

SUMMER VILLAGE OF SUNRISE BEACH AGENDA

Tuesday, February 27th, 2024 commencing at 7:00 p.m.

In person or Via Zoom at the Administration Office 2317 Twp. Rd. 545 Lac Ste.

Anne County

As per Bylaw 448-2018 there will be no audio/video recordings of Meetings

1.	<u>Call to Order</u>		
2.	<u>Agenda</u>	a)	<p>February 27th, 2024 Regular Council Meeting</p> <p><i>Recommendation:</i> <i>(that the February 27th, 2024 Regular Council Meeting Agenda be approved as presented</i> <i>or</i> <i>that the February 27th, 2024 Regular Council Meeting Agenda be approved with the following amendment(s) (list amendments)</i></p>
3.	<u>Minutes</u> Pages 1-6	a)	<p>Tuesday, January 23rd, 2024 Regular Council Meeting Minutes</p> <p><i>Recommendation:</i> <i>(that the January 23rd, 2024 Regular Council Meeting Minutes be approved as presented</i> <i>or</i> <i>that the January 23rd, 2024 Regular Council Meeting Minutes be approved with the following amendment(s) (list amendments):</i></p>
4.	<u>Appointments</u> p 7-9	a)	<p>7:05 p.m. - Mandy Smallwood via teleconference – Sun and Sand Rec League – discuss with Council and Administration the Purr-fect Friends Project.</p> <p><i>(accept presentation for information and further direction as given by Council at meeting time)</i></p>
5.	<u>Bylaws</u> p 10-26	a)	<p>Bylaw 195-2024 – to regulate the procedure and conduct of council and council committee meetings. Administration and Council recently attended a Roles and Responsibilities Workshop. The presenters spoke on Closed Sessions and applying adding a recess after the motion to go into Closed Session. Our current Procedural bylaw (#194-2024) does not provide the specific outlines for recess in a meeting. The addition of draft minutes to the website has also been added under the website section. The additions to the bylaw are highlighted in red for quick reference.</p> <p><i>Recommendation:</i></p>

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			<p><i>(that Bylaw 195-2024, a Procedural Bylaw, be given 1st reading as presented; or amended)</i></p> <p><i>(that Bylaw 195-2024 be given 2nd reading as presented; or amended)</i></p> <p><i>(that Council give unanimous consent to consider third reading of Bylaw 195-2024 as is; or amended)</i></p> <p><i>(that Bylaw 195-2024 be given 3rd and final reading as presented; or amended)</i></p> <p>Or</p> <p><i>(other direction as given at meeting time)</i></p>
6.	<u>Business</u> Pages	a)	<p>After the January, 2024 Council meeting, Council requested the draft January minutes be added to the website as a draft copy.</p> <p>Recommendation: <i>(that the Summer Village of Sunrise Beach Council ratify the decision to post draft meeting minutes on the summer village website after they have been reviewed by Council via email, and that changes be made to the Council Procedural Bylaw as a result of this motion)</i></p>
	Pages	b)	<p>One-time snow removal - Mayor Ethier is putting forward a discussion on offering to residents a one-time snow removal option in the spring of each year for their driveways at a suggested price of \$50.00.</p> <p>Recommendation: <i>(that the Summer Village of Sunrise Beach Council approve the implementation of a one-time spring driveway snow removal for residents at a cost of _____, and direct administration to set up registration and payment options.)</i></p> <p>Or</p> <p><i>(other direction as given at meeting time)</i></p>
	Pages 27	c)	<p>Capital Region Assessment Services Commission (CRASC) - Assessment Review Board (ARB) appointments. The Summer Village has an agreement with the CRASC to provide Assessment Review Board services to the municipality. Please refer to February 6th, 2024 email from Manager Gerryl Amorin reminding all municipalities they must appoint by resolution the ARB Officials for</p>

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			<p>2024 as per s. 454 of the Municipal Government Act. The ARB officials for 2024 are as follows:</p> <p>ARB Chairman – Raymond Ralph Certified ARB Clerk – Gerryl Amarin Certified Panelists – Darlene Chartrand, Sheryl Exley, Tina Groszko, Stewart Hennig, Richard Knowles, Denis Meier, Raymond Ralph</p> <p>Recommendation: <i>(that the following be appointed officials to the Assessment Review Board for the Summer Village of Sunrise Beach for the 2024 year:</i> ARB Chairman – Raymond Ralph Certified ARB Clerk – Gerryl Amarin Certified Panelists – Darlene Chartrand, Sheryl Exley, Tina Groszko, Stewart Hennig, Richard Knowles, Denis Meier, Raymond Ralph)</p> <p>Or</p> <p><i>(other direction as given at meeting time)</i></p>
		d)	<p>2024 Draft Operating and Capital Budget – the draft 2024 budget will be reviewed at meeting time, this will be our third review of the 2024 draft budget. This draft budget proposes a 4.6% increase in municipal tax dollars collected from the 2023 budget.</p> <p>Recommendation: <i>(that Administration make changes to the 2024 Draft Operating and Capital Budget as directed by Council at meeting time, and that an updated Draft Budget comes back to the next Council meeting for further review and consideration)</i></p>
	Pages	e)	
	Pages	f)	

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	<i>Pages</i>	g)	
7.	Financial p 28-30 p 31 p 32-47 p 48-54	a)	Financial Reports as per motion 10-24: -YTD GL Income and Expense Statement – as of January 31 st , 2024 -Cheque Listing as of January 31 st , 2024 -Trial Balance as of February 20 th , 2024 -Bank Reconciliation as of January 31 st , 2024 Recommendation: <i>(that the YTD GL Income and Expense Statement, Cheque Listing, Trial Balance and Bank Reconciliation reports be accepted for information)</i> Discussion on which reports are of value to Council and how often to have these reports on an agenda. Recommendation: <i>(that the following financial reports (list) be included on Council agenda packages (how often)</i>
8.	Councillor Reports		
		a)	Mayor Ethier
	p 55	b)	Deputy Mayor Benson - attached
		c)	Councillor Benning Recommendation: <i>(that the Councillor reports be accepted for information)</i>

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9.	<u>Administration Reports</u>		
	p 56	a)	Development Officers Report
	p 57-59	b)	Roles and Responsibilities Workshop Overview – admin update on attending workshop
	p 60-61	c)	2023 Financial Audit Work
	p 62-66	d)	Casual Legal Article – Weekly Municipal News
	p 67-68	e)	Workplace Violence and Harassment Prevention Policy
		f)	Building Resilience Drought Workshop – admin update on attendance
		g)	Municipal Status – Summer Village vs Village
		h)	
			Recommendation : <i>(that the Administration reports be accepted for information)</i>
10.	<u>Correspondence & Information Pages</u>	a)	
	Pages	b)	
11.	<u>Open Floor Discussion with Gallery</u>		(15 minutes TOTAL time limit as per Bylaw #194-2024) Recommendation: <i>(that the open floor discussion with the gallery be accepted for information</i> <i>or</i> <i>some other direction as given by Council at meeting time)</i>
12.	<u>Closed Session</u>		N/A

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13.	<u>Adjournment</u>		
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Next Meetings:

Regular Council Meeting March 26th, 2024
Regular Council Meeting April 23rd, 2024
Regular Council Meeting June 25th, 2024

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER
VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON
TUESDAY JANUARY 23RD, 2024, ADMINISTRATION OFFICE 2317 TWP. RD. 545
LAC STE. ANNE COUNTY AT 7:00 P.M., IN PERSON AND VIA ZOOM

	PRESENT	<p>Mayor Jon Ethier Deputy Mayor Mike Benson Councillor Brian Benning</p> <p>Chief Administrative Officer Wendy Wildman Administrative Assistant Victoria Message – via zoom</p> <p>Public at Large: 0 In Person 2 On Zoom</p>
1.	CALL TO ORDER	Mayor Ethier called the council meeting to order at 7:01 p.m.
2.	AGENDA 1-24	<p>MOVED by Mayor Ethier that the January 24th, 2024, Agenda be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES 2-24	<p>MOVED by Mayor Ethier that the minutes of the November 28th, 2023, Regular Council meeting minutes be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
5.	BYLAWS/POLICY 3-24	<p>MOVED by Mayor Ethier that Bylaw 190-2024; for the purpose of regulating nuisance, safety and quality of life matters to be referred to legal counsel with the possible addition of light pollution and drones to the bylaw.</p> <p style="text-align: right;">CARRIED</p>
	4-24	<p>MOVED by Mayor Ethier that Bylaw 194-2024, a bylaw to regulate the procedure and conduct of council and council committee meetings be given 1st reading as presented.</p> <p style="text-align: right;">CARRIED</p>
	5-24	<p>MOVED by Deputy Mayor Benson that Bylaw 194-2024, be given 2nd reading as presented.</p> <p style="text-align: right;">CARRIED</p>
	6-24	<p>MOVED by Deputy Mayor Benson that Bylaw 194-2024, be given unanimous consent for 3rd reading as presented.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
	7-24	<p>MOVED by Councillor Benning that Bylaw 194-2024, be given 3rd and final reading as presented.</p> <p style="text-align: right;">CARRIED</p>



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6. BUSINESS		
8-24	a)	<p>MOVED by Mayor Ethier that the Summer Village of Sunrise Beach council ratify the decision to sell Summer Village owned equipment for the following: the finishing mower to Brent Derksen for \$800.00, the fuel tank to Jamie Carr for \$500.00, and the toro mower to Aaron Brisebois for \$500.00, and these funds be placed under other revenue-snow removal.</p> <p style="text-align: right;">CARRIED</p>
9-24	b)	<p>MOVED by Mayor Ethier that the draft letter to Mr. Lacasse as prepared by administration and reviewed by Council be approved with the following amendment: "remove in bullet 2 the portion stating the entire 2023 financial year financial reports" have been forwarded, and the updated letter be sent to Mr. Lacasse in short order.</p> <p style="text-align: right;">CARRIED</p>
10-24	c)	<p>MOVED by Councillor Benning that administration provide in the February 2024 agenda package the following financial reports: cheque listing, trial balance, bank reconciliation and year to date GL report.</p> <p style="text-align: right;">CARRIED</p>
11-24	d)	<p>MOVED by Mayor Ethier that the information provided by Lac Ste. Anne County on December 20th, 2024 with respect to their Home Support Program be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
12-24	e)	<p>MOVED by Mayor Ethier that the wastewater effluent terms and conditions letter between the Summer Village of Sunrise Beach and the Town of Onoway allowing effluent from the Summer Village to be disposed of in the Town's wastewater lagoon until April 30th, 2027 be approved and execution authorized.</p> <p style="text-align: right;">CARRIED</p>
13-24	f)	<p>MOVED by Mayor Ethier that Bylaw 193-2024, being a bylaw for the provision of regional emergency management, including Schedule A revised partnership agreement, be given 1st reading.</p> <p style="text-align: right;">CARRIED</p>

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MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON TUESDAY JANUARY 23RD, 2024, ADMINISTRATION OFFICE 2317 TWP. RD. 545 LAC STE. ANNE COUNTY AT 7:00 P.M., IN PERSON AND VIA ZOOM

14-24	g)	<p>MOVED by Mayor Ethier that Bylaw 193-2024, be given 2nd reading.</p>	CARRIED
15-24	h)	<p>MOVED by Deputy Mayor Benson that Bylaw 193-2024, be given unanimous consent for 3rd reading.</p>	CARRIED UNANIMOUSLY
16-24	i)	<p>MOVED by Deputy Mayor Benson that Bylaw 193-2024, be given 3rd and final reading.</p>	CARRIED
17-24	j)	<p>MOVED by Deputy Mayor Benson that the Summer Village of Sunrise Beach endorses the Summer Villages Regional Emergency Management Partnership (SVREMP) 2024 draft budget, as revised December 5th, 2023 inclusive of 10 members and the projected 2024 member cost of \$3,900.00/member.</p>	CARRIED
18-24	k)	<p>MOVED by Deputy Mayor Benson that Administration inform Lac Ste. Anne County of Council's decision to continue with the Summer Villages Regional Emergency Management Partnership (SVREMP).</p>	CARRIED
19-24	l)	<p>MOVED by Mayor Ethier that Summer Village of Sunrise Beach donate the additional \$2,000.00 in Family and Community Support Services (FCSS) funds to the Sun and Sand Rec League for their programs and activities in 2024 subject to the Summer Village receiving the Sun and Sand Rec Leagues 2024 budget, 2023 budget and 2023 expense report.</p>	CARRIED
20-24	m)	<p>MOVED by Deputy Mayor Benson that the Summer Village of Sunrise Beach's 2024 Municipal Requisition to the Lac Ste. Anne Foundation in the amount of \$7,498.44 (up from \$6,230.30) be approved and included in the 2024 Draft Operating and Capital Budget.</p>	CARRIED

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MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON TUESDAY JANUARY 23RD, 2024, ADMINISTRATION OFFICE 2317 TWP. RD. 545 LAC STE. ANNE COUNTY AT 7:00 P.M., IN PERSON AND VIA ZOOM

