Month 5 Month 11	Month 6 Month 12
4-76-915	L	Reserves - Tree Removal	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	(3,000.00)	0.00	0.00	0.00	0.00	0.00
4-76-920	L	Reserves - Snow Removal	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	(5,000.00)	0.00	0.00	0.00	0.00	0.00
4-76-925	L	Reserves - Operating	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	(15,000.00)	0.00	0.00	0.00	0.00	0.00
4-76-930	L	Reserves - Election & Census	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	(5,000.00)	0.00	0.00	0.00	0.00	0.00
4-76-935	L	Reserves - Lagoon	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	(24,900.00)	0.00	0.00	0.00	0.00	0.00
4-76-940	L	Reserves - Fire	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	(500.00)	0.00	0.00	0.00	0.00	0.00
4-76-945	L	Reserves - Large Bin	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	(1,000.00)	0.00	0.00	0.00	0.00	0.00
4-76-950	L	Reserves - MAP Review	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	(500.00)	0.00	0.00	0.00	0.00	0.00
4-76-955	L	Reserves - Appeals (SDAB/ARB)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	(1,000.00)	0.00	0.00	0.00	0.00	0.00
Liabilities Operating Sub - Totals			2,803.56	3,042.87	(19,270.30)	19,129.90	0.00	0.00
		YTD Amt	(1,285,955.33)	0.00	0.00	0.00	0.00	0.00
5-00-110	R	Grant - LGFF	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
5-00-120	R	Grant - CCBF	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
5-00-130	R	Reserves	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
5-00-140	R	Deferred Revenue (2024 MSI-C \$250)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
Revenue Capital Sub - Totals			0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00

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Summer Village of Sunrise Beach

General Ledger Trial Balance 1 2025 Actual

Page 17 of 17

2025-Apr-16

11:15:53AM

General Ledger	Account Type	Description	Month 1 Month 7	Month 2 Month 8	Month 3 Month 9	Month 4 Month 10	Month 5 Month 11	Month 6 Month 12
6-00-110	E	Project - Road Rehabilitation	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
6-00-120	E	Project -	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
6-00-130	E	Project -	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
6-00-140	E	Project -	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
Expenses Capital Sub - Totals			0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
Total			0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00

*** end of report ***

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Summer Village of Sunrise Beach

Accounts Payable Bank Reconciliation

Page 1 of 1

2025-Apr-8
4:38:22PM

March Balance Shown on Bank Statement

85,468.17

Add Outstanding Deposits

Less Outstanding Cheques

Payee	Cheque #	Cheque Date	Amount
Lac Ste. Anne Bulletin	20250028	2025-02-19	145.43
LAKE LAW	20250041	2025-03-04	1,491.00
Revenue Canada	20250042	2025-03-04	53.62
TAXSERVICE	20250045	2025-03-04	367.50
CAPITAL REGION ASSESSMENT	20250052	2025-03-17	961.25
Sturgeon County	20250057	2025-03-25	700.00
Summer Village of Lac Ste. Anne	20250058	2025-03-25	1,572.88
TIM-BR Mart	20250059	2025-03-25	52.59
Wildwillow Enterprises Inc	20250062	2025-03-31	8,632.04
Total Outstanding Cheques			13,976.31 (13,976.31)

And Adjustments

Your Bank Balance Should Be	71,491.86
Your Reconciled Bank Balance Is	71,491.86
Difference	0.00

*** End of Report ***

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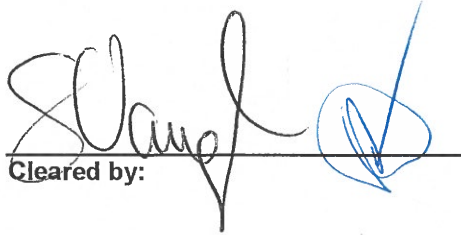
Summer Village of Sunrise Beach

Page 1 of 1

Accounts Payable Cleared Deposit Listing

2025-Apr-8
4:38:11PM

Cleared	Deposit Description	Batch #	Deposit Date	Amount
<input checked="" type="checkbox"/>	BANK DEPOSIT	2331	2025-03-03	404.65
<input checked="" type="checkbox"/>	TAX INSTALLMENT (TIPS)	2322	2025-03-03	8,347.25
<input checked="" type="checkbox"/>	DIRECT DEPOSIT	2339	2025-03-05	300.00
<input checked="" type="checkbox"/>	BANK DEPOSIT	2345	2025-03-17	6,195.78
<input checked="" type="checkbox"/>	BANK DEPOSIT	2350	2025-03-31	250.00
<input checked="" type="checkbox"/>	DIRECT DEPOSIT	2354	2025-03-31	2,000.00
Total				17,497.68


Cleared by:

*** End of Report ***

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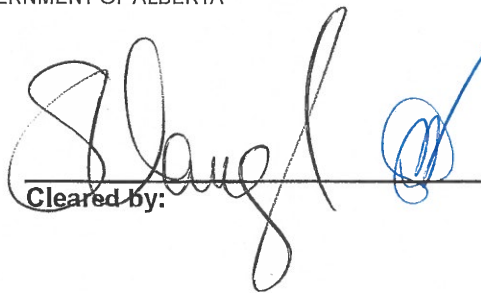
Summer Village of Sunrise Beach

