

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER  
VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON  
TUESDAY MARCH 26<sup>TH</sup>, 2024, ADMINISTRATION OFFICE 2317 TWP. RD. 545  
LAC STE. ANNE COUNTY AT 7:00 P.M., IN PERSON AND VIA ZOOM

	<b>PRESENT</b>	<p>Mayor Jon Ethier Deputy Mayor Mike Benson Councillor Brian Benning</p> <p>Chief Administrative Officer Wendy Wildman Administrative Assistant Victoria Message – via zoom Development Officer Tony Sonleitner – via zoom Auditor Stephen Webber with Metrix Group – via zoom</p> <p>Public at Large:    1 In Person    4 On Zoom</p>
1.	<b>CALL TO ORDER</b>	Mayor Ethier called the council meeting to order at 7:02 p.m.
2.	<b>AGENDA</b> 48-24	<p><b>MOVED</b> by Mayor Ethier that the March 26<sup>th</sup>, 2024, Agenda be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
3.	<b>MINUTES</b> 49-24	<p><b>MOVED</b> by Mayor Ethier that the minutes of the February 27<sup>th</sup>, 2024, Regular Council meeting minutes be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
4.	<b>APPOINTMENTS</b>  50-24   51-24	<p>7:05 p.m. – Mr. Sal Ganam made his presentation via zoom.</p> <p><b>MOVED</b> by Mayor Ethier that the presentation from Mr. Sal Ganam be accepted for information, and that Administration set up a meeting with Mr. Ganam in the next few weeks to further discuss his inquiries/concerns.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>7:20 p.m. – Mr. Stephen Webber with Metrix Group, auditor for the summer village, presented and reviewed the Draft 2023 Audited Financial Statements. Mr. Webber left the meeting at 8:05 p.m.</p> <p><b>MOVED</b> by Mayor Ethier that the Draft 2023 Audited Financial Statements for the Summer Village of Sunrise Beach, as presented and reviewed by Auditor Stephen Webber, be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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	52-24	<p>8:05 p.m. – Mr. Rick Lacasse made his presentation to Council.</p> <p><b>MOVED</b> by Councillor Benning that presentation from Mr. Rick Lacasse be accepted for information, and that Administration set up a meeting with Mr. Lacasse in the next few weeks to further discuss his inquiries/concerns.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Mr. Rick Lacasse left the meeting at 8:14 pm</p> <p>Recess – 8:15pm Reconvened – 8:20pm</p>
<b>6. BUSINESS</b>		
	53-24	<p>a) <b>MOVED</b> by Mayor Ethier that information provided by Alberta Municipalities regarding political parties being listed on election ballots be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	54-24	<p>b) <b>MOVED</b> by Councillor Benning that the discussion on the Draft Workplace Violence and Harassment Prevention Policy be accepted for information, and this draft policy be brought back to a future meeting for further discussion.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	55-24	<p>c) <b>MOVED</b> by Councillor Benning that in consideration of the current Canada Revenue Agency mileage rate increase to \$0.70/km, the Summer Village of Sunrise Beach increase its mileage rate from \$0.55/km to \$0.65/km effective April 1<sup>st</sup>, 2024, and that the Council Remuneration and Expense Reimbursement Policy be amended to reflect this increase.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	56-24	<p>d) <b>MOVED</b> by Mayor Ethier that the Transportation Routing and Vehicle Information System Multi Jurisdiction (TRAVIS MJ) Agreement, between the Summer Village of Sunrise Beach and the Majesty the King in right of Alberta for a 3-year period from April 1<sup>st</sup>, 2024 until March 31<sup>st</sup>, 2027, be approved and execution authorized.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	57-24	<p>e) <b>MOVED</b> by Mayor Ethier that the 2023 Annual Internal Review of the Summer Village's accreditation status as completed by the Safety Codes Council be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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	58-24	f)	<b>MOVED</b> by Mayor Ethier that Councillor Benning be authorized to attend the Alberta Municipalities 2024 Public Risk Conference scheduled for April 18 and 19 in Edmonton at a cost of \$175.00/registrant (no hotel required).	<b>CARRIED</b>
	59-24	g)	<b>MOVED</b> by Mayor Ethier that the discussion on the potential Drainage Project along Everett Road be accepted for information, that this matter be reviewed further once revised/additional quotes are received, and furthermore that Administration add \$50,000.00 to the 2024 Draft Budget on the capital side for this Drainage Project.	<b>CARRIED</b>
	60-24	h)	<b>MOVED</b> by Mayor Ethier that the changes to the Draft 2024 Operating and Capital Budget be made as directed at meeting time, and that the final budget along with the tax rate and/or special tax bylaw(s) be brought back to the April meeting for approval (Council to provide their comments to Administration on the minimum amount payable by April 5).	<b>CARRIED</b>
7.	<b>FINANCIAL</b> 61-24	a)	<b>MOVED</b> by Mayor Ethier that the YTD GL Income and Expense Statement, Cheque Listing, Trial Balance and Bank Reconciliation reports be accepted for information.	<b>CARRIED</b>
8.	<b>COUNCIL REPORTS</b> 62-24		<b>MOVED</b> by Mayor Ethier that the verbal Council Reports be accepted for information as presented.	<b>CARRIED</b>
9.	<b>ADMINISTRATION REPORTS</b> 63-24		<b>MOVED</b> by Mayor Ethier that the Administration Reports be accepted for information as presented.	<b>CARRIED</b>
10.	<b>CORRESPONDENCE</b> 64-24		<b>MOVED</b> by Mayor Ethier that the following correspondence be accepted for information:	