	21-24	n)	MOVED by Mayor Ethier that the January 12 th , 2024 letter received from Metrix Group LLP on the 2023 Audit Plan for the Summer Village of Sunrise Beach be acknowledged as received by Council.	CARRIED
	22-24	o)	MOVED by Councillor Benning that the Summer Village of Sunrise Beach enter into a continued agreement for the provisions of safety codes services with Superior Safety Codes Inc. for the term of January 1 st , 2024 to December 31 st , 2026 and approve and execute same with the new fee schedule.	CARRIED
	23-24	p)	MOVED by Mayor Ethier that the opportunity to provide a written submission to the Alberta Public Safety and Emergency Services (PSES) Engagement Team, on their pending establishment of civilian governance bodies and regulations which will include regional and municipal policing committees and a Provincial Police Advisory Board (PABB), on behalf of the Summer Village of Sunrise Beach be accepted for information.	CARRIED
	24-24	q)	MOVED by Mayor Ethier that Administration make changes to the Draft 2024 Operating and Capital Budget as directed by Council at meeting time, and that an updated Draft Budget comes back to the next Council meeting for further review and consideration.	CARRIED
7.	FINANCIAL 25-24	a)	MOVED by Mayor Ethier that the Income and Expense Statement as of December 31 st , 2023 be accepted for information.	CARRIED
8.	COUNCIL REPORTS 26-24		MOVED by Deputy Mayor Benson that the verbal Council Reports be accepted for information as presented.	CARRIED
9.	ADMINISTRATION REPORTS 27-24		MOVED by Mayor Ethier that the Administration Reports be accepted for information as presented.	CARRIED

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MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER
VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON
TUESDAY JANUARY 23RD, 2024, ADMINISTRATION OFFICE 2317 TWP. RD. 545
LAC STE. ANNE COUNTY AT 7:00 P.M., IN PERSON AND VIA ZOOM

10.	CORRESPONDENCE 28-24	<p>MOVED by Mayor Ethier that the following correspondence be accepted for information:</p> <ul style="list-style-type: none"> a) West Inter Lake District (WILD) Regional Water Services Commission – Letter dated December 6th, 2023 from Dwight Moskalyk, Commission Manager, WILD Water Commission has approved its 2024 Governance and Operating budget, as well as adopting the 2024 Water rate framework. Also attached are member requisition and debenture estimate for 2024 b) Lac Ste. Anne County – Subdivision Referral – File #022SUB2023 – Lot Amalgamation of Lot 1 Block 1 Plan 0627996 to add to SW 04-56-01 W5M c) Alberta Municipal Affairs – Letter from Minister Rick McIver on the Assessment Review Model d) Alberta Summer Villages Association (ASVA) – Letter to Minister McIver in response to LGFF Allocation Factors e) Summer Village of South View – Byelection Results and Organizational Chart f) Sunrise Beach 2023 Issued Safety Codes Permits graph g) Alberta Municipalities Small Communities Committee – First Meeting December 6th, 2023 h) Alberta Municipalities Small Communities Committee – Drought Risk and Management Presentation <p style="text-align: right;">CARRIED</p>
11.	OPEN FLOOR DISCUSSION WITH THE GALLERY 29-24	<p>MOVED by Mayor Ethier that the open floor discussion with the gallery be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
12.	CLOSED MEETING	N/A
13.	ADJOURNMENT	As all matters have been addressed Mayor Ethier declared the meeting adjourned at 8:42 p.m.

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TUESDAY JANUARY 23RD, 2024, ADMINISTRATION OFFICE 2317 TWP. RD. 545
LAC STE. ANNE COUNTY AT 7:00 P.M., IN PERSON AND VIA ZOOM

Mayor, Jon Ethier

Chief Administrative Officer, Wendy Wildman

UNAPPROVED

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Hii Tori,

Please add the Sun & Sand Community League to February 27th meeting. When possible, could you please provide by email, the call in number and code.

Thank you

Mandy Smallwood

President

Sun & Sand Community League

Serving the communities of
Sandy Lake since 1988

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From: svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>

Sent: Monday, February 12, 2024 11:04 AM

To: Mandy Smallwood <

Subject: Re: FCSS & Purr-fect Friends Project

Good morning Mandy,

Just wanted to touch base about doing a call in/zoom for your delegation for the February meeting, does this still work for you?

Thanks,

Tori

From: Mandy Smallwood <armin@sunandsandcommunityleague.org>

Sent: Thursday, January 25, 2024 12:19 AM

To: svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>

Subject: RE: FCSS & Purr-fect Friends Project

Hi Toti,

Apologies for the lateness off this message, I just finished work.

Re: Financials

1 2024 FCSS budget is included in the previously forwarded funding request.

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2 2023 FCSS Actuals are attached.

3. 2023 AGLC 50/50 Raffle revenue is allocated as "Other income" on the attached document

4. Bud & Myrna Noyes Legacy Program in the amount of \$25,000 is restricted to the Helping Hands Project: A program to support SV Sandy Beach's vulnerable.

5. pub Nights generated a net profit of \$71.00 x 9 venues.

6. Purr-fect Friends Project has \$500.00 restricted For use in SV Sandy Beach

Please add me as a call in for the next meeting. I will forward League meeting dates soon as we have not yet confirmed our calendar.

I would appreciate a prompt response, as I have a funding application that is relying on matching funds from SV sunrise Beach, and has an annual deadline next Tuesday morning.

Kind regards,

Mandy Smallwood

President

Sun & Sand Community League

Serving the communities of
Sandy Lake since 1988



From: svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>

Sent: Wednesday, January 24, 2024 1:48 PM

To: Mandy Smallwood <mandy@sunandsandcommunityleague.com>

Subject: Re: FCSS & Purr-fect Friends Project

Hi Mandy,

Please let me know if you would like to be added as a delegation for February as a call in.

Also please send me your meeting schedule so I can share with Council.

Thanks,

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From: Mandy Smallwood <admin@sunsandrecleague.org>
Sent: Monday, December 4, 2023 4:56:41 PM
To: svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>
Subject: RE: FCSS & Purr-fect Friends Project

Thanks so much for the update.

As per the feedback and requests of many of your residents, we had planned to incorporate additional events and programs into our 2024 calendar. As with all well managed organizations, we only plan the calendar according to our budget forecast. This is the agreed upon concept that we have with SV Sandy Beach from whom we have already received our ask of \$8,000 for 2024.

As much as we are grateful for the \$2,000 award, and the invitation to apply for additional funds next year, this scenario really does put us on the spot when we have to explain to your residents that we have to cut their requested activities due to the uncertainty of funding support.

As well, we are seeking matching grant funding from corporate sponsors. Ultimately, we were confident that Council would approve our \$4,000 request so that our ask to corporate sponsors would double that amount. As with most funding agents, only one grant application per annum can be made.

We respectfully request that Council reconsider awarding an additional \$2,000 so that we can maximize other funding requests in order to meet the requests of your residents.

In regards to the Purr-fect Friends Project, SV Sandy Beach will be issuing an award of \$500 that will allow us to begin offering the program to Sandy Beach residents as early as December 21st. We are hoping that Sunrise Beach residents will have an opportunity to access the program just as quickly, but access and start date is at the decision of Council approving our \$500 request.

I'm happy to provide further details if needed.

Mandy Smallwood
President

Sun & Sand Recreation League
Serving the communities of
Sandy Lake since 1988

📞 780-996-5155

✉️ admin@sunsandrecleague.org

🌐 www.sunsandrecleague.org



9

**A BYLAW OF THE SUMMER VILLAGE OF SUNRISE BEACH IN THE
PROVINCE OF ALBERTA TO REGULATE THE PROCEDURE AND
CONDUCT OF COUNCIL AND COUNCIL COMMITTEE MEETINGS.**

WHEREAS, the Council of the Summer Village of Sunrise Beach considers it expedient and desirable for effective governance to regulate the procedure and conduct of Council, Councillors and others attending Council and Council committee meetings in the Summer Village of Sunrise Beach;

AND WHEREAS, the Council of the Summer Village of South View recognizes the need to promote effective participation in local governance by all stakeholders, including Councillors, administration, formal delegations before council and committees, and the public in general, and therefore is agreeable to accommodating electronic means of participation herein, in accordance with Section 199 of the Municipal Government Act;

NOW THEREFORE, the Council of the Summer Village of Sunrise Beach hereby enacts as follows:

Citation

1. This Bylaw may be cited as the "The Procedure Bylaw".

Definitions

2. In this bylaw:
 - a) "CAO" means the Chief Administrative Officer or their delegate, for the Summer Village of Sunrise Beach.
 - b) "Closed Meeting" means a part of the meeting closed to the public at which no resolution or Bylaw may be passed, except a resolution to revert to a meeting held in public.
 - c) "Council" means the Mayor and Councillors of the Summer Village of Sunrise Beach for the time being elected pursuant to the provisions of the *Local Authorities Election Act* and the *Municipal Government Act* whose term is unexpired, who have not resigned and who continue to be eligible to hold office under the terms of the related provincial legislation;
 - d) "Delegation" means any person that has permission of Council or the CAO to appear before Council or a committee of Council to provide pertinent information and views about the subject before Council or Council committee.
 - e) "Deputy Mayor" shall mean the member selected by Council to preside at a meeting of Council in the absence of the Mayor;
 - f) "Electronic Means" shall be as defined in the Municipal Government Act, Section 199(1)(a), specifically meaning an electronic or telephonic communication method that enables all persons attending a meeting to hear and communicate with each other during the course of the meeting;

- g) "FOIP" means the Freedom of Information and Protection of Privacy Act of Alberta.
- h) "Mayor" shall mean the member selected by Council at the Organizational meeting to hold that position and to preside at a meeting of Council;
- i) "Member" means a Councillor or person at large appointed by Council to a committee of Council.
- j) "Meetings" means meetings of Council and Council committees, and in keeping with the interpretation of Section 199(1)(b) of the Municipal Government Act, shall include hearings;
- k) "Municipality" means the Municipality of the Summer Village of Silver Sands, a municipal corporation of the Province of Alberta and includes the area contained within the boundaries of the Municipality;
- l) "Recess" means to take a short break in the order of business or an Agenda item of a meeting with the intent of returning to that order of business or Agenda item at the same meeting;
- m) "Virtual Participation" means, in reference to participation in a meeting, attendance through an approved Electronic Means of communication.

Application

- 3. This bylaw applies to all members attending meetings of Council and committees established by Council of the Municipality;

Severability

- 4. If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the bylaw is deemed valid;

General

- 5. The General Duties of Council shall adhere to the duties and responsibilities contained within Section 153 of the MGA as set out in Appendix A.
- 6. The General Duties of the Chief Elected Official shall adhere to the duties and responsibilities contained within Section 154 of the MGA as set out in Appendix B.
- 7. No Member of Council shall direct or interfere with the performance of any work for the Municipality and shall seek all information through the office of the Chief Administrative Officer or their designate.
- 8. Members of Council shall subscribe to the Code of Conduct for Members of Council as set out in the Summer Village of Sunrise Beaches' Code of Conduct Bylaw.



9. A breach of any Section of this Bylaw by any Member of Council may place the Member of Council in the position of censure by Council.
10. Public Hearings held with respect to bylaws, when required or when requested by Council, will be held prior to second reading. Public Hearings shall be conducted in accordance with the procedures set out in Appendix C.

Meetings

11. The regular meetings of Council shall be established by resolution of Council at its annual organizational meeting.
12. Special meetings of Council shall be established as required by Council according to the provisions of the Municipal Government Act and the public shall be given notice.
13. Council, by resolution, may establish other Council meeting dates.
14. The meetings of Council committees shall be established by resolution of each committee and the public must be given notice or advertised as required by the provisions of the Municipal Government Act.
15. Regular meetings of Council shall begin at 7:00 p.m.
16. The times for the beginning of Council committee meetings shall be set by resolution of each committee.
17. As soon after the hour of which the meeting was called, and a quorum is present, the Mayor shall take the chair and call the meeting to order.
18. In a case where the Mayor is not in attendance within fifteen (15) minutes after the hour of which the meeting was called, and a quorum is present, the Deputy Mayor shall call the meeting to order.
19. If a quorum is not present within thirty (30) minutes after the time fixed for the meeting, the CAO shall record the names of the members present and the meeting shall stand adjourned until the next meeting;
20. Recordings: Council or Council committee meetings may not be filmed or voice-recorded.
21. Other Recordings: Any other person may not use a mechanical or electronic recording device at a public Council or Council Committee Meeting or a Public Hearing. All such devices must be removed from the meeting room.
22. Recording Devices: No concealed electronic recording devices, including but

not limited to cellular telephones, are permitted at any meetings.