Page 1 of 1

Accounts Payable Cleared Cheque Listing

2025-Apr-8
4:38:15PM

Cleared	Payee	Cheque #	Batch #	Cheque Date	Amount
<input checked="" type="checkbox"/>	CATALIS TECHNOLOGIES CANADA LTD	20250020	2304	2025-02-03	1,780.80
<input checked="" type="checkbox"/>	AMSC INSURANCE SERVICES LTD	20250024	2320	2025-02-19	4,791.00
<input checked="" type="checkbox"/>	Association of Summer Villages	20250025	2320	2025-02-19	908.00
<input checked="" type="checkbox"/>	EAST END BUS	20250026	2320	2025-02-19	375.00
<input checked="" type="checkbox"/>	Highway 43 East Waste	20250027	2320	2025-02-19	175.32
<input checked="" type="checkbox"/>	LOOP	20250029	2320	2025-02-19	441.00
<input checked="" type="checkbox"/>	Sonnleitner, Tony	20250032	2320	2025-02-19	840.00
<input checked="" type="checkbox"/>	UFA Co-operative Limited	20250034	2320	2025-02-19	350.35
<input checked="" type="checkbox"/>	Lac Ste. Anne Foundation	20250036	2325	2025-02-25	7,582.01
<input checked="" type="checkbox"/>	ACTION TOWING, SERVICE LTD.	20250040	2334	2025-03-04	338.63
<input checked="" type="checkbox"/>	RPM CUSTOM REPAIR	20250043	2334	2025-03-04	3,115.82
<input checked="" type="checkbox"/>	Standstone Waste & Water Service Ltd.	20250044	2334	2025-03-04	1,089.46
<input checked="" type="checkbox"/>	Meyer, Judy	20250047	2338	2025-03-10	100.00
<input checked="" type="checkbox"/>	Standstone Waste & Water Service Ltd.	20250048	2338	2025-03-10	168.00
<input checked="" type="checkbox"/>	VAUGHAN, SHELLEY	20250050	2338	2025-03-10	735.83
<input checked="" type="checkbox"/>	ALBERTA MUNICIPALITIES CORPORATION	20250051	2344	2025-03-17	1,072.83
<input checked="" type="checkbox"/>	Highway 43 East Waste	20250053	2344	2025-03-17	171.96
<input checked="" type="checkbox"/>	UFA Co-operative Limited	20250054	2344	2025-03-17	274.72
<input checked="" type="checkbox"/>	Benson, Michael	20250055	2349	2025-03-25	1,207.00
<input checked="" type="checkbox"/>	Sonnleitner, Tony	20250056	2349	2025-03-25	372.75
<input checked="" type="checkbox"/>	Chmilar, Ward	20250060	2352	2025-03-31	
<input checked="" type="checkbox"/>	Ethier, Jon	20250061	2352	2025-03-31	1,361.50
<input checked="" type="checkbox"/>	GOVERNMENT OF ALBERTA	20250064	2363	2025-03-31	19,129.90
Total					47,900.77

Cleared by: 

*** End of Report ***

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SAVING | BORROWING | INVESTING | KNOW-HOW

Consolidated Statement

Statement date March 31, 2025

Transit number 08989-219

Customer number

Cheque images 12

Page number 1 of 8

ATB0114001_4853311_006 E D 08989 03719
SUMMER VILLAGE OF SUNRISE BEACH
PO BOX 1197
ONOWAY AB T0E 1V0

Your ATB Financial Branch

08989 Onoway Branch

4910 50 St

Onoway AB

T0E 1V0

If you have any questions, contact us at

1 800 332-8383 or visit us at

www.atb.com

A summary of your accounts on Mar 31, 2025

Deposits	Value on Mar 31, 2025
	CAD
Business Public Sector Account	76,850.84
Business Public Sector Account	8,617.33
Total Deposits	\$85,468.17
Loans	Value on Mar 31, 2025
	CAD
Municipal Revolving Loan 33212698200	0.00
Credit limit \$200,000.00	
Total Loans	\$0.00

> \$85,468.17
85
(initials)

All loan balances, with the exception of mortgage loans, do NOT include accrued interest. The above should not be relied upon for repayment purposes. Please contact your branch for a payout statement.

Find an error? Give us a call or drop by a branch. We'll take care of it.

(87)

As of June 16, 2025, you will see changes to the ATB Personal Line of Credit Terms and Conditions. To learn what this means for you, and to view the updated terms and conditions, visit go.atb.com/legalnotice



ATB0114001_4853311_006 - 0028719 HRI - 12 - 04 - 04 - 18 - 027531

Summer Village of Sunrise Beach Action List Report – Council/Administration					
March 18th, 2025					
Motion #	Meeting Date	Intent	Started by	Finished By	Status
99-24	June 25	Letter to Premier Smith	Tori		Waiting on word from Council, last email sent Aug 16 th – Brian wanted to discuss further
	August 27/24	Brian to send email to Joe Blakeman cc Mike Primeau, SRB council and admin – Hummocky conversation	Brian		To send after road repairs complete
152-24/53	Aug 27/24	Letter to county-work with Peter	Wendy		Letter sent to council, sent to County, County replied Sept 10
196-24	Oct 22/24	Community Standards bylaw	Wendy		With Council to review-all 3 bylaw copies sent to Council Oct 22
51-25	Mar 18/25	Get minutes signed	Wendy	Wendy	Done
51-25	Mar 18/25	Add minutes to website	Tori	Tori	Done
72-25	Mar 18/25	Updates to Draft Budget	Wendy	Wendy	Done added to April meeting 6th draft
52-25	Mar 18/25	Sign Audited Financial Statements, and both letter and send to Stephen	Wendy	Wendy	Done March 19,2025
53-25	Mar 18/25	Cost Share – Fire bylaw	Tori	Tori	Let South View know-Mar 18
54-25	Mar 18/25	Cost Share-Privacy Management	Tori	Tori	Let NP know-Mar 18
55-25	Mar 18/25	Letter to LSAC ICF	Wendy	Wendy	Sent Mar 18,2025
57-25	Mar 18/25	RSVP WILD AGM	Tori		Will do after April 17th
59-25	Mar 18/25	Sign Municipal Assessments Agreement and email back	Wendy	Wendy	Sent Mar 19
67-25	Mar 18/25	Set up meeting with LSAC-Hummocky drainage onto road	Wendy		Email sent, reply from County on March 27 th from LSAC
		Brian to email his inquiry on the cleared cheque listing from a previous meeting to Admin so they can follow up with Shelley and/or the Auditor on certain transactions and how they are then reflected or applied to the financial statements	Brian		
		Council to send questions on GL lines they have questions on	Council		
		Crushed Concrete - Jon to chat with Peter about whether purchasing some of the crushed concrete from the Waste Commission is beneficial at \$15.00/tonne	Jon/Wendy	Jon/Wendy	Sending letter requesting more info Did we hear back? – I believe Peter had replied and up to Council

Summer Village of Sunrise Beach

Report to Council

April 2025

Meeting: April 2025 - Regular Council Meeting
Originated By: Tony Sonnleitner, Development Officer, Summer Village of Sunrise Beach.

