



# Summer Village of Sunrise Beach

## Council Policy

Number	Title			
<b>C-COU-REM-1 (I-001 &amp; II-001)</b>	<b>Council Remuneration and Expense Reimbursement</b>			
Approval	Originally Approved		Last Revised	
(CAO initials)	Resolution No:	55-24	Resolution No:	193-21
	Date:	March 26 <sup>th</sup> , 2024	Date:	October 26, 2021

### Purpose

To ensure Council Members receive fair compensation for their time and expenses incurred while on Summer Village business.

### Policy Statement

Council Members shall be provided with remuneration for their time and reimbursement for the expenses incurred in fulfilling their duties on Summer Village Council.

### Standards

1. Remuneration is intended to compensate for official business conducted on behalf of the council as a whole to benefit the Summer Village of Sunrise Beach.
2. Remuneration is not intended to match or replace employment or professional rates that the Councillors or Mayor may expect in their job or profession.
3. Remuneration rates will be adjusted from time to time based upon comparisons, inflation rates, and any other considerations deemed appropriate in a manner agreed upon by Council.
4. Cost of living adjustment will be reviewed by council on an annual basis and may or may not be applied to council base pay and/or meeting rates at the discretion of Council.
5. Remuneration, travel and meals shall be paid in accordance with the amounts and rates approved at the annual organizational meeting or as amended by Council motion from time to time and as shown in Schedule "A". No alcoholic beverages shall be paid for the by the Village at any time.
6. Other items Travel – actual receipted cost may include incidentals such as parking, use of public transportation, etc.
7. Reimbursement amounts should be reviewed annually.



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**Legal References:**

**Cross References:**

**Revisions:**

Resolution Number	MM/DD/YY



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### Schedule "A"

#### **Honorariums**

1. Council Meetings	\$ 150.00
2. Committee Meetings as appointed	\$ 150.00
3. Other full Day Meetings/Conferences/Seminars (4 hours minimum)	\$ 200.00
4. Communication Expense (phone, internet) (condition that respective council has attended that months council meeting)	\$ 75.00

#### **Meal Expenses**

When travelling on Summer Village business a claim can be made for meal allowances as per receipts provided to a maximum of:

\$15.00 for breakfast

\$20.00 for lunch

\$30.00 for dinner/supper

#### **Mileage Expenses**

When employees or elected officials use their own vehicles for approved municipal business, the reimbursement rate shall be:

\$0.65 per kilometer

#### **Accommodation Expense**

When travelling on Summer Village business the actual cost of the accommodation may be claimed.

#### **Incidental Expenses**

Other incidentals such as telephone calls and parking will be paid upon receipts being provided.