Conduct of Meetings

23. Each member or delegate, as the case may be, shall address the chair but shall not speak until recognized by the chair.
24. The presiding officer with the approval by resolution of the members, may authorize a person in the public gallery to address members only on the topic being discussed at that time and within the time limits specified by the presiding officer.
25. A resolution does not require a seconder.
26. A resolution may be withdrawn at any time before voting subject to no objection from any member, as the case may be.
27. The following resolutions are not debatable by members:
 - a) adjournment
 - b) to take a recess
 - c) question of privilege
 - d) point of order
 - e) to limit debate on a matter before members
 - f) on division of a question
 - g) postpone the matter to a time certain
 - h) to table the matter
28. The Mayor or presiding officer may enter into any debate and make resolutions in the same manner as any member without relinquishing the chair.
29. Where an item has been brought before Council, the same item cannot be tabled more than three times.
30. Where a matter or issue has been brought before Council, the same matter or issue cannot be heard more than three times unless there is new information be presented about the issue or matter.
31. Where a question under consideration contains distinct propositions, the vote upon each proposition shall be taken separately when any member so requests or when the presiding chair so directs.
32. Whenever the presiding officer is of the opinion that a motion is contrary to the rules and privileges of Council, he/she shall inform the member thereof immediately, before putting the question, and shall cite his reasons applicable to the case without argument or comment.
33. The Mayor or presiding officer shall preserve order and decorum and shall

decide questions or order, subject to an appeal to the Council by resolution. Decisions of the presiding officer shall be final unless reversed or altered by a majority vote of members present.

34. In all cases not provided for in the proceedings of the Council, a two-thirds majority of Council shall determine to uphold the ruling of the presiding officer or not as the case may be.
35. When a motion has been made and is being considered by Council no other motion may be made and accepted, except:
 - a) a motion to refer the main question to some other person or group for consideration
 - b) a motion to amend the main question
 - c) a motion to table the main question
 - d) a motion to postpone the main question to some future time
 - e) a motion to adjourn the meeting, provided that a motion to table shall not be debated except as to the time when the matter will again be considered.
36. After any question is finally put by the Mayor or other presiding officer no member shall speak to the question, nor shall any other motion be made until after the result of the vote has been declared. The decision of the Mayor or the presiding office as to whether the question has been finally put shall be conclusive.
37. Any member of the Council can call for a recorded vote, the names of those who vote for and those who vote against the motion shall be entered in the minutes. A request for a recorded vote must precede the voting on a motion.
38. Voting on all matters shall be done by raising of the hand in such a clear manner that they may be easily counted by the presiding officer.
39. Council may adjourn from time to time to a fixed future date any regular or special meeting of Council that has been duly convened but not terminated. The object of adjourning is to finish the business that the meeting was called to transact in the first place but which has not been completed;
40. A formal motion will be made to go to a "Closed Meeting" session, identifying Division 2 Parts 16 to 29 (Exceptions to Disclosure) of the Freedom of Information and Privacy Act. Confidential items can include items under Division 2 Parts 16 to 29 of the Freedom of Information and Privacy Act and as identified within the Municipal Government Act under Section 197, as confidential items of discussion between Council, Administration and invited persons. When a meeting is closed to the public, no resolution or bylaw may be passed at the meeting, except a resolution to revert to a meeting of a council or council committee held in public. No minutes, notes, or recordings of the discussions will take place and any printed reports provided to Council will be retrieved by

the CAO. After the closed meeting discussions are completed, any members of the public who are present outside the meeting room must be notified that the rest of the meeting is now open to the public, and a reasonable amount of time must be given for those members of the public to return to the meeting before it continues. Where a council or council committee closes all or part of a meeting to the public, the council or council committee may allow one or more other persons to attend, as it considers appropriate, and the minutes of the meeting must record the names of those persons and the reasons for allowing them to attend.

Delegations

41. A person or a representative of any delegation or group of persons who wish to bring any matter to the attention of Council, or who wish to have any matter considered by Council shall address a letter or other written communication to the Council outlining the subject to be discussed. The letter shall be signed by the correct name of the writer; the address of the writer, the phone number of the writer and, if available, the email address of the writer and delivered or mailed to the CAO. The letter must arrive by 4:00 p.m. on a business day at least seven (7) calendar days prior to the meeting at which it is to be presented. If the person wishes to appear before Council on the matter it shall be stated in the letter.
42. Delegates shall be granted a maximum of fifteen (15) minutes to present the matter outlined in the letter. Where the presiding officer determines that additional time shall be granted to a delegation the length of the extension shall be specified and the presiding officer may limit the time. The number of times that a member or delegate may speak on the same question or resolution is three (3) times, having due regard to the importance of the matter.
43. Delegations that have not submitted a letter in accordance with section 41 may be granted a brief opportunity to outline the matter they wish to present to Council, and following that outline, the presiding officer and members shall determine if the delegation is to be granted time under section 42 to present the matter outlined.
44. Members of the public who constitute the gallery in the Council Chambers during a Council meeting may not address Council without permission of the Council, shall maintain order and quiet, and shall not applaud or otherwise interrupt any speech or action of members of Council. Should the behaviour of a member or members of the gallery become unruly, they shall be required to leave the meeting immediately.
45. Council shall hear all delegations that have brought their items of business onto the agenda in the order in which they are placed on the agenda or the order may be changed by a majority vote of members present. All rules of Council in this Bylaw shall apply to each and every member of the delegation. Delegations shall have fifteen (15) minutes for presentation;

Provision for Attendance and Participation by Electronic Means

46. In accordance with the provisions of Section 199 of the Municipal Government Act, Council herein provides that meetings of council, including committee meetings and public hearings, may be conducted by Electronic Means, when deemed necessary to do so for the effective and expedient governance of the municipality and engagement with the public, at the discretion of Council.
- a) In exercising its discretion, Council may provide for the following meetings inclusive of Electronic Means:
 - i. A full virtual meeting, by which all parties that are, or may wish to be, participating in the meeting shall have a common point of access to the virtual meeting through approved electronic means; or,
 - ii. A hybrid virtual meeting, at which some of the participants may be authorized to participate through approved electronic means. The availability of a hybrid virtual meeting does not create an obligation, nor does it restrict the ability, to provide virtual access to the general public as in the hybrid model the council chamber remains an effective point of access for the general public.
 - b) In exercising its discretion, Council shall prioritize the use of hybrid, rather than full, virtual meetings such that where possible the use of electronic means is limited to use by those active parties in the meeting, including councillors, administration and formal delegations who cannot be in physical attendance.
 - c) In all cases, Electronic Means shall be used only when and where the location of remote access is able to support its use. The ability to access remotely is not a guarantee that access will be assured or that business will be detained for input by those with an intermittent connection.
 - d) A Councillor shall be deemed present for the meeting for the duration of the meeting, in all or in portions, for which their connection is active.
 - e) The Presiding Officer shall, on the Call to Order of the meeting, declare to the meeting that there is, or may be, participation by Electronic Means, and shall ask the recording secretary to confirm any virtual attendees by seeking confirmation of:
 - i. Those voting members or councillors present;
 - ii. Those administration present;
 - iii. Those delegations that may be present; and

iv. The general count of those public present.

47. In providing for Electronic Means, the Council authorizes the following electronic means for virtual participation in meetings:

- a) Telephone participation, both traditional landline and cellular mobile participation;
- b) Personal or Work Computer or Tablet, via virtual participation applications or programs initiated by the municipality;
- c) Other means as may become commonly accepted and deemed safe by the municipality as technology advances.
- d) The access codes or numbers for participating electronically shall be distributed along with the agenda of the meeting in the same manner by which the agenda is circulated (email, website, and/or contained on the physical copy of the agenda).

48. In participating by Electronic Means, a Councillor shall be required to make their presence known in accordance with the following:

- a) On initially joining the meeting, shall declare their full name to the acknowledgement of the Chair of the meeting, and if possible confirm their participation by live video display.
- b) When participating making a motion, or participating in debate, the virtually attending member shall verbally request the floor from the Chair, and may be assisted in garnering the attention of the Chair by the moderator or recoding secretary or other administrative officer present in the meeting.
- c) When speaking, and when voting on matters, the virtually attending member should, when feasible pending service connection, turn their live display video on.
- d) In voting on a matter, the virtually attending party, or parties, shall be called on by the Chair to give their vote verbally, one at a time, following the call of the question and voting by those parties that may be attending the meeting physically.
- e) If the matter being voted on is a question requiring a secret ballot, the virtually attending party, or parties, shall be permitted to either email or text message their ballot to the Chief Administrative Officer, or Designated Officer or Clerk, and have it received and counted as in the normal fashion. In exercising this option, virtually attending members shall be permitted not more than 5 minutes from the time voting is declared "open" by the Chair to submit their vote; late receipts will not be accepted and shall be deemed an absent vote.



- f) When a council member or other participant is included in a Closed Session meeting and participating by Electronic Means, the virtually attending member shall be asked to verbally confirm to the Chief Administrative Officer, or designate, that they are attending the Closed Session alone.

49. When making access by Electronic Means available to the general public:

- a) The access codes and numbers for the approved Electronic Means shall be contained within the meeting notice and agenda for the meeting and distributed by the same means used to circulate the notice of the meeting and agenda.
- b) Except where public participation is expressly allowed, such as a public hearing, public participants shall be muted and may be disconnected from the meeting by the moderate of the meeting for disruptions due to noise, unauthorized comment or any disruptions which hampers the effective conduct of the meeting, at the discretion of the Chair.
- c) Where public participation does involve receiving comment from the public, such as in a public hearing or open gallery provision, comments will be received verbally in a manner of order determined by the Chief Administrative Officer based first on requests to speak received before the meeting, concurrently during the meeting (for example in the "chat box" of the electronic means platform, and then finally any last comments arising from the floor. The conduct of these comments shall be respectful and follow the same decorum and process as if made in physical attendance.

Motion to Recess

50. The Chair, without a Motion, may Recess the meeting for a specific period of no more than ten (10) minutes.
51. Any Councillor may move that Council Recess for a specific period.
52. After the Recess, business will be resumed at the point where it was interrupted.
53. A Recess will follow a motion to go into closed session and a Recess will precede a motion to come out of closed session;

Rules of Order

54. Any matter of meeting conduct which is not herein provided for shall be determined in accordance with "Roberts Rules of Order";

Agenda and Order of Business

55. Prior to each meeting, the CAO shall prepare a statement of the order of business to be known as the "Agenda" of all matters to be brought before Council. To enable the CAO to do so, all documents and notice of delegation, intended to be submitted to the Council, shall be received by the CAO not later than 4:00 p.m. on a business day at least seven (7) calendar days prior to the meeting.
56. The CAO shall place at the disposal of each member a copy of the agenda and all supporting materials not later than 4:30 p.m. three (3) business days prior to the meeting.
57. Where the deadlines in section 51 and 52 are not met, the agenda and support materials shall be deemed to be acceptable when the agenda is adopted at the meeting.
58. The business intended to be dealt with shall be stated in the agenda in the following order where applicable:
1. Call to Order
 2. Agenda Adoption
 3. Minutes Adoption
 4. Delegations
 5. Bylaws
 6. Business
 7. Financial
 8. Council Reports
 9. Administration Reports
 10. Information & Correspondence
 11. Open Floor Discussion with Gallery – Total time provision of 15 minutes
 12. Closed Meeting
 13. Adjournment
59. The order of business established in section 50 shall apply unless altered by the presiding officer with no objection from members, or otherwise determined by a majority vote of the members present, and the vote upon a matter of priority of business shall be decided without debate.
60. Standing Committees of Council shall be established and governed by policy or bylaw approved by Council. Where appropriate authority is delegated to a Standing Committee, such committee and its mandate shall be established by bylaw;

Recording of the Minutes

61. The CAO may delegate any duties to a recording secretary but shall accept all responsibilities of the duties.

62. If a member of Council arrives late, leaves before the meeting is adjourned, or is temporarily absent from the meeting, it shall be so recorded in the minutes.
63. After each meeting, the CAO shall prepare a statement of what was done at the meeting which will be known as the "Minutes" of the meeting. The minutes will be the written record of the proceedings of the meeting and will be a record of what was done at the meeting, and not what was said at the meeting;

Bylaws

64. Where a bylaw is presented to Council for enactment, the CAO shall cause the number and the short title of the bylaw to appear on the Agenda in the appropriate place.
65. Every bylaw shall have three separate and distinct readings.
66. After a member has made the motion for the second reading of the bylaw Council may:
 - a) debate the substance of the bylaw; and
 - b) propose and consider amendments to the bylaw.
67. A proposed amendment shall be put to a vote and if carried shall be considered as having been read a first time and incorporated in the bylaw.
68. Unless the members present at a meeting unanimously agree that a bylaw may be presented to Council for a third reading at the same meeting at which it has received two readings, the bylaw shall not be given more than two readings at one meeting.
69. Where required by provincial statute, a bylaw shall be advertised or submitted to the electorate for voting as set out in the relevant statutes.
70. Bylaws shall not be repealed, amended or suspended, except so far as the terms thereof themselves permit, unless it is repealed, amended or suspended by:
 - a) a Bylaw unanimously passed at a regular or special meeting of the Council at which all members thereof are present; or
 - b) a Bylaw passed at a regular meeting of Council, pursuant to a notice in writing given and openly announced at the preceding meeting of the Council and setting out the terms of the substantial effect of the proposed Bylaw.