Development Permits: None

Enforcements: None

Letters of Compliance: None

Bylaws: **Bylaw 201-2025**

The Plan Cancellation Bylaw 201-2025, creating lands described as Plan 5672 KS, Block 3, Lot 12A, having received Council assent has been registered at the Land Titles Office for Alberta North for registration.

Regards,

Tony Sonnleitner, Development Officer

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Milestone Municipal Services Inc.

Summer Village of Sunrise Beach

2025 General Election Returning Officer Report - April 16, 2025

Overview:

The Summer Village of Sunrise Beach has retained Milestone Municipal Services to provide election services for the municipality. Key dates include the following:

Nomination Day

Saturday, June 14, 2025 from 10am to 12pm

Advance Poll

Thursday, July 3, 2025 from 4pm to 8pm

Election Day

Saturday, July 12, 2025 from 10am to 7pm

Status and Key Deliverables

- The Notice of Nomination Day has been completed and dated for March 12, 2025. A cover letter has been produced and sent to Sunrise Beach Administration for inclusion in the Notice of Nomination Day mailing.
- Sunrise Beach Administration has submitted MAConnect Stakeholders Agreement to allow the RO to submit election information electronically so we now have access.
- The Sunrise Beach website is continuously being updated with information as it is released. New additions include information on Candidate Information Sessions and update on campaign accounts.
- Sunrise Beach Administration has indicated that the Notice of Nomination Day will be mailed on April 23, 2025.
- If a sufficient number of nominations are received on Nomination Day, the Notice of Election will be mailed by June 27, 2025.

Considerations:

Changes to the Local Authorities Election Act - Candidate Withdrawal

With the announcement of Bill 50 by the Alberta Government, there are some significant changes to the LAEA. One that could affect the Summer Village of Sunrise Beach is surrounding candidate withdrawal. Previously, a candidate could only withdraw if there were a sufficient number of nominations for Council. When Bill 50 is proclaimed, this will change so that a candidate may withdraw their name during the nomination period or within 24 hours after the closing of nominations, regardless of whether there is a sufficient number of nominations for council.

Updated Information for Candidates Regarding Campaign Accounts:

There were several questions and concerns regarding campaign account requirements for candidates in the upcoming municipal election as set out in the Local Authorities Election Act (LAEA). Some candidates in small communities were concerned that they would need to open a bank account even if they had no or minimal campaign contributions. Alberta Municipal Affairs has changed their direction and have clarified that **candidates are not required to open a dedicated campaign bank account unless their contributions (included self-funded) reach \$1000.00.**

For further clarity, the LAEA requires all candidates to open a bank account once they receive \$1,000 in total contributions. This includes monetary contributions by the candidate for their own campaign. Again, If a candidate's contributions do not exceed \$1,000, they are not required to open a campaign bank account.

Training Requirements After Election:

There is now a requirement of mandatory training for all newly elected officials. The training will focus on the roles, responsibilities, and the necessary skills required to perform effectively as a representative of the Summer Village. Dates for this training will be released when they have been confirmed.

Candidate Orientation Sessions:

The Summer Village of Sunrise Beach is participating in two candidate orientation sessions. These sessions will be the same and will cover key information about candidacy, the election process, and what to expect if you win! No registration is required and everyone is welcome.

May 3, 2025

10 a.m. to 12 noon

Stettin-Nakamun Hall

5404 Township Road 571, Lac Ste Anne County

May 24, 2025

10 a.m. to 12 noon

Darwell Seniors Center (Interlake Golden Age Club)

Hwy AB-765, Darwell Alberta

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Update for Elections Information on Websites

From emily@milestonemunicipalservices.ca <emily@milestonemunicipalservices.ca>
Date Mon 3/31/2025 10:36 AM
To janet@milestonemunicipalservices.ca <janet@milestonemunicipalservices.ca>
Cc Spring Lake Admin <springlakeadmin@springlakealberta.com>; svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>; wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>; pcm1@telusplanet.net <pcm1@telusplanet.net>

 1 attachment (451 KB)

A Candidate's Guide Running for Local Elected Office in Alberta.pdf;

Good morning.

We have just received clarification on bank accounts for candidates for the upcoming election. Can you add to or change the election information regarding bank accounts to the below information?

Alberta Municipal Affairs has revised its approach concerning the requirement for candidates to establish dedicated bank accounts. They have acknowledged the concerns raised by candidates from smaller communities who may have little or no campaign contributions. Under the Local Authorities Election Act (LAEA), candidates are required to open a bank account **only once total contributions reach \$1,000**, including any monetary contributions made by the candidate to their own campaign.

Also, MA has updated the following so if you can change the link, I would greatly appreciate it.

[Candidate's Guide for Running for Local Office Alberta](#)

Thanks so much. Have a great day.

-Emily
Emily House
Executive Managing Director
Milestone Municipal Services Inc.

Phone: 780.914.0997
PO Box 1075, Onoway, AB T0E 1V0

This message, including attachments, is intended for the recipient to whom it is addressed, and may contain confidential, personal, and or privileged information. Please contact the sender immediately if you are not the intended recipient, dissemination of this communication is prohibited. Any communication received in error, or subsequent reply, should be deleted or destroyed.