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		<ul style="list-style-type: none"> <li>a) Alberta Municipal Affairs – updated letter from Minister Ric McIver inviting municipalities to participate in the review of the Municipal Government Act requirements related to Intermunicipal Collaboration Frameworks (ICF's)</li> <li>b) Office of the Information and Privacy Commissioners of Alberta – March 4<sup>th</sup>, 2024 letter on OIPC changes to investigation procedures for access request reviews and privacy complaints</li> <li>c) Alberta Municipal Affairs – February 29<sup>th</sup>, 2024 email from Assistant Deputy Minister Ethan Bayne on the 2024 education property tax requisitions. Sunrise Beach's 2023 requisition was \$73,843.00 and for 2024 it's \$76,520.00 (4% increase)</li> <li>d) Alberta Municipal Affairs – February 29<sup>th</sup>, 2024 letter from Minister McIver on Budget 2024</li> <li>e) Alberta Municipal Affairs – from Minister McIver on 2024 Minister's Awards for Municipal and Public Library Excellence</li> <li>f) Lac Ste. Anne County Proposed Subdivision File#:022SUB2023 – March 7<sup>th</sup>, 2024, Legal: SW 04-56-01 W5M – Council and Development Officer had no issues with the proposed</li> <li>g) Alberta Municipal Affairs – updated letter on Provincial Education Requisition Credit Program Extension, with respect to delinquent oil and gas property tax payments</li> <li>h) Alberta Municipal Affairs – March 18<sup>th</sup>, 2024 letter on the Assessment Model Review (AMR) Steering Committee</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>
11.	<b>OPEN FLOOR DISCUSSION WITH THE GALLERY</b> 65-24	<p><b>MOVED</b> by Mayor Ethier that the open floor discussion with the gallery be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>
12.	<b>CLOSED MEETING</b> 66-24	<p><b>MOVED</b> by Mayor Ethier that pursuant to Section 197(2) of the Municipal Government Act and Section 17 of the Freedom of Information and Protection of Privacy Act (FOIPP) –third party personal privacy – Civil Claim, the Council of the Summer Village of Sunrise Beach move into Closed Session at 9:33 p.m. to discuss Civil Claim between residents.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Recess at 9:33 p.m. Public left via zoom at 9:33 p.m. Reconvened at 9:34 p.m.</p> <p>Present: Ethier, Benson, Benning, Wildman, Message(zoom)</p>

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	67-24	<b>MOVED</b> by Mayor Ethier that the Summer Village of Sunrise Beach move out of Closed Session at 9:59 p.m.  <p style="text-align: right;"><b>CARRIED</b></p> Recess at 9:59 p.m. Reconvened at 10:00 p.m.
13.	<b>ADJOURNMENT</b>	As all matters have been addressed Mayor Ethier declared the meeting adjourned at 10:00 p.m.

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Mayor, Jon Ethier

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Chief Administrative Officer, Wendy Wildman