Website

71. The Regular Council Meeting agenda will be posted on the Summer Village

website prior to the Council meeting after it is prepared and distributed to Council.

- 72. Special Council Meeting agendas will be posted on the Summer Village website prior to the special Council meeting after it is prepared and distributed to Council.
- 73. Approved minutes are to be posted on the Summer Village website within 3 business days after the meeting.
- 74. Draft minutes are to be posted on the Summer Villages website within 7 business days after the meeting.
- 75. Other items will be posted on the Summer Village website as directed by the CAO or designate.

This Bylaw repeals Bylaw #194-2024 and comes into full force and effect upon third and final reading.

READ a first time this 27th day of February, 2024.

READ a second time this 27th day of February, 2024.

UNANIMOUS CONSENT to proceed to third reading this 27th day of February, 2024.

READ a third and final time this 27th day of February, 2024.

SIGNED this 27th day of February, 2024.

Mayor, Jon Ethier

Chief Administrative Officer, Wendy Wildman

SUMMER VILLAGE OF SUNRISE BEACH
APPENDIX A

Municipal Government Act Division 3
Duties, Titles and Oaths of Councillors

General duties of Councillors

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Councillors have the following duties:

- (a) to consider the welfare and interests of the municipality as a whole and to bring to council's attention anything that would promote the welfare or interests of the municipality;
- (a.1) to promote an integrated and strategic approach to intermunicipal land use planning and service delivery with neighbouring municipalities;
- (b) to participate generally in developing and evaluating the policies and programs of the municipality;
- (c) to participate in council meetings and council committee meetings and meetings of other bodies to which they are appointed by the council;
- (d) to obtain information about the operation or administration of the municipality from the chief administrative officer or a person designated by the chief administrative officer;
- (e) to keep in confidence matters discussed in private at a council or council committee meeting until discussed at a meeting held in public;
- (e.1) to adhere to the code of conduct established by the council under section 146.1(1);
- (f) to perform any other duty or function imposed on Councillors by this or any other enactment or by the council.

SA 2000 cM-26 s153;2015 c8 s17;2016 c24 s15



SUMMER VILLAGE OF SUNRISE BEACH
APPENDIX B

Municipal Government Act Division 3
Duties, Titles and Oaths of Councillors

General duties of chief elected official
154

- (1) A chief elected official, in addition to performing the duties of a Councillor, must
 - (a) preside when in attendance at a Council meeting unless a bylaw provides that another Councillor or other person is to preside, and
 - (b) perform any other duty imposed on a chief elected official by this or any other enactment or bylaw.
- (2) The chief elected official is a member of all Council committees and all bodies to which Council has the right to appoint members under this Act, unless the Council provides otherwise.
- (3) Despite subsection (2), the chief elected official may be a member of a board, commission, subdivision authority or development authority established under Part 17 only if the chief elected official is appointed in the chief elected official's personal name.

1994 cM-26.1 s154;1995 c24 s21

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SUMMER VILLAGE OF
SUNRISE BEACH
APPENDIX C
Public Hearing Procedure

Policy

Council may adopt a procedure for statutory public hearings.

Council shall abide by the underlying principles for statutory public hearings. The process will adhere as closely to the procedures outlined as possible although Council may adjust the process in order to accommodate a smooth flow of the proceedings provided that there is adherence to the underlying principles.

Council may follow this process for those non-statutory public hearings on issues that Council determines would benefit from public input.

Public Hearing Principles

These principles shall apply only to the process for bylaws or resolutions that require a public hearing or that Council determines would benefit from a public hearing, and not to other bylaws or resolutions.

1. Council shall hear any person, group of persons, or persons representing them, who claims to be affected by a proposed bylaw or resolution and who has complied with the procedures outlined by Council.
2. Council, by majority vote, may decide to hear from any person other than those outlined in principle number 1.
3. The public hearing shall be held at a regular or special meeting of Council.
4. The public hearing shall be held before second reading of a bylaw or before Council votes on a resolution.
5. After the public hearing, Council may pass the bylaw or resolution, or make any amendments that it considers necessary.
6. If Council determines that the amendments to a bylaw or resolution that requires a statutory public hearing have changed the intent of the bylaw, Council shall re-advertise the public hearing, and commence with first reading of the bylaw again.

Public Hearing Procedures

Definitions

- 1. "Chairman" refers to the Presiding Officer officiating the Public Hearing
- 2. "Secretary" refers to the CAO or his/her designate

SUMMER VILLAGE OF SUNRISE BEACH PUBLIC HEARING

Date Time

Bylaw #

INTRODUCTION & PROCEDURES

- 1 (Chairman) "The following Public Hearing is held pursuant to the Municipal Government Act"
- 2 (Chairman) "The following rules of conduct will be followed during the Public Hearing:"
 - Presentation should be brief and to the point
 - The order of presentation shall be
 - o Entry of written submission
 - o Comments from the ****
 - o Those supporting the Bylaw
 - o Those opposing the Bylaw
 - o Any other person deemed to be affected by the Bylaw
 - The Public Hearing purpose is "to receive comments from any interested parties on the proposed Bylaws"

"I hereby declare the Public Hearing relating to Bylaw **** open"

- 3 (Secretary) "The purpose of Bylaw **** is to amend **.

First Reading was given to Bylaw **** on (insert date) •

Notice of this Public Hearing was advertised on the website, on the (insert various method of advertising) in the week of (insert date)

The following written comments have been received to (insert d-ate)

- 4 (Chairman) "Are there any late written submissions relating to the Bylaw?"

(Note: If there are any, the secretary to read letter into record) "Comments from the *** Department"

"Is there anyone who supports the Bylaw and wishes to speak?" "Is there anyone who opposes the Bylaw and wishes to speak?"

"Is there anyone deemed to be affected by the Bylaw and wishes to speak?"

M-26

- 5 (Chairman) "Are there any further comments from the **** Dept."
- 6 (Chairman) "Do the Councilors have any further questions"
- 7 (Chairman) "If not, I hereby declare this Public Hearing relating to Bylaw **** be closed and will adjourn this Public Hearing."



Hello All,

As a participant in CRASC's ARB program, please be advised that your council is required to appoint the ARB Officials for 2024.
(As per MGA section 454)

All municipalities are required to appoint by resolution the following as your ARB officials for 2024.

ARB Chairman - Raymond Ralph
Certified ARB Clerk - Gerryl Amarin
Certified Panelists - Darlene Chartrand
Sheryl Exley
Tina Groszko
Stewart Hennig
Richard Knowles
Denis Meier
Raymond Ralph

If you have any questions concerning this request, please do not hesitate to contact me.
780 297 8185

Gerryl Amarin, CPA | Manager, Finance Officer

Capital Region Assessment Services Commission (CRASC)
11810 Kingsway Avenue
Edm AB T5G 0X5
Direct: 780 297 8185



Confidentiality Warning: This message and any attachments are intended only for the use of the intended recipient(s), are confidential, and may be privileged. If you are not the intended recipient, you are hereby notified that any review, retransmission, conversion to hard copy, copying, circulation or other use of this message and any attachments is strictly prohibited. If you are not the intended recipient, please notify the sender immediately by return e-mail, and delete this message and any attachments from your system.

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Summer Village of Sunrise Beach

2024 DRAFT BUDGET NUMBERS

For the Period Ending January 31, 2024

Income & Expense Statement

General Ledger	Description	2024 Actual	2024 Budget
REVENUE			
1-00-110	Taxes - Property Res. 2023 (\$264,858)	0.00	(214,113.00)
1-00-111	Taxes - Property Vacant Res	0.00	(5,763.00)
1-00-120	Taxes - Property Special Tax	0.00	0.00
1-00-180	Taxes - Property Farmland	0.00	(150.00)
1-00-190	Taxes - Property Linear	0.00	(4,073.00)
1-00-193	Taxes - Improved Commercial	0.00	0.00
1-00-196	Taxes - Minimum Tax (\$980)	0.00	(38,570.00)
1-00-240	Grants in Lieu of Taxes H.O.G.	0.00	0.00
1-00-510	Admin - Penalties & Costs	(8,301.72)	(6,500.00)
1-00-550	Admin - Bank Interest	(507.98)	(4,500.00)
1-00-590	Admin - Other Revenue/Snow Removal	(327.73)	(3,500.00)
1-26-520	Admin - Animal Licenses	0.00	(50.00)
1-12-410	Admin - Tax Cert, Maps, ETC	0.00	(350.00)
1-00-591	Capital Financing for Tractor	0.00	0.00
1-00-740	Grants - MSI - Operating	0.00	(15,872.00)
1-00-741	Grants - MSI - Capital 2024 (26,783)	0.00	0.00
1-00-742	Grants - FCSS	(1,375.22)	(5,500.88)
1-00-743	Grants - STEP- Canada Summer Student	0.00	0.00
1-00-746	Grant - CCBF 2024 (13,451)	0.00	0.00
1-00-744	Grants - MOST & MSP	0.00	0.00
1-12-540	Franchise Fees - Fortis	0.00	0.00
1-12-600	Gain/Loss on Fixed Assets	0.00	0.00
1-12-740	Grant - (Mun Sponsor)	0.00	0.00
1-12-840	Grants - Gas Tax Fund	0.00	0.00
1-12-845	Grants - Elections	0.00	0.00
1-12-960	Recoveries Fr Oper Funct	0.00	0.00
1-21-530	Grants - Fines	0.00	0.00
1-23-590	Fire - other	0.00	0.00
1-26-500	Admin - Lagoon Income	0.00	0.00
1-32-920	Reserves - Roads	0.00	0.00
1-37-500	Waterline	0.00	0.00
1-61-523	Development - Fees & Safety Codes	(160.53)	(2,500.00)
1-66-400	Sale of Land Inventory	0.00	0.00
1-72-850	Recreation Grants & Programs	0.00	0.00
1-99-750	Requisition - School Res (I & V)	0.00	(73,294.94)
1-99-751	Requisition - School Farmland	0.00	(50.06)
1-99-752	Requisition - School Non-Residential	0.00	(499.00)
1-99-753	Requisition - Under Levy School	0.00	0.00
1-99-755	Requisition - Seniors LSA Foundation	0.00	(7,499.00)
1-99-756	Requisition - Seniors Farmland	0.00	0.00
1-99-757	Requisition - Seniors Linear	0.00	0.00
1-00-195	Taxes - Requisition DIP	0.00	(10.85)
1-26-560	Reserves or UR (DL \$10500 & MED \$4600)	0.00	(5,000.00)
* TOTAL REVENUE		(10,673.18)	(387,795.73)

DRAFT

EXPENSES			
2-11-110	Council - Meeting Fees	0.00	10,000.00
2-11-150	Council - Development/ Conference	295.00	2,000.00
2-11-211	Council -Travel & Subsistance	0.00	1,500.00
2-11-112	Council - Communication	0.00	2,700.00
2-11-212	Admin - Donations	100.00	550.00

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Summer Village of Sunrise Beach