Sturgeon County
9613-100 St
Morinville Alberta T8R-1L9
(780) 939-4321



INVOICE	IVC22624
Type	
Date	2025-03-12
Page	1
GST#	107747412RT0001

Bill to:

SUMMER VILLAGE OF SUNRISE BEACH
PO BOX 1197
ONOWAY AB T0E 1V0

Purchase Order ID	Customer ID	PLEASE REFERENCE IVC22624 ON YOUR REMITTANCE.				Net 30
02-25-0012	SUM002					
Quantity	Item Number	Description	U Of M	Unit Price	Ext. Price	GST Amt
1.00	AR-FIRE	23-PUMPER & RESCUE TRUCKS Sturgeon County provided assist AHS, patient assist/packaging on Mar 10/25 @ Sunrise Summer Village. Eng #2 1 hr @ \$700/hr	HOURL	\$700.00	\$700.00	\$0.00
					Subtotal	\$700.00
					Tax	\$0.00
					Total	\$700.00

svsunrisebeach@wildwillowenterprises.com
Any inquiries regarding invoice direct to
Summer Village of Sunrise Beach

**Accounts Due When Rendered
AR Invoice Terms**

A rate of 18.00% per annum (1.50% per month)
interest will be charged on overdue accounts.

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Provincial Priorities Act Webinar

From Wildwillow Enterprises <angela@wildwillowenterprises.com>

Date Thu 4/3/2025 12:01 PM

To Dwight Moskalyk <ddm@kronprinzconsulting.ca>; wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>; Summer Village Office <administration@wildwillowenterprises.com>; tori wildwillowenterprises.com <tori@wildwillowenterprises.com>; svwestcove@outlook.com <svwestcove@outlook.com>; reception wildwillowenterprises.com <reception@wildwillowenterprises.com>

Cc svsouthview@outlook.com <svsouthview@outlook.com>

Hello all,

Not sure if anyone else attended the Provincial Priorities Act Webinar, so I am sharing my notes.

- Agreements signed and FULLY executed prior to April 1 do not need to be submitted. However any amendments to those agreements, regardless of nature, will trigger the review process and must be submitted, regardless of dollar value.
- All agreements MUST be submitted regardless of the dollar amount or approval requirements.
 - <\$100,000 value are submitted for information
 - \$100,000 to <\$5 million are approved by the Minister
 - \$5 million or greater require cabinet approval
- Agreements will be reviewed by MA and then forwarded to the appropriate Ministry.
- Minor changes to agreements will not trigger re-approval, but major changes require re-approval
- Requirement extends to all entities created by municipal bylaws (eg. Library boards, committees of Council, etc.)
- Municipally controlled corporations and emergency programs do not need to submit for approval, but still need to submit for information.
- Their goal is to have review and approval done within 30 days but "we'll see".
- Recommend contacting MA in advance to determine likelihood of approval.
- Submissions will be evaluated based on:
 - Alignment with provincial priorities and fiscal plans
 - Overstep into provincial jurisdiction
 - If it places unacceptable restrictions on Albertas ability to implement its own policies and programs
- Agreements will be:
 - Approved – may proceed
 - Conditionally approved – need to be amended to fit provincial priorities
 - Denied – should come with an explanation
- There is not currently an appeal process.
- You must let MA know if you need expedited approval.
- Following are specific examples, based on the Q&A of what must be submitted:
 - Shared jurisdiction (ie. Housing)
 - Summer Employment agreements
 - Agreements with the RCMP
 - Agreements with the Canadian Armed Forces
 - Rental and lease agreements
 - Lease of federal crown land
 - Federal grants in lieu of taxes
 - Agreements with an automatic renewal
- Email: ma.provincialprioritiesact@gov.ab.ca

Angela

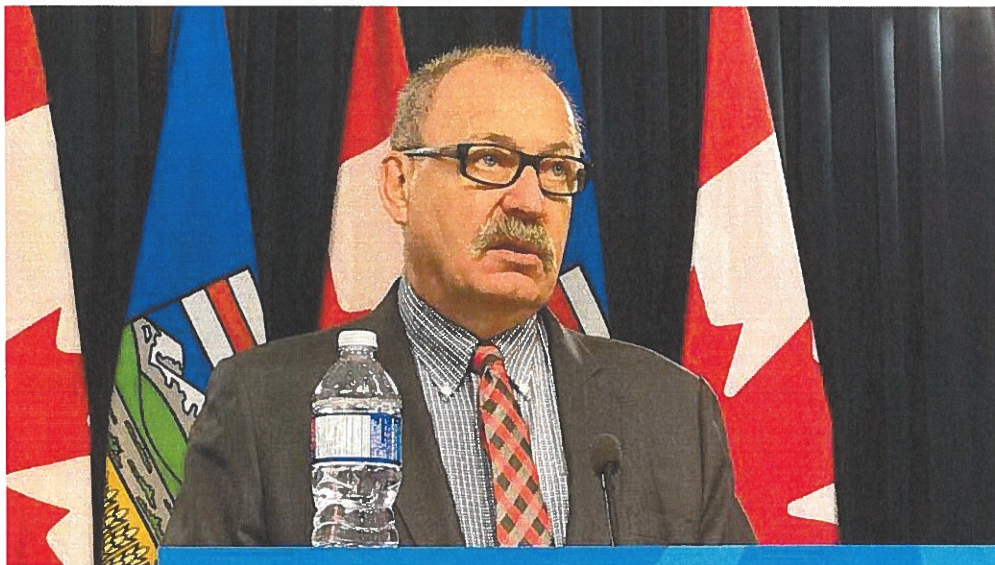
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Edmonton

Alberta government moves to eliminate municipal codes of conduct

Minister says codes have been weaponized by some councils, wants a better process

[Michelle Bellefontaine](#) · CBC · Posted: Apr 08, 2025 4:24 PM MDT | Last Updated: April 8



Ric McIver, Alberta's municipal affairs minister, says municipal codes of conduct have been weaponized by some councils. The province plans to consult with municipalities on a new process. (Janet French/CBC)

Alberta Municipal Affairs minister Ric McIver introduced a new bill Tuesday that would automatically repeal all municipal codes of conduct as soon as it is proclaimed into law.