2024 DRAFT BUDGET NUMBERS

For the Period Ending January 31, 2024

General Ledger	Description	2024 Actual	2024 Budget
			DRAFT
2-12-011	Admin - Election & Census	0.00	0.00
2-12-110	Admin - Contract	5,083.33	63,165.00
2-12-115	Admin - Dev./Training/Conventions	0.00	2,000.00
2-12-130	Admin - WCB	0.00	1,000.00
2-12-211	Admin - Misc Travel & Subsistence	220.00	1,500.00
2-12-215	Admin - Postage/PW Cell/Misc.	0.00	1,200.00
2-12-218	Admin - Website	0.00	1,000.00
2-12-220	Admin - Memberships	1,806.59	2,800.00
2-12-221	Admin - Office Supplies/Photocopy	162.00	3,000.00
2-12-222	Admin - Advertising	0.00	300.00
2-12-230	Admin - Auditor	0.00	6,700.00
2-12-231	Admin - Assessment Costs	0.00	5,800.00
2-12-270	Admin - Bank Charges	16.75	600.00
2-12-271	Admin - Elections	0.00	0.00
2-12-274	Admin - Insurance	0.00	4,500.00
2-12-510	Admin - General Office Operations	0.00	500.00
2-12-511	Admin - Computer Support	0.00	2,000.00
2-12-512	Admin - Computer Software	0.00	0.00
2-12-232	Admin - Legal	0.00	1,000.00
2-12-519	Admin - Apprec. Awards/Canada Day	0.00	1,000.00
2-12-990	Admin - Miscellaneous	0.00	0.00
2-12-991	Admin - Land Title Charges	0.00	100.00
2-12-993	Admin - Office Phone/Internet/Storage	390.00	5,000.00
2-12-994	Admin - Assessment Review Board	0.00	900.00
2-12-995	ICSP	0.00	0.00
2-12-996	Admin - Subdivision & Appeal Board	300.00	5,000.00
2-21-220	Admin - Provincial Police	0.00	8,107.00
2-61-514	Admin - Integrity/Safety Codes	0.00	3,260.00
2-12-910	Admin -Tax Rebate/Discounts/Tax Service	830.00	3,000.00
2-12-233	Water - Waterline Admin	0.00	888.00
2-12-234	Water - WILD Debenture (Phase III & IV)	0.00	7,438.00
2-23-200	Protective Services - Fire Sturgeon Cnty	2,117.00	2,050.00
2-23-201	Protective Services - Fire (4000+4600)	0.00	3,000.00
2-23-220	Fire	0.00	0.00
2-25-220	Admin - Physician Recruitment	0.00	0.00
2-26-220	Protective Services - Bylaw/Animal	0.00	1,500.00
2-27-216	Protective Services - DEM/SVREMP	0.00	7,000.00
2-32-110	P/W - Salaries Wages (Incl. Step)	1,186.90	42,000.00
2-32-115	P/W - Contract Workers	0.00	5,000.00
2-32-130	P/W - Revenue Canada - Employer Share	80.85	3,500.00
2-32-200	Land Improvement	0.00	0.00
2-32-270	P/W - General Services/Repairs	0.00	3,000.00
2-32-350	Roads- Government Grant Project	0.00	0.00
2-32-510	P/W - Goods & Supplies	0.00	1,500.00
2-32-520	P/W - Equip Parts & Fuel	0.00	6,000.00
2-32-540	P/W - Electrical Street Lights	1,066.17	12,000.00
2-32-541	Natural Gas Costs	0.00	0.00
2-32-625	Amortization - Building/Streets	0.00	0.00
2-32-635	Amortization - Machinery & Equipment	0.00	0.00
2-32-655	Amortization - Vehicle	0.00	0.00
2-32-810	Debt Repayment - Interest	0.00	0.00
2-32-811	Debt Repayment - Principal	0.00	0.00
2-32-831	Streets - Debenture Interest	0.00	0.00
2-32-832	Streets - Debenture Principal	0.00	0.00
2-32-900	P/W - Special Projects/Sustain.(Reserve)	0.00	5,000.00
2-32-910	Roads - Construction Rehab Work Capital	0.00	0.00

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Summer Village of Sunrise Beach

2024 DRAFT BUDGET NUMBERS

For the Period Ending January 31, 2024

General Ledger	Description	2024 Actual	2024 Budget
			DRAFT
2-32-999	Infrastructure Program	0.00	0.00
2-37-510	Drainage	0.00	0.00
2-42-200	P/W - Lagoon (SB 4000 DAR 10500)	0.00	9,000.00
2-32-113	P/W - Mulching	0.00	6,000.00
2-41-615	Amortization - Engineered Structures	0.00	0.00
2-32-111	Roads - Contract Workers-Burn Pit	0.00	2,500.00
2-42-240	Lagoon Expenses/maintenance	0.00	0.00
2-32-250	Roads - Grading/Gravel (Operating)	0.00	8,000.00
2-32-260	Roads - Road Construction (Capital)	0.00	0.00
2-42-241	Lagoon/grant fence	0.00	0.00
2-42-250	Sewage Lagoon Expansion (Darwell)	0.00	0.00
2-43-200	Waste - Waste Collection - Standstone	0.00	12,000.00
2-43-250	Landfill Closure	0.00	0.00
2-43-270	Waste Collection- Standstone	0.00	0.00
2-43-350	Waste - Commission 43 Tipping	164.94	4,000.00
2-51-750	Parks & Rec - FCSS Municipal	4,500.00	6,876.10
2-61-450	Parks & Rec - Beautification	0.00	600.00
2-62-211	Parks & Rec - East End Bus	0.00	350.00
2-72-510	Parks & Rec - Programs \ Library	304.80	2,100.00
2-61-510	Development - Dev. Officer	355.00	6,500.00
2-61-511	Development - Planners	0.00	8,000.00
2-61-512	Development - Enforcement	0.00	2,500.00
2-61-513	Development - Permits	0.00	1,000.00
2-72-240	Recreation - Regional Cont.	0.00	0.00
2-72-245	parks contracted work	0.00	0.00
2-72-635	Amortization - Parks machinery & equipme	0.00	0.00
2-72-764	Recreation - Cont. to Reserve	0.00	0.00
2-74-510	Recreation / Y.Library	0.00	0.00
2-76-900	Transfer - Reserves	0.00	0.00
2-76-905	Reserves - Policing	0.00	0.00
2-76-910	Reserves - Legal	0.00	500.00
2-85-225	Taxes - Designated Industrial (DIP)	0.00	10.85
2-76-915	Reserves - Tree Removal	0.00	500.00
2-76-920	Reserves - Snow Removal	0.00	1,000.00
2-76-925	Reserves - Operating	0.00	2,500.00
2-76-930	Reserves - Election & Census	0.00	1,500.00
2-76-935	Reserves - Fire	0.00	500.00
2-76-945	Reserves - Lagoon	0.00	0.00
2-76-950	Reserves - Large Bin	0.00	1,000.00
2-76-955	Reserves - MAP Review	0.00	500.00
2-76-960	Reserves - Appeals (SDAB/ARB)	0.00	1,000.00
2-77-900	Reserves - School Over Levy	0.00	0.00
2-75-900	Taxes - School	0.00	73,844.00
2-80-220	Taxes - Seniors Foundation	0.00	7,499.00
*	TOTAL EXPENSES	18,979.33	399,837.95
**P	DEFICIT/(SURPLUS)	8,306.15	12,042.22

*** End of Report ***

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Summer Village of Sunrise Beach

Cheque Listing For Council

2024-Feb-20
6:06:46PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20240005	2024-01-23	ALBERTA MUNICIPALITIES	RG202401-069	PAYMENT MEMBERSHIP FEE 2024	1,081.07	1,081.07
20240006	2024-01-23	Association of Summer Villages	SI-151	PAYMENT ANNUAL DUES 2024	777.00	777.00
20240007	2024-01-23	KRONPRINZ BUSINESS CO	495	PAYMENT LEASE OF OFFICE KANDAO TV/ZOO	525.00	525.00
20240008	2024-01-23	MESSAGE, TORI	JANEXP2024	PAYMENT WENDY & BRIAN WORKSHOPS	446.25	446.25
20240009	2024-01-23	North Saskatchewan Watershed Alliance	2024.043	PAYMENT 2024 CONTRIBUTION	100.00	100.00
20240010	2024-01-23	Sun & Sand Recreation League	FCSS2024	PAYMENT FCSS FUNDING	4,000.00	4,000.00
20240011	2024-01-23	TAXSERVICE	2410729 2410730	PAYMENT TAXSERVICE FEES TAXSERVICE FEES	435.75 435.75	871.50
20240012	2024-01-23	Highway 43 East Waste	16963	PAYMENT DISPOSAL FEES	164.94	164.94
20240013	2024-01-23	Milestone Municipal Services	1188	PAYMENT SDAB ANNUAL ADMIN FEE	315.00	315.00
20240014	2024-01-31	Sonnleitner, Tony	JANUARY 2024	PAYMENT JANUARY 2024	372.75	372.75
20240015	2024-01-31	Sturgeon County	IVC20764	PAYMENT 2024 FIRE AGREEMENT	2,117.00	2,117.00
20240016	2024-01-31	Wildwillow Enterprises Inc	2024-JAN-SRB	PAYMENT JANUARY CONTRACT	6,011.60	6,011.60
20240017	2024-01-31	Yellowhead Regional Library	14307B	PAYMENT 1ST INSTALLMENT 2024	304.80	304.80
20240018	2024-01-31		JANUARY2024	PAYMENT JANUARY PAYROLL	1,113.93	1,113.93

Total 18,200.84

*** End of Report ***

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Summer Village of Sunrise Beach

General Ledger Trial Balance 1 2024 Actual

General Ledger	Account Type	Description	Month 1 Month 7	Month 2 Month 8	Month 3 Month 9	Month 4 Month 10	Month 5 Month 11	Month 6 Month 12
1-00-110	R	Taxes - Property Res. 2023 (\$264,858)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-111	R	Taxes - Property Vacant Res	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-120	R	Taxes - Property Special Tax	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-180	R	Taxes - Property Farmland	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-190	R	Taxes - Property Linear	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-193	R	Taxes - Improved Commercial	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-195	R	Taxes - Requisition DIP	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-196	R	Taxes - Minimum Tax (\$980)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-240	R	Grants in Lieu of Taxes H.O.G.	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-510	R	Admin - Penalties & Costs	(8,301.72)	0.00	0.00	0.00	0.00	0.00
		YTD Amt	(8,301.72)	0.00	0.00	0.00	0.00	0.00
1-00-550	R	Admin - Bank Interest	(507.98)	0.00	0.00	0.00	0.00	0.00
		YTD Amt	(507.98)	0.00	0.00	0.00	0.00	0.00
1-00-590	R	Admin - Other Revenue/Snow Removal	(300.00)	(27.73)	0.00	0.00	0.00	0.00
		YTD Amt	(327.73)	0.00	0.00	0.00	0.00	0.00
1-00-591	R	Capital Financing for Tractor	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-740	R	Grants - MSI - Operating	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-741	R	Grants - MSI - Capital 2024 (26,783)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00

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Summer Village of Sunrise Beach

General Ledger Trial Balance 1 2024 Actual

General Ledger	Account Type	Description	Month 1 Month 7	Month 2 Month 8	Month 3 Month 9	Month 4 Month 10	Month 5 Month 11	Month 6 Month 12
1-00-742	R	Grants - FCSS	(1,375.22)	0.00	0.00	0.00	0.00	0.00
		YTD Amt	(1,375.22)	0.00	0.00	0.00	0.00	0.00
1-00-743	R	Grants - STEP- Canada Summer Student	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-744	R	Grants - MOST & MSP	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-745	R	Grants - Other	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-746	R	Grant - CCBF 2024 (13,451)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-12-341	R	Commission on H.O.G. From Gov't	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-12-410	R	Admin - Tax Cert, Maps, ETC	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-12-540	R	Franchise Fees - Fortis	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-12-600	R	Gain/Loss on Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-12-740	R	Grant - (Mun Sponsor)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-12-840	R	Grants - Gas Tax Fund	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-12-845	R	Grants - Elections	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-12-960	R	Recoveries Fr Oper Funct	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-21-530	R	Grants - Fines	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-23-590	R	Fire - other	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-26-500	R	Admin - Lagoon Income	0.00	0.00	0.00	0.00	0.00	0.00

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Summer Village of Sunrise Beach

General Ledger Trial Balance 1 2024 Actual

General Ledger	Account Type	Description	Month 1 Month 7	Month 2 Month 8	Month 3 Month 9	Month 4 Month 10	Month 5 Month 11	Month 6 Month 12
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-26-520	R	Admin - Animal Licenses	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-26-521	R	Admin - Elections	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-26-560	R	Reserves or UR (DL \$10500 & MED \$4600)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-26-900	R	Municipal Services Package	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-32-920	R	Reserves - Roads	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-37-500	R	Waterline	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-61-500	R	Development - Fees Revenue	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-61-523	R	Development - Fees & Safety Codes	0.00	(160.53)	0.00	0.00	0.00	0.00
		YTD Amt	(160.53)	0.00	0.00	0.00	0.00	0.00
1-66-400	R	Sale of Land Inventory	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-72-850	R	Recreation Grants & Programs	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-99-750	R	Requisition - School Res (I & V)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-99-751	R	Requisition - School Farmland	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-99-752	R	Requisition - School Non-Residential	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-99-753	R	Requisition - Under Levy School	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-99-755	R	Requisition - Seniors LSA Foundation	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00

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Summer Village of Sunrise Beach

General Ledger Trial Balance 1 2024 Actual

General Ledger	Account Type	Description	Month 1 Month 7	Month 2 Month 8	Month 3 Month 9	Month 4 Month 10	Month 5 Month 11	Month 6 Month 12
1-99-756	R	Requisition - Seniors Farmland	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-99-757	R	Requisition - Seniors Linear	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
Revenue Operating Sub - Totals			(10,484.92)	(188.26)	0.00	0.00	0.00	0.00
		YTD Amt	(10,673.18)	0.00	0.00	0.00	0.00	0.00
2-00-252	E	G.S.T. Paid	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-00-741	E	Infrastructure Grant	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-11-110	E	Council - Meeting Fees	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-11-112	E	Council - Communication	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-11-150	E	Council - Development/ Conference	295.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	295.00	0.00	0.00	0.00	0.00	0.00
2-11-151	E	Council - Meeting Fees	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-11-211	E	Council -Travel & Subsistance	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-11-212	E	Admin - Donations	100.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	100.00	0.00	0.00	0.00	0.00	0.00
2-12-011	E	Admin - Election & Census	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-110	E	Admin - Contract	5,083.33	0.00	0.00	0.00	0.00	0.00
		YTD Amt	5,083.33	0.00	0.00	0.00	0.00	0.00
2-12-115	E	Admin - Dev./Training/Conventions	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-130	E	Admin - WCB	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-211	E	Admin - Misc Travel & Subsistance	220.00	0.00	0.00	0.00	0.00	0.00