Bill 50, the Municipal Affairs Statutes Amendment Act, proposes changes to three existing laws: Local Authorities Election Act, the Municipal Government Act, and the New Home Buyer Protection Act.

Amendments to the Municipal Government Act in early 2015 compelled municipal councils across Alberta to pass codes of conduct by 2018.

But McIver said they have since become a tool for councillors to target other members of council.

"Most municipalities get along just fine and behave well and serve their citizens without a whole bunch of interpersonal drama," he said at a news conference Tuesday.

"But there's been more than enough instances of people using the bylaws as weapons, weaponizing them, if you will, and they're trying to silence people that disagree with them that are on council."

- [Medicine Hat council votes for municipal inspection as sanctions on mayor lifted](#)
- [Province dismisses Chestermere councillors and managers, citing failure to fix dysfunction](#)

McIver is proposing an external third party, like an ethics or integrity commissioner, become the arbiter of breaches but he wants to consult with municipalities first.

Such a change would also relieve the chief administrative officers of municipalities of the responsibility of having to resolve disputes.

McIver said the current situation puts these officials in an awkward position because they are hired, evaluated and can be fired by councillors.

"It's not a fair position to put them in," he said. "So we're going to try to fix that too."

Other measures in the bill include a change that would allow municipal political parties to share campaign funding with their candidates and compel them to disclose their

donors before election day in October.

The bill also proposes a temporary measure to allow Jasper residents to vote or run in the municipal election even while they are displaced by last summer's wildfire.

The government plans to keep these amendments in place for the fall municipal election and through 2026 just in case there is a byelection. The provision is to expire by Dec. 31, 2026.

Political donation disclosure

The proposal to eliminate municipal codes of conduct follows some high-profile cases where councillors used the rules against another council member.

Last year, Linnsie Clark, the mayor of Medicine Hat, was stripped of some of her powers and given a pay cut for failing to treat the city manager with "courtesy, dignity and respect" at a council meeting in 2023.

[A Court of King's Bench judge later ruled](#) that the sanctions were not in proportion to her code of conduct breaches and reversed most of them.

Last year, members of Alberta Municipalities passed a resolution moved by the Town of Rocky Mountain House to set up an independent office of integrity to investigate code of conduct breaches.

Edmonton Coun. Andrew Knack is concerned that there will be a period of time between the repeal of the codes of conduct and the enactment of what replaces them.

"I don't want to be closed-minded to it," he said. "If they have a good system that has clear standards across the province, then that might actually be a really good thing. I want to give him the benefit of the doubt on this particular issue."

Knack is more concerned with the rules for candidate donation disclosures. While Bill 50 will require political parties to disclose their donations before the election, there isn't a similar provision for individual candidates or third-party advertisers.

Knack said the new system imposed by the province hurts candidates who choose to run independently.

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He says political parties can still get more donations from corporations and numbered companies.

"This change in legislation just allows political parties to, again, get more corporate money, more money, you know, from numbered companies that people aren't going to know enough about and that's going to help influence the elections," he said.

With files from Mrinali Anchan

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Outlook

Fw: Share your administrative concerns with Bill 50

From svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>

Date Wed 4/16/2025 10:12 AM

To wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>

 1 attachment (128 KB)

ABmunis Summary of Bill 50 (as of 20250410).pdf;

Get [Outlook for iOS](#)

From: Executive Assistant on Behalf of Dana Mackie <ea_dmackie@abmunis.ca>

Sent: Thursday, April 10, 2025 7:28:21 PM

To: svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>

Subject: Share your administrative concerns with Bill 50

Dear Member CAOs:

On Tuesday, the Government of Alberta announced proposed legislative changes that specifically impact the duties of CAOs. The proposed changes are presented in Bill 50, the [Municipal Affairs Statutes Amendment Act](#). Some CAOs have reached out to us regarding their concerns with the changes, particularly the proposed requirement that CAOs must notify council with 72 hours of the municipality exercising its natural person powers. We have been in contact with Municipal Affairs on this matter and they are open to considering an amendment to narrow the scope of circumstances when this requirement would apply.

We are interested in collecting further input from CAOs on the potential implications for municipal administrations resulting from the proposed changes in Bill 50.

How Can You Provide Input?

You can provide your input to us in two different ways:

1. Attend an informal virtual discussion of CAOs on Tuesday, April 15 at 4:00 p.m. [Register here](#).

- This online meeting will provide you an opportunity share your concerns about Bill 50 with ABmunis staff and help inform our understanding of the potential implications on municipal administrations.
- If you are not available, you may designate other members of your staff to attend.

2. Email our Policy & Advocacy team at advocacy@abmunis.ca.

- Our analysis is being led by Jeff Henwood, Senior Director and Darren Reedy, Director of Policy and Legislation with support from several of our staff so using our Advocacy's team email is the best way to inform our full team.
- Our preference is to receive your input by April 16 but will take your input anytime thereafter too.

To help inform your understanding of Bill 50, attached is a summary of the proposed changes.

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In addition to this offer, earlier today, we also sent an email to you and your council about the opportunity to attend the Minister's town hall on April 16 and attend our webinar for all members on April 24, 2025.

Thank you,

Dana Mackie MBA

D: 780.431.4535 | C: 780.271.7251 | E: DanaM@abmunis.ca

300-8616 51 Ave Edmonton, AB T6E 6E6

Toll-Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



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We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

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Summary of Bill 50: Municipal Affairs Statutes Amendment Act, 2025

On April 8, 2025, the Government of Alberta released Bill 50: the [Municipal Affairs Statutes Amendment Act, 2025](#), which proposes amendments to the *Local Authorities Election Act* (LAEA), *Municipal Government Act* (MGA), the *New Home Buyer Protection Act* (NHBPA) and the *Safety Codes Act*.

While Alberta Municipalities is in the process of conducting our analysis of Bill 50, this document will help inform CAOs about the proposed changes.