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Summer Village of Sunrise Beach

General Ledger Trial Balance 1 2024 Actual

General Ledger	Account Type	Description	Month 1 Month 7	Month 2 Month 8	Month 3 Month 9	Month 4 Month 10	Month 5 Month 11	Month 6 Month 12
		YTD Amt	220.00	0.00	0.00	0.00	0.00	0.00
2-12-215	E	Admin - Postage/PW Cell/Misc.	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-218	E	Admin - Website	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-220	E	Admin - Memberships	1,806.59	0.00	0.00	0.00	0.00	0.00
		YTD Amt	1,806.59	0.00	0.00	0.00	0.00	0.00
2-12-221	E	Admin - Office Supplies/Photocopy	162.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	162.00	0.00	0.00	0.00	0.00	0.00
2-12-222	E	Admin - Advertising	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-230	E	Admin - Auditor	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-231	E	Admin - Assessment Costs	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-232	E	Admin - Legal	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-233	E	Water - Waterline Admin	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-234	E	Water - WILD Debenture (Phase III & IV)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-270	E	Admin - Bank Charges	16.75	0.00	0.00	0.00	0.00	0.00
		YTD Amt	16.75	0.00	0.00	0.00	0.00	0.00
2-12-271	E	Admin - Elections	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-274	E	Admin - Insurance	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-510	E	Admin - General Office Operations	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-511	E	Admin - Computer Support	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00

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Summer Village of Sunrise Beach

General Ledger Trial Balance 1 2024 Actual

General Ledger	Account Type	Description	Month 1 Month 7	Month 2 Month 8	Month 3 Month 9	Month 4 Month 10	Month 5 Month 11	Month 6 Month 12
2-12-512	E	Admin - Computer Software	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-519	E	Admin - Apprec. Awards/Canada Day	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-910	E	Admin -Tax Rebate/Discounts/Tax Service	830.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	830.00	0.00	0.00	0.00	0.00	0.00
2-12-990	E	Admin - Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-991	E	Admin - Land Title Charges	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-992	E	Admin - Bank Charges	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-993	E	Admin - Office Phone/Internet/Storage	390.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	390.00	0.00	0.00	0.00	0.00	0.00
2-12-994	E	Admin - Assessment Review Board	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-995	E	ICSP	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-996	E	Admin - Subdivision & Appeal Board	300.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	300.00	0.00	0.00	0.00	0.00	0.00
2-21-220	E	Admin - Provincial Police	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-23-200	E	Protective Services - Fire Sturgeon Cnty	2,117.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	2,117.00	0.00	0.00	0.00	0.00	0.00
2-23-201	E	Protective Services - Fire (4000+4600)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-23-220	E	Fire	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-23-350	E	Protective Service - Bylaw/Animal	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-25-220	E	Admin - Physician Recruitment	0.00	0.00	0.00	0.00	0.00	0.00

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General Ledger Trial Balance 1 2024 Actual

General Ledger	Account Type	Description	Month 1 Month 7	Month 2 Month 8	Month 3 Month 9	Month 4 Month 10	Month 5 Month 11	Month 6 Month 12
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-26-111	E	P/W - Contracted Workers	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-26-220	E	Protective Services - Bylaw/Animal	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-26-222	E	Parks & Rec - East End Bus	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-27-216	E	Protective Services - DEM/SVREMP	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-110	E	P/W - Salaries Wages (Incl. Step)	1,186.90	0.00	0.00	0.00	0.00	0.00
		YTD Amt	1,186.90	0.00	0.00	0.00	0.00	0.00
2-32-111	E	Roads - Contract Workers-Burn Pit	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-112	E	PW - Contracted Workers	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-113	E	P/W - Mulching	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-115	E	P/W - Contract Workers	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-130	E	P/W - Revenue Canada - Employer Share	80.85	0.00	0.00	0.00	0.00	0.00
		YTD Amt	80.85	0.00	0.00	0.00	0.00	0.00
2-32-200	E	Land Improvement	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-250	E	Roads - Grading/Gravel (Operating)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-260	E	Roads - Road Construction (Capital)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-270	E	P/W - General Services/Repairs	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-350	E	Roads- Government Grant Project	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00

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General Ledger	Account Type	Description	Month 1 Month 7	Month 2 Month 8	Month 3 Month 9	Month 4 Month 10	Month 5 Month 11	Month 6 Month 12
2-32-510	E	P/W - Goods & Supplies	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-520	E	P/W - Equip Parts & Fuel	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-540	E	P/W - Electrical Street Lights	1,066.17	0.00	0.00	0.00	0.00	0.00
		YTD Amt	1,066.17	0.00	0.00	0.00	0.00	0.00
2-32-541	E	Natural Gas Costs	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-625	E	Amortization - Building/Streets	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-635	E	Amortization - Machinery & Equipment	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-655	E	Amortization - Vehicle	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-810	E	Debt Repayment - Interest	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-811	E	Debt Repayment - Principal	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-831	E	Streets - Debenture Interest	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-832	E	Streets - Debenture Principal	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-900	E	P/W - Special Projects/Sustain.(Reserve)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-910	E	Roads - Construction Rehab Work Capital	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-999	E	Infrastructure Program	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-37-510	E	Drainage	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-41-615	E	Amortization - Engineered Structures	0.00	0.00	0.00	0.00	0.00	0.00

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General Ledger	Account Type	Description	Month 1 Month 7	Month 2 Month 8	Month 3 Month 9	Month 4 Month 10	Month 5 Month 11	Month 6 Month 12
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-42-200	E	P/W - Lagoon (SB 4000 DAR 10500)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-42-240	E	Lagoon Expenses/maintenance	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-42-241	E	Lagoon/grant fence	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-42-250	E	Sewage Lagoon Expansion (Darwell)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-43-200	E	Waste - Waste Collection - Standstone	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-43-250	E	Landfill Closure	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-43-270	E	Waste Collection- Standstone	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-43-350	E	Waste - Commission 43 Tipping	164.94	0.00	0.00	0.00	0.00	0.00
		YTD Amt	164.94	0.00	0.00	0.00	0.00	0.00
2-51-750	E	Parks & Rec - FCSS Municipal	4,500.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	4,500.00	0.00	0.00	0.00	0.00	0.00
2-61-450	E	Parks & Rec - Beautification	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-61-510	E	Development - Dev. Officer	355.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	355.00	0.00	0.00	0.00	0.00	0.00
2-61-511	E	Development - Planners	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-61-512	E	Development - Enforcement	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-61-513	E	Development - Permits	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-61-514	E	Admin - Integrity/Safety Codes	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00

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General Ledger	Account Type	Description	Month 1 Month 7	Month 2 Month 8	Month 3 Month 9	Month 4 Month 10	Month 5 Month 11	Month 6 Month 12
2-62-211	E	Parks & Rec - East End Bus	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-72-240	E	Recreation - Regional Cont.	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-72-245	E	parks contracted work	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-72-510	E	Parks & Rec - Programs \ Library	304.80	0.00	0.00	0.00	0.00	0.00
		YTD Amt	304.80	0.00	0.00	0.00	0.00	0.00
2-72-635	E	Amortization - Parks machinery & equipme	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-72-764	E	Recreation - Cont. to Reserve	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-74-510	E	Recreation / Y.Library	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-74-900	E	Taxes - School	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-75-900	E	Taxes - School	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-76-900	E	Transfer - Reserves	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-76-905	E	Reserves - Policing	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-76-910	E	Reserves - Legal	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-76-915	E	Reserves - Tree Removal	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-76-920	E	Reserves - Snow Removal	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-76-925	E	Reserves - Operating	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-76-930	E	Reserves - Election & Census	0.00	0.00	0.00	0.00	0.00	0.00

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General Ledger	Account Type	Description	Month 1 Month 7	Month 2 Month 8	Month 3 Month 9	Month 4 Month 10	Month 5 Month 11	Month 6 Month 12
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-76-935	E	Reserves - Fire	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-76-940	E	Reserves - Roads	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-76-945	E	Reserves - Lagoon	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-76-950	E	Reserves - Large Bin	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-77-900	E	Reserves - School Over Levy	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-80-220	E	Taxes - Seniors Foundation	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-85-225	E	Taxes - Designated Industrial (DIP)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
Expenses Operating Sub - Totals			18,979.33	0.00	0.00	0.00	0.00	0.00
		YTD Amt	18,979.33	0.00	0.00	0.00	0.00	0.00
3-00-211	A	Property Taxes Current	105.03	(8,155.27)	0.00	0.00	0.00	0.00
		YTD Amt	(8,050.24)	0.00	0.00	0.00	0.00	0.00
3-00-212	A	Property Taxes Arrears	(285.00)	0.00	0.00	0.00	0.00	0.00
		YTD Amt	(285.00)	0.00	0.00	0.00	0.00	0.00
3-00-217	A	Outstanding H.O.G.	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-00-240	A	Acct. Rec (Prov) Grant	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-00-252	A	GST Collected (Rebatable)	511.56	(13,711.50)	0.00	0.00	0.00	0.00
		YTD Amt	(13,199.94)	0.00	0.00	0.00	0.00	0.00
3-00-253	A	GST Input Tax Credit	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-00-254	A	Accrued Interest Receivable	0.00	0.00	0.00	0.00	0.00	0.00

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General Ledger	Account Type	Description	Month 1 Month 7	Month 2 Month 8	Month 3 Month 9	Month 4 Month 10	Month 5 Month 11	Month 6 Month 12
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-00-290	A	Other Receivables	(50.98)	0.00	0.00	0.00	0.00	0.00
		YTD Amt	(50.98)	0.00	0.00	0.00	0.00	0.00
3-00-300	A	Investments	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-00-321	A	Interest Receivable	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-00-390	A	Other Investments	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-00-400	A	prepaid expenses	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-00-600	A	Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-00-620	A	Public Works Building	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-00-630	A	Admin. Equipment & Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-00-910	A	Net Accumulated Oper Deficits	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-00-999	A	Suspense Cash Receipts System	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-12-120	A	ATB Bank Account	(8,621.20)	22,055.03	0.00	0.00	0.00	0.00
		YTD Amt	13,433.83	0.00	0.00	0.00	0.00	0.00
3-12-121	A	Cash-Bank Account	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-12-122	A	ATB Revolving Loan	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-12-415	A	Prepaid Goods & Services	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-13-110	A	Cash on Hand	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00

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Summer Village of Sunrise Beach

General Ledger Trial Balance 1 2024 Actual

General Ledger	Account Type	Description	Month 1 Month 7	Month 2 Month 8	Month 3 Month 9	Month 4 Month 10	Month 5 Month 11	Month 6 Month 12
3-32-610	A	Roads Street Walks Lighting/streets land	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-32-615	A	Streets-land amortization	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-32-620	A	Streets - Building	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-32-625	A	Streets-building amortization	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-32-630	A	Machinery & Equipment	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-32-635	A	Streets-machinery & equipment amortizati	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-32-640	A	Land for Own Gov't Use	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-32-650	A	Streets-vehicles	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-32-655	A	Streets -vehicles amortization	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-41-610	A	Engineered structures water	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-41-615	A	Engineered structures water- amortizatio	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-50-100	A	Gain/Loss on Disposal of Assets	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-72-620	A	Recreation - building	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-72-630	A	Parks - machinerey & Equipment	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-72-635	A	Parks mach & equip - amortization	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
Assets Operating Sub - Totals			(8,340.59)	188.26	0.00	0.00	0.00	0.00

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Summer Village of Sunrise Beach

General Ledger Trial Balance 1 2024 Actual

General Ledger	Account Type	Description	Month 1 Month 7	Month 2 Month 8	Month 3 Month 9	Month 4 Month 10	Month 5 Month 11	Month 6 Month 12
		YTD Amt	(8,152.33)	0.00	0.00	0.00	0.00	0.00
4-00-240	L	Provincial Accounts Payable	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-00-252	L	GST Collected Payable	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-00-270	L	Trade Accts. Payable	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-00-290	L	Year End Accounts Payable	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-00-298	L	Accrual Accounts Payable System	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-00-299	L	Suspense Accounts Payable System	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-00-300	L	Deferred Grant Revenue	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-00-400	L	Current Portion of Long Term Debt	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-00-700	L	Reserves	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-00-800	L	Equity in Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-00-910	L	Accumulated Surplus	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-00-999	L	Suspense Clearing Account	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-12-121	L	Loans, Overdrafts	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-12-230	L	Income Tax Deductions	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-12-231	L	Canada Pension Plan Deductions	(106.54)	0.00	0.00	0.00	0.00	0.00
		YTD Amt	(106.54)	0.00	0.00	0.00	0.00	0.00