Changes to the Municipal Government Act

Intermunicipal Collaboration Frameworks (ICFs)

Proposed Change
List of Mandatory Services for ICFs Add provision that all ICFs must address the following services: (section 708.29(1.1)) <ul style="list-style-type: none"> • Transportation • Water and wastewater • Solid waste • Emergency services • Recreation
Option for Non-Mandatory Services If all municipalities party to an ICF agree, then additional (non-mandatory) services may be included in an ICF, except for third-party services. (section 708.29(1.2))
Capital Costs for a New Facility Capital costs for a new facility can only be included in an ICF if all municipalities have participated in the design and decision to construct the facility. This requires a prior agreement detailing the nature of participation by each municipality. (section 708.29(1.7)) This provision only applies to ICFs entered into after Bill 50 comes into force.
Regulations Related to Capital Costs Adds a provision that the Minister may make regulations relating to the treatment of capital costs in ICFs. (section 708.29(1.91))
Cost Calculation Model Municipalities may establish a cost calculation model within their ICF. (section 708.29(1.4))
Sharing of Data Municipalities must disclose all information, data, or assumptions used for its proposal for cost calculation. (section 708.29(1.5))
Definition of costs A definition of “costs for intermunicipal services” is added to the MGA. (section 708.29(0.1)(a))
Third-Party Services A definition of “third party services” is added to the MGA. (section 708.29(0.1)(b))
Definition of “Act in Good Faith” A definition of “act in good faith” is added to the MGA relating to ICFs. (section 708.33(0.1))

Proposed Change
Exceptions for Municipal Districts and Counties Municipal districts and counties that share a common boundary may opt out of an ICF by mutual agreement. <i>(section 708.28(1.1))</i>

Arbitration of Intermunicipal Collaboration Frameworks

Proposed Change
Services Out of Scope of Arbitration Services that are not in the mandatory list of ICF services will not be subject to arbitration.
Responsibility and Timeline for an Arbitrated ICF If an arbitrator makes an award, the arbitrator must prepare the ICF within 30 days and the municipalities are bound by the award and have 60 days to adopt the ICF. <i>(section 708.4(1))</i>
Payment of the Arbitrator's Costs If a municipality fails to pay its proportion of the arbitrator's costs, the Minister may order the municipality to pay its proportion. <i>(section 708.41(3))</i>
Force Compliance with an Arbitrator's Award Update section 708.43(2) to clarify that the Minister may take necessary action if a municipality does not comply with an arbitrator's award or does not adopt an ICF that reflects the arbitrator's award.
Limitations of an Arbitrator An arbitrator may not make an award that: <ul style="list-style-type: none"> negates a matter that the municipalities have agreed to, unless that matter is beyond the municipalities' jurisdiction. <i>(section 708.36(7)(d.1))</i> addresses a matter not previously discussed by the municipalities. <i>(section 708.36(7)(d.2))</i>

Councillor Code of Conduct and Council Meeting Procedures

Proposed Change
Elimination of Code of Conduct Bylaws Any municipal bylaw or portion of a bylaw or resolution that provides for a code of conduct or addresses the behaviour of conduct of a councillor(s) is repealed. <i>(section 145(10))</i>
Termination of Current Complaints or Sanctions Any existing complaint or imposed sanctions related to a code of conduct bylaw are terminated.
Behaviour of Councillors or Committee Members A council may not make a bylaw or a resolution that addresses the behaviour of a councillor(s) or members of council committees. <i>(section 145(9))</i>
Meeting Standards Add provisions for the Minister to set standard meeting procedures for council meetings and council committee meetings. <i>(section 145)</i>

Accountability of the Chief Administrative Officer (CAO)

Proposed Change
Number of CAOs A municipality may only appoint one CAO. (section 205(2))
Appointment of a CAO Council decisions to appoint, suspend, or revoke the appointment of a CAO must be by simple majority only. (section 206(1))
Use of Natural Person Powers Add provision that when the municipality exercises its natural person powers, the CAO must notify council in writing within 72 hours. (section 208(3))
Duty to Provide Information to a Councillor Add provision that a CAO will be responsible for providing information to council as soon as practicable when requested by a councillor (when the request is specific to the operation or administration of the municipality). (section 208.1(1))
Refusal to Share Information with Council The CAO may decline to provide information in specific circumstances (e.g. personal information) but the CAO must provide the reason for the refusal to all councillors. (section 208.1(4))
Sharing Information with all of Council Information shared with one councillor must be shared with all councillors within 72 hours. (section 208.1(3))

Authority of Official Administrators

Proposed Change
Notification of Meetings An Official Administrator must be notified of any council meeting and may be present for any meeting of council that is closed to the public except in cases of legal privilege. (section 575(2)(c)(i) and 575(2)(c)(ii))
Request for Information Provide authority for the Official Administrator to direct the municipality to provide a copy of any records, except records that are subject to legal privilege. (section 575(2)(c)(iii))
Approval An Official Administrator must sign or authorize agreements, cheques, and other negotiable instruments of the municipality in addition to the person authorizing. (section 575(2)(c)(iv))

Defining “Public Interest” and “Policy of Government”

Proposed Change
Public Interest Add authority for the Lieutenant Governor in Council to make regulations that define the term “public interest”. (section 179.2)
Policy of the Government Add authority for the Lieutenant Governor in Council to make a regulation that defines the term “policy of the government”. (section 603.02)

Changes to the Local Authorities Election Act

Election Voting, Recounts, and Withdrawal by Candidates

Proposed Change
Candidate Withdrawal A candidate may withdraw their name during the nomination period or within 24 hours after the closing of nominations, regardless of whether there is a sufficient number of nominations for council. (section 32)
Displaced Residents of Jasper Add provisions to allow residents of Jasper who remain temporarily displaced to vote and run in the upcoming local election, provided they intend to return to the community. (section 48.1 and 53.03)
Permanent Electors Register Add and amend provisions for how a permanent elector register may be used. (section 49(7.1) and 49(8))
Voter Assistance Terminals Allow municipalities to use elector assistance terminals so voters with visual or physical impairment can mark their election ballot independently. (section 78.1 and 84.1)
Recount Process Split up the provisions of the current recount processes into separate sections. (section 98)
School Board Use of Electors Register Provide authority for a school board to request a permanent electors register from the relevant municipality. (section 49.1)

Campaign Finances (the following amendments are only applicable to Calgary and Edmonton)

Proposed Change
Definition of Campaign Expense Update the definition of "campaign expense" to include references to a local political party or slate. (section 147.1(1)(a))
Definition of Contribution Update the definition of "contribution" to include references to a local political party. (section 147.1(1)(c))
Advising of Prospective Contributors Clarify that local political parties are required to advise prospective contributors of the rules relating to contributions. (section 147.13(2))
Transfers Between Local Political Parties and Candidates Add provisions for transfers between local political parties and their endorsed candidates. (section 147.25)

Changes to the New Home Buyer Protection Act

The initial legislation, passed in 2014, made home warranty coverage mandatory for new homes in Alberta. The *New Home Buyer Protection Act* applies to single-family homes, multi-family homes, duplexes, condominiums, manufactured homes and recreational properties where permits were pulled starting February 1, 2014. All new homes must have minimum warranty coverage of one year on labour and materials, two years on delivery and distribution systems, five years for building envelope, and ten years for major structural components. The proposed changes in Bill 50 are focused on owner-builders and would come into force on proclamation. Engagement is anticipated later in 2025 on builder competencies and claims dispute resolution.

Proposed Change
Simplified digital confirmation in place of notarized statutory declarations. Replaces the requirement for a statutory declaration with a simple confirmation for owner-builders. (section 5(1))
Exemptions to selling a new home without warranty coverage. Allows owners who have been granted an exemption to sell a home provided they provide the prospective owner with a disclosure notice, in a form satisfactory to the Registrar. (section 3.01(1))
Exemptions to require obtaining a warranty. Adds financial hardship as grounds for receiving an exemption. (section 3.01(2))
Caveat against certificate Adds responsibility for the Registrar to register a caveat against the certificate of title to the land on which the new home is the subject of the warranty exemption. (section 3.04(4))
Ability to appeal Reinstates a mechanism to allow a person to appeal a Registrar decision related to definition, exemptions, and rental use designations. (section 17(1)(d))

Changes to the Safety Codes Act

Proposed Change
Safety Codes Council Advice Establishes areas the Minister may seek advice from the council on. (section 8.01(2))
Persons Appointed to the Safety Codes Council Adds a provision that persons appointed to the Safety Codes Council include persons who are experts in or have experience with new home warranty coverage under the New Home Buyer Protection Act. (section 16(4))
Duties of the Safety Codes Council Adds a provision that requires the Council to provide advice and recommendations to the Minister regarding New Home Buyer Protection Act if requested. (section 18(d.01))



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
MLA, Calgary-Hays

AR118376

March 12, 2025

Dear Chief Elected Officials:

As you are aware, changes to the *Local Authorities Election Act (LAEA)* in *Bill 20, the Municipal Affairs Statutes Amendments Act, 2024*, came into force on October 31, 2024. One of these changes prohibits the use of tabulators, voting machines, vote recorders, and automated voting systems in local elections.

This change inadvertently created a lack of clarity regarding whether Elector Assistance Terminals (EATs) would be permitted in upcoming local elections. As you may know, an EAT is an assistive voting machine that enables electors with visual or physical disabilities to vote independently and privately. EATs are not connected to the Internet or another network and create a paper ballot that records the vote cast by the elector. EATs were offered in some local jurisdictions in the 2021 general elections and to electors in the 2023 provincial general election.

Our government is planning to bring forward *LAEA* amendments in spring 2025 to clarify that local authorities may, by bylaw, offer EATs to electors. In order to offer EATs in the 2025 general local elections, a local authority will be required to pass a bylaw by June 30, 2025.

If you have any questions regarding this upcoming change, please reach out to Municipal Affairs staff by telephone at 780-427-2225 (toll-free in Alberta by first dialing 310-0000) or via email at ma.advisory@gov.ab.ca.

Sincerely,

Ric McIver
Minister

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April 8, 2025

I am pleased to share that today, our government tabled Bill 50, the *Municipal Affairs Statutes Amendment Act, 2025*. Bill 50 makes amendments to the *Municipal Government Act (MGA)*, *Local Authorities Election Act (LAEA)*, *New Home Buyer Protection Act (NHBPA)*, and the *Safety Codes Act (SCA)* to modernize municipal processes.

The proposed amendments will strengthen local governance and reduce conflict by repealing code of conduct provisions and granting Ministerial authority to establish procedures of council. The amendments also clarify the accountability of chief administrative officers and strengthen oversight authorities of appointed Official Administrators.

Also included are amendments regarding Intermunicipal Collaboration Frameworks (ICFs) which would clarify the required content of ICFs and strengthen the dispute resolution process to ensure ICFs are adopted and implemented effectively.

Changes are also proposed to the *LAEA* to clarify administrative requirements in advance of the October 2025 municipal and school board elections. In addition, we are allowing for the use of elector assistance terminals which enable voters who live with visual or physical impairments to vote independently and privately. We are also proposing amendments to residency requirements so that residents displaced by last year's wildfire in Jasper can vote and run for office, provided they intend to return to the community.

Finally, proposed changes to the *NHBPA* and the *SCA* address stakeholder concerns with the current new home buyer protection program, the quality of new homes, affordability, and red tape.

I invite you to read Bill 50. A copy of the Bill can be found here: <https://www.assembly.ab.ca/assembly-business/bills/bills-by-legislature>. Additional information about the proposed amendments is also available here: www.alberta.ca/modernizing-municipal-processes.

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ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
MLA, Calgary-Hays

I will be hosting a town hall for stakeholders to share additional information and answer questions about the proposed amendments. The town hall will take place virtually on April 16, 2025, at 6:00 PM. Please send the names and email addresses of your representative(s) who will attend to ma.engagement@gov.ab.ca. Individuals identified by your organization will receive a link ahead of the town hall.