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Summer Village of Sunrise Beach

General Ledger Trial Balance 1 2024 Actual

General Ledger	Account Type	Description	Month 1 Month 7	Month 2 Month 8	Month 3 Month 9	Month 4 Month 10	Month 5 Month 11	Month 6 Month 12
4-12-232	L	E.I. Deductions	(47.28)	0.00	0.00	0.00	0.00	0.00
		YTD Amt	(47.28)	0.00	0.00	0.00	0.00	0.00
4-32-121	L	Financing - Capital Purchase	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-32-122	L	Debenture - ACFA	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-32-270	L	Trade Accounts Payable	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-32-760	L	Street Reserve - Future Projects	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-72-760	L	Reserve - Recreation & Parks	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-76-905	L	Reserves - Policing	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-76-910	L	Reserves - Legal	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-76-915	L	Reserves - Tree Removal	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-76-920	L	Reserves - Snow Removal	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-76-925	L	Reserves - Operating	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-76-930	L	Reserves - Election & Census	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-76-935	L	Reserves - Lagoon	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities Operating Sub - Totals			(153.82)	0.00	0.00	0.00	0.00	0.00
		YTD Amt	(153.82)	0.00	0.00	0.00	0.00	0.00
		Total	0.00	0.00	0.00	0.00	0.00	0.00

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Summer Village of Sunrise Beach

General Ledger Trial Balance 1 2024 Actual

General Ledger	Account Type	Description	Month 1 Month 7	Month 2 Month 8	Month 3 Month 9	Month 4 Month 10	Month 5 Month 11	Month 6 Month 12
	YTD Amt		0.00	0.00	0.00	0.00	0.00	0.00

*** end of report ***

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Summer Village of Sunrise Beach

Accounts Payable Bank Reconciliation

January Balance Shown on Bank Statement

102,914.19

Add Outstanding Deposits

Deposit Description	Batch #	Deposit Date	Amount
BANK DEPOSIT	1882	2024-01-31	373.42
Total Deposits Outstanding			373.42
			Sub Total
			103,287.61

Less Outstanding Cheques

Payee	Cheque #	Cheque Date	Amount
Parkland Farm Equipment	20210085	2021-09-29	20.84
Ely, Brenda	20220068	2022-07-26	415.00
Gardiner, Jason	20220069	2022-07-26	185.00
MUNIWARE	20220088	2022-09-20	105.00
Dubreuil, Michael	20220127	2022-12-06	250.00
Revenue Canada	20240002	2023-12-31	79.56
Sonnleitner, Tony	20240004	2023-12-31	745.50
Sun & Sand Recreation League	20240010	2024-01-23	4,000.00
TAXERVICE	20240011	2024-01-23	871.50
Highway 43 East Waste	20240012	2024-01-23	164.94
Sturgeon County	20240015	2024-01-31	2,117.00
Yellowhead Regional Library	20240017	2024-01-31	304.80
Chmilar, Ward	20240018	2024-01-31	1,113.93
Total Outstanding Cheques			10,373.07
			(10,373.07)

And Adjustments

Your Bank Balance Should Be 92,914.54

Your Reconciled Bank Balance Is 92,914.54

Difference 0.00

80

*** End of Report ***

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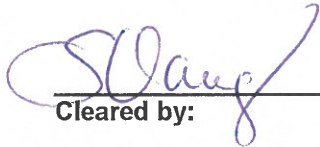


Summer Village of Sunrise Beach

Accounts Payable Cleared Deposit Listing

2024-Feb-13
10:50:17AM

Cleared	Deposit Description	Batch #	Deposit Date	Amount
<input checked="" type="checkbox"/>	TAX INSTALLMENT (TIPS)	1855	2024-01-02	7,118.17
<input checked="" type="checkbox"/>	BANK DEPOSIT	1856	2024-01-09	373.42
<input checked="" type="checkbox"/>	BANK DEPOSIT	1857	2024-01-09	50.98
<input checked="" type="checkbox"/>	DIRECT DEPOSIT	1866	2024-01-05	35.00
<input checked="" type="checkbox"/>	BANK DEPOSIT	1869	2024-01-23	300.00
<input checked="" type="checkbox"/>	BANK DEPOSIT	1876	2024-01-25	250.00
<input checked="" type="checkbox"/>	DIRECT DEPOSIT	1881	2024-01-30	331.68
Total				8,459.25


Cleared by: _____

*** End of Report ***

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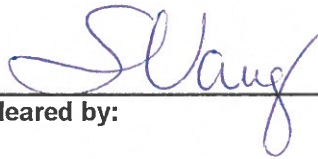


Summer Village of Sunrise Beach

Accounts Payable Cleared Cheque Listing

2024-Feb-13
10:50:21AM

Cleared	Payee	Cheque #	Batch #	Cheque Date	Amount
<input checked="" type="checkbox"/>	ALBERTA MUNICIPALITIES CORPORATION	20230171	1840	2023-12-14	679.11
<input checked="" type="checkbox"/>	CATALIS TECHNOLOGIES CANADA LTD	20230177	1843	2023-12-20	1,764.00
<input checked="" type="checkbox"/>	Highway 43 East Waste	20230178	1843	2023-12-20	184.32
<input checked="" type="checkbox"/>	Patriot Law	20230179	1843	2023-12-20	256.75
<input checked="" type="checkbox"/>	GOVERNMENT OF ALBERTA	20230183	1859	2023-12-31	30.00
<input checked="" type="checkbox"/>	Chmilar, Ward	20240001	1862	2023-12-31	253.13
<input checked="" type="checkbox"/>	Standstone Waste & Water Service Ltd.	20240003	1862	2023-12-31	993.92
<input checked="" type="checkbox"/>	ALBERTA MUNICIPALITIES	20240005	1873	2024-01-23	1,081.07
<input checked="" type="checkbox"/>	Association of Summer Villages	20240006	1873	2024-01-23	777.00
<input checked="" type="checkbox"/>	KRONPRINZ BUSINESS CO	20240007	1873	2024-01-23	525.00
<input checked="" type="checkbox"/>	MESSAGE, TORI	20240008	1873	2024-01-23	446.25
<input checked="" type="checkbox"/>	North Saskatchewan Watershed Alliance	20240009	1873	2024-01-23	100.00
<input checked="" type="checkbox"/>	Milestone Municipal Services	20240013	1875	2024-01-23	315.00
<input checked="" type="checkbox"/>	Sonnleitner, Tony	20240014	1884	2024-01-31	372.75
<input checked="" type="checkbox"/>	Wildwillow Enterprises Inc	20240016	1884	2024-01-31	6,011.60
Total					13,789.90


Cleared by: _____

*** End of Report ***

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ATBD114001_3116071_007 E D 08989 01850
 SUMMER VILLAGE OF SUNRISE BEACH
 Box 1197
 ONOWAY AB T0E 1V0

Your ATB Financial Branch

08989 Onoway Branch
 4910 50 St
 Onoway AB
 T0E 1V0

If you have any questions, contact us at
 1 800 332-8383 or visit us at
www.atb.com

A summary of your accounts on Jan 31, 2024

Deposits	Value on Jan 31, 2024
	CAD
MUSH Operating Account	0.00
<i>inactive</i>	
MUSH Operating Account	102,914.19
Total Deposits	\$102,914.19
Loans	Value on Jan 31, 2024
	CAD
Municipal Revolving Loan	0.00
Credit limit \$200,000.00	
Total Loans	\$0.00

All loan balances, with the exception of mortgage loans, do NOT include accrued interest. The above should not be relied upon for repayment purposes. Please contact your branch for a payout statement.

Find an error? Give us a call or drop by a branch. We'll take care of it.

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ATBD114001_3116071_007 - 0031850 HRI - 10 - 03 - 03 - 00 - 013439

A summary of Deposit Account MUSH Operating Account

	Transit	
Your balance forward on Dec 31, 2023		\$107,497.87
Debits to your account (17 items)	-	\$14,926.13
Credits to your account (9 items)	+	\$10,342.45
Your closing balance on Jan 31, 2024	=	\$102,914.19

Details of your account transactions

Date	Description	Debits to your account (\$)	Credits to your account (\$)	Balance (\$)
Dec 31	Balance forward			\$107,497.87
Jan 2	EFT Settlement 000485273611 A01MT		\$7,118.17	114,616.04
Jan 2	Cheque	\$256.75		114,359.29
Jan 2	Cheque #000020230177	\$1,764.00		112,595.29
Jan 3	Deposit Cheque		\$373.42	112,968.71
Jan 3	Bill Payment GOV OF AB LAND TITLES	\$30.00		112,938.71
Jan 3	Cheque	\$184.32		112,754.39
Jan 5	INTERAC e-Transfer Received - Autodeposit		\$35.00	112,789.39
Jan 9	Direct Deposit Misc. Payments Government of A		\$1,375.22	114,164.61
Jan 10	Deposit Cheque		\$50.98	114,215.59
Jan 23	INTERAC e-Transfer Sent-Autodep	\$446.25		113,769.34
Jan 23	INTERAC e-Transfer Sent-Autodep	\$777.00		112,992.34
Jan 23	Deposit Cheque		\$300.00	113,292.34
Jan 25	Deposit Cash		\$250.00	113,542.34
Jan 25	Cheque	\$525.00		113,017.34
Jan 29	Cheque #000020240013	\$315.00		112,702.34
Jan 29	Cheque #000020240009	\$100.00		112,602.34
Jan 29	Direct Debit Misc. Payments AUMA/AMSC	\$1,119.48		111,482.86
Jan 30	INTERAC e-Transfer Received - Autodeposit		\$331.68	111,814.54
Jan 30	Cheque #000020240005	\$1,081.07		110,733.47
Jan 30	Cheque #000020230171	\$679.11		110,054.36
Jan 31	INTERAC e-Transfer Sent-Autodep	\$372.75		109,681.61

ATB0114001_3116071_007 - 0031850 013440

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Details of your account transactions (continued)

Date	Description	Debits to your account (\$)	Credits to your account (\$)	Balance (\$)
Jan 31	INTERAC e-Transfer Sent-Autodep	\$6,011.60		103,670.01
Jan 31	Cheque	\$253.13		103,416.88
Jan 31	Cheque #000020240003	\$993.92		102,422.96
Jan 31	Interest Payment		\$507.98	102,930.94
Jan 31	Fee Service - Sundry	\$16.75		102,914.19
Jan 31	Closing balance			\$102,914.19

A summary of Loan Account

Municipal Revolving Loan - Transit

Interest rate 8.20000%

Details of Loan Account Transactions

Date	Description	Debits to your account (\$)	Credits to your account (\$)	Balance (\$)
Dec 31	Balance forward			0.00
Dec 31	ACCRUED INTEREST BALANCE FORWARD \$0.00			
Jan 31,	ACCRUED INTEREST CLOSING BALANCE \$0.00			
Jan 31,	Closing balance			0.00
	INTEREST PAID YEAR TO DATE	0.00		

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Line of Credit (LOC)

LOC Limit	Interest Rate (%)
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Beginning of statement period

From \$0.00 to \$999,999,999.00	8.20000
---------------------------------	---------

End of statement period

From \$0.00 to \$999,999,999.00	8.20000
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Minimum Payment

Amount of Accrued Interest Outstanding as of If your payment has already been made, thank you.

Please note: Your minimum payment due amount does not reflect payments that were already in arrears on the date of this statement. If your account is in arrears, you will be notified by ATB Financial separately.

Please note: If you dispute your liability for any transaction or ATB Financial's record of your use of the services, you may instruct ATB Financial to investigate the problem. ATB Financial will explain the dispute investigation procedure on your request.

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mike benson <mikeforcouncil21@gmail.com>



To:tori wildwillowenterprises.com

Thu 2024-02-15 3:31 PM

Hi Tori,

Sitting in this Municple law briefing has me thinking about making some Additions to my council report

Roles and responsibilities- attended the course in January with councilor Benning and Wendy,

Lots of good information presented on roles and responsibilities of council and how to stay within our lanes while making decisions for the municipality. I do believe that council should attend this course at least every two years if not every year. Ensuring we stay current on our roles, responsibilities and how to conduct them ethically and effectively.

Can we ensure that a copy of this power point is handed out to council, ie ;Jon.

Emerging trends in Municple law

Brownlee presented this information, lots of good information on how council is to work with the cao, other councillors and rate payers. Emphasis on how to conduct buisness decisions as council.

By-laws regarding publicly owned utilities and hooking up too. Valuable info for our sewer line proposal possibly.

Mike Benson,

Deputy Mayor
Sunrise Beach, AB

55

Summer Village of Sunrise Beach

Report to Council

February 2024

Meeting: February 27, 2024 - Regular Council Meeting

Originated By: Tony Sonnleitner, Development Officer, Summer Village of Sunrise Beach.

Development has begun quietly this Spring.