Sincerely,

Ric McIver

Ric McIver
Minister

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AB Munis Report to the SVLSACE: April 7, 2025

Appointment of a new CEO:

ABmunis' Board of Directors proudly announced the appointment of Dana Mackie as the association's new CEO on December 12, 2024. Dana is an accomplished public policy executive who joins ABmunis from the Government of Alberta, where he worked for nearly 20 years in numerous sectors, including economic development, social services, environment and land management, climate change, and post-secondary education.

- Dana would like to be invited to an ASVA Board meeting to discuss common issues and concerns and how the ASVA and AB Munis can enhance advocacy efforts.

AB Munis Conventions 2024 Resolutions:

There were a number of resolutions that never made it to a vote because of time. As per policy the Board reviewed the outstanding resolutions and voted on them. After collecting the input, ABmunis Board adopted resolutions on:

- o C3: Fires on Frozen Lakes
- o C4: Increase Capital Funding for Accessible Playgrounds for All New, Replacement or Renovated Alberta Public Schools with K-6 Programming
- o C5: Doubling Speed Fines in Playground Zones and School Zones Adopted
- o C8: Review of Provincial Animal Protection Act

The "report card" on AB Munis resolutions can be found at

<https://www.abmunis.ca/advocacy-resources/resolutions>

Advocacy Wins:

- New capital funding for child care spaces: On January 30, 2025 the Governments of Canada and Alberta announced \$53 million in funding over two years in the Building Blocks Capital Grant Program.
- Transit Funding: Over the past several years, ABmunis members have passed a number of resolutions related to public transit. These include Operational Transit Funding for Small to Medium Sized Municipalities, Permanent Transit Funding, and most recently Federal Funding for Compressed Natural Gas, Hydrogen and Clean Diesel Buses. As a result of these resolutions, ABmunis was engaged on the development of a permanent public transit program, known as the Canada Public Transit Fund. This program will provide \$3 billion annually for transit projects.
 - o Funding available starting in 2026 includes a Rural Transit Solutions Fund
 - o Also this year an announcement for a Seniors transportation grant was announced.
- Lower interest rate for municipalities: At ABmunis 2024 Convention, Premier Smith announced that the Government of Alberta plans to revert to its former policy on how interest rates are set for provincial loans to municipalities.
- Wastewater Task Force Recommendations: In December 2024, Environment and Protected Areas released an updated municipal policies and procedures manual.
 - o This revised manual includes many recommendations from the 2022 ABmunis Wastewater Innovation Task Force.

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- Including updates focused on reducing red tape for municipalities and simplifying the process for municipalities to adopt new and innovative infrastructure technologies.

Fostering a Culture of Respect:

Municipal leaders are increasingly concerned with how some members of the public are treating municipal elected officials and municipal staff. Councillors and municipal staff are passionate people that care about their community, but we are concerned that the level of disrespect will drive people away from serving their community.

- AB Munis just released videos that feature insights from ABmunis and RMA board members about the benefits of running for council. Some of our member elected officials will be featured in similar videos very soon. These videos will help to dispel myths and create more awareness about the realities of serving on council.
- AB Munis is also working with RMA to host a number of webinars to help inform people who are considering running for council this fall. The first one is on April 23rd at 7:30 PM and will focus on Summer villages and villages.
- AB Munis also plan to have new tools ready after the fall election to help municipalities manage conflict within their council and with residents.

Water Availability and Engagement Session:

In November 2024, Alberta Environment and Protected Areas launched a Water Availability Engagement Guide to tackle pressing water management challenges and ensure Albertans have access to clean, reliable water for years to come. ABmunis staff have encouraged members to partake in the survey and the in-person Engagements. This year, the Sustainability and Environment Committee opted not to update the existing water policy. Instead, prioritizing remaining flexible and responsive to engagement initiatives led by EPA.

- The Sustainability and Environment Committee held an ad hoc meeting on December 11, 2024, to finalize AB Munis' written submission. Drawing on our previous water policies and leveraging the expertise of committee members, the submission emphasized the importance of accurate data, higher reporting standards, and strengthened collaboration between Alberta Municipalities and the provincial government. The finalized submission was delivered to the Ministry on January 3, 2025.

Drought Preparations and Water Conservation - 2025:

ABmunis continues to support drought preparations for our members including a drought webpage to consolidate drought updates.

- ABmunis participates in meetings on water-sharing agreements in the Southern Basin on a monthly basis. These meetings are currently on pause for the winter season, with plans to resume in the spring.
- In December 2024, the ABmunis board approved the updated Water Conservation, Efficiency, and Productivity Plan. This plan was sent to the Ministry of Environment and Protected Areas January 15, 2025.

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Police Funding Model:

In December 2019, the Government of Alberta introduced a police funding model (PFM) that applies to municipalities with populations under 5,000, as well as municipal districts and counties.

- This model, implemented in 2020-21, aims to recover a portion of the costs of contracting the RCMP as Alberta's provincial police service under the Provincial Police Service Agreement (PPSA).
- As the police funding model expires in 2024-25, Public Safety and Emergency Services is expected to begin engaging on a renewed model in late 2024 or early 2025.

Accordingly, ABmunis is:

- Developing key messaging and policy positions in advance of engagement on a renewed police funding model.
- Mobilizing and equipping members to participate in engagement and advocate effectively on the impacts of increased policing costs.
- Assisting members to prepare budgets that reflect realistic policing costs for 2025 and beyond.

The province recently announced that they are temporarily freezing the amount municipalities are responsible for paying under the PFM. The provincial news release notes that "due to higher costs from recent RCMP collective agreements, the cost for policing in these smaller communities will increase to 39 per cent, with no corresponding increase in the services provided. To assist municipalities with these new costs, Alberta's government will pay the increase for one year and will begin engagement with them on their policing needs for the future."

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