Development Permits: None

Letters of Compliance: None

Bylaws: None

Regards,

Tony Sonnleitner, Development Officer

5b

svsouthview@outlook.com

From: Summer Village of South View on behalf of /o=First Organization/ou=Exchange Administrative Group(FYDIBOHF23SPDLT)/cn=Recipients/cn=00030000633313A8
Sent: January 25, 2024 1:21 PM
To: 'wendy wildwillowenterprises.com'; Summer Village Office; 'Nakamun Park'; West Cove Admin; svsunrisebeach wildwillowenterprises.com; cao@birchcove.ca; reception wildwillowenterprises.com
Subject: RE: Roles and Responsibilities Workshop

Thank you for the comments, Wendy. I have a few things to add, much of which we already know, but it was good to refresh my memory.

- The MGA is enabling legislation whose purpose is to provide municipal autonomy. As in, unless it is expressly prohibited or addressed, municipalities have the same rights as a person or corporation.
- Economic Development was added as a municipal purpose in 2022 and we are expected to actively promote and encourage economic development. What this would look like for a summer village is less clear.
- Committees of Council MUST be formed by bylaw, but a committee a councillor sits on can be approved via a resolution. Committee meetings must be advertised.
- When going into closed session you should put a brief description of the topic on the agenda and in the minutes to provide transparency.
- If a Council provides direction that is unethical or illegal, your role is to inform council, IN WRITING, of their obligations and the potential repercussions. Other than that, there is not much you can do.
- On the Code of Conduct Bylaw, Council can outline sanctions that are different than those provided for in the MGA. However, it is recommended to get legal advice before doing so.
- Assessment notices have to be sent out by July 1, but tax notices technically don't need to go out until Dec 31. It was discussed that this is not practical, but perfectly legal (unless you have a bylaw that says otherwise).
- We can develop an advertising bylaw to allow us to advertise public notices differently than in the local paper.

Have a great day,

Angela Duncan
Assistant CAO
Summer Village of South View
780-967-0271
<http://www.summervillageofsouthview.com/>

From: wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>
Sent: Thursday, January 25, 2024 8:28 AM
To: Summer Village Office <administration@wildwillowenterprises.com>; 'Nakamun Park' <cao@svnakamun.com>; svsouthview@outlook.com; West Cove Admin <svwestcove@outlook.com>; svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>; cao@birchcove.ca; reception wildwillowenterprises.com <reception@wildwillowenterprises.com>
Subject: Roles and Responsibilities Workshop

Goodmorning folks - some highlights I noted from the Roles and Responsibilities Workshop I took yesterday (and Angela may have more to add):



- Closed Session: and how we apply the recesses. Motion to go into Closed Session then a recess. Motion to come out of Closed Session and then a recess (Desiree said the Act is not clear here so you could do it either way and suggests you just be consistent whichever way you do it). She also said this should be specifically outlined in your procedural bylaw so check there.
- Procedural Bylaw should not be that the Mayor is only elected at organizational meeting time or if the Mayor can be elected at any time during the year
- refer to your procedural bylaw was kind of a "catch all" reply
- don't let a vocal view who are a minority within the municipality take over the welfare of the municipality as a whole
- Mayor's (CEO) are no longer ex-officio on all boards and committees (this was removed in the last round of changes)
- Mayor does not hold more power than any other Council member
- to be effective, a CAO needs a supportive and respectful Council, and a Council who gives clear direction and decisions
- engage the public whenever reasonable
- if a Council member misses the entirety of a public hearing they can not vote on the matter (which we knew), but if a Council member participates in part of a public hearing they can choose to vote or not vote (I did not realize that)
- there has been a great deal of feedback received by AMA on the Code of Conduct bylaw, and we can expect to see changes coming
- I suggested the \$50.00 Assessment Appeal Fee is archaic (was in place in 1986 when I first started). The province sets the requirements for member and clerk training and this training has become more over the years (use to be most munis did it inhouse or from a fellow local munis - but now most contract the service out). The training Assessor take is as development and regulated by the Province, the Province goes in every year (I thought it was 2 years) and completes an audit and then every 3 or 4 years for do a detailed out. So the Province sets the parameters and regulations and leaves the cost to the municipalities - so in my opinion the munis should get to set the price of the appeal. I referenced our \$1,700.00 cost for a partial hearing to which a settlement occurred and an adjust of less than \$170 was granted - Des was surprised. Chris O'Meara worked for the City of Edmonton in their Assessment Appeal Department and he recognized and supported my comments.
- I referenced our Council disqualification and in general terms how the MGA is our Bible but while we have input into what's in it the Province controls the end product. I referenced how they make the rules and we are expected to follow those rules and enforce them when there are breaches, and that those costs of enforcing their Act fall on us. I suggested that this is a very good reason to leave the MSI Operating funding in place to help municipalities cover the costs of enforcing their Act (I got a couple notes of support on this from both Des and Chris).
- Tax collection: Des suggested that shortfalls in collection of taxes in one year should be added and collected in the next year. This was an interesting comment and not something that we have done, and I have a lot of thoughts on how this may in fact be a little premature or unrealistic. But I would like everyone's feedback on that. I think it may be different if the properties are at the end of a tax recovery process and the municipality is taking title and thereby not collecting taxes in the future, but if there is a reasonable expectation that taxes will be collected from that property (at some point) I am not sure we should be asking the rest of the municipalities to also pay. I guess if we did this it certainly should lead to a higher reserve or unrestricted balance.
- on AMA website there is a resource page that speaks to the principals of bylaws (and has sample bylaws) I think we knew that

- Public Participation Policy and Plan - at the end of the legislation it says you need a ppp and a ppp, but that you don't really need to follow it (sigh)
- Annual Information Meetings (AIM) should be considered a Council meeting and follow regulations/procedures for Council meetings (this is not how we have been doing it)
- Tips for better engagement: build relationships, meeting people where they are, know your target audience, make it fun, eliminate barriers, don't stop (my comment: we would need a budget to support this)

That's my comments. I actually really enjoyed the session, well 2 of the 3 presenters. The 3rd presenter I could not understand and the feedback and engagement from the participants was noticeably lower during that session (which was on financial, budget and tax rates)

W

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CASUAL LEGAL: TAXES START AT HOME

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← News

By Emma Banfield
Reynolds Mirth Richards Farmer LLP
Alberta Municipalities Casual Legal Service Provider

A recent decision of the Court of King's Bench confirmed a councillor who was in arrears on his property taxes was disqualified from his seat on council pursuant to s. 175 of the *Municipal Government Act* (MGA).

Prior to being elected, the councillor owned property with an extended history of problems related to development. One issue resulted in an Order to Remedy requiring the completion of the exterior of a building on the property. Before becoming a councillor, he sought a review of the Order and received an extension. However, the work was not completed as required and the CAO of the municipality instructed commencement of enforcement proceedings.

As a result, legal enforcement costs and other legal costs were added to the property tax roll. Before being elected, the future councillor attended a council meeting and asked for the legal costs to be removed, but the question was deferred to a future meeting.

The councillor then put his name forward for election and was elected. At the time, he was in arrears for the legal enforcement costs added to the tax roll. After he was elected, council considered and denied the councillor's request to have the legal costs removed from his property tax roll.

The municipality later notified the councillor that he had an outstanding property tax balance and the CAO notified the councillor his eligibility as a councillor would be discussed at a forthcoming council meeting. When the matter was raised at the meeting, the councillor asked for additional information and for consideration to be deferred to a later meeting. At the subsequent meeting, the councillor was declared disqualified. This would ordinarily require the

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councillor resigning immediately but, in this case, the councillor refused to resign. The councillor maintained he had paid his property taxes and disputed the legal costs being added to the tax roll.

The Court found the version of the MGA in force at the time specifically permitted a council to add the expenses and costs of enforcing orders to the property tax roll. These constituted an amount owing to the municipality under s. 549 of the MGA. The Court also found the municipality's bylaws specifically authorized the application of penalties to the tax roll. Therefore, the legal enforcement costs had been properly added to the tax roll according to the MGA and the applicable bylaws.

The Court then turned to the *Local Authorities Election Act* (LAEA) which provides a person is ineligible for nomination as a candidate in any election under the LAEA if, on the day of nomination, the person is in debt to the municipality for taxes in excess of \$50 (excluding current taxes and other inapplicable circumstances). As a result, the Court determined the councillor was disqualified and required to resign. Because he refused to do so, the Court issued a declaration he was disqualified from council, and further, he was ineligible to run in any by-election to fill the vacant seat created by the Court's declaration.

This case is a reminder to all elected officials to keep your own houses in order! It is important for councillors and all civic leaders to lead by example. There is no better place to start than by making sure your property taxes are paid.

*To access the Alberta Municipalities Casual Legal Helpline, Alberta Municipalities members can call toll-free to 1-800-661-7673 or send an **email** to reach the municipal legal experts at Reynolds Mirth Richards and Farmer LLP. For more information on the Casual Legal Service, please call 310-MUNI (6864) or send an **email** to speak to Alberta Municipalities Risk Management staff. Any Regular or Associate member of Alberta Municipalities can access the Casual Legal Service.*

DISCLAIMER: This article is meant to provide information only and is not intended to provide legal advice. You should seek the advice of legal counsel to address your specific set of circumstances. Although every effort has been made to provide current and accurate information, changes to the law may cause the information in this article to be outdated.

Jan 30

2024

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Re: Drought Workshop

wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>

Wed 2/14/2024 7:20 PM

To: Wildwillow Enterprises <angela@wildwillowenterprises.com>

Cc: West Cove Admin <swestcove@outlook.com>; Summer Village Office <administration@wildwillowenterprises.com>; Dwight Moskalyk <ddm@kronprinzconsulting.ca>

Sent from my iPad

On Feb 14, 2024, at 6:26 PM, Wildwillow Enterprises <angela@wildwillowenterprises.com> wrote:

Hello all,

Late last month, I attended a Building Resiliency to Drought Workshop in Blackfalds. Attached are some rough meeting notes, for your information. I will be sharing these in the South View Agenda package.

Also, some interesting links for you:

<https://www.awchome.ca/projects/building-resiliency-multi-year-drought-6/> -> This is a link to the Workbook from the workshop. It is full of interesting and valuable information. I also brought back 2 hard copies which are in the office.

<https://www.alberta.ca/drought->> this is the website that the GoA has put together regarding the situation and what they are doing about it.

<https://rivers.alberta.ca/>-> this website provides live monitoring of all the rivers in Alberta and also provides information on low flow advisories and water shortages. There is also an app for this, information on the app and download links can be found at https://open.alberta.ca/blog/?page_id=197

<Building resiliency to multi year drought workshop.docx>

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Building resiliency to multi year drought workshop – January 26, 2024, Blackfalds AB

There is a link to the guide book on the AWC website

- Guide to help review and revise drought planning
- 2021 was the first year GoA scientists were allowed to use the word drought and acknowledge that we were in a drought.
- Drought is dependent on both use and planned resiliency. What may be a small drought to some could be large to others.
- Dry for the first 50 years of the 20th century and then we had a wet spell that we all grew up on. So, this seems very dry but it is not unusual or unprecedented.
- Feb is the driest month of the year down south. May and June are the big precipitation months in southern AB.
- Some areas of AB are very wet and some are very dry. It is not an AB wide drought.
- In most of Alberta we are looking at 1 in 50-year lows for precipitation. Some areas of Southern Alberta, this has been the case for a decade.
- In Edmonton its been 20 years since we had above normal precipitation.
- Calgary hasn't had above normal precipitation in 10 years.
- Reviewed history of drought since 1900. It is very cyclical and never province wide. We are seeing a similar pattern now. It is not so much the drought as the absence of wet years that is causing today's situation.
- There is no real pattern in meteorological data. We can go from extreme precipitation to drought year to year. There are, however, trends, but even those are unpredictable.

- Flow
 - Red Deer River – glacier and mountain pack run off. 56.1 m³/second average annual flow at AB SK border (1976-2015).
 - 51 water shortage advisories in the province, 13 in the red deer river watershed, at the moment and 3 in the North Saskatchewan River watershed. Battle River, it is currently the entire watershed. (Most creeks are not gauged and may be low or none existent.
- Demand
 - Reducing demand is an important way that we can respond to drought.
 - 50% of our water must pass through to Saskatchewan
 - Allocation system – first in time, first in right. Those who apply first are senior water license holders, those who apply after are junior water license holders and are cut off first. Senior holders get all of their allocations first and then junior water license holders get whatever is left.
 - Need water licenses to do storm water management
 - There is more water allocated than what is available in Alberta. There is still allocation room in the North Sask watershed, as a whole.
- Climate

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- Climate change is anticipated to impact our winter temperatures more than our summer, except in the foothills, mountain, and far south, where it is the opposite. Although there will be an increase overall.
- This will impact stream flow.
- Potential for greater frequency, severity and duration of droughts. Drier years will be drier and wetter years will be wetter. Midsummer precipitation expected to decline.
- Milder winters and earlier snowmelt will intensify summer drought.
- South east corner of Alberta will be hit harder
- Early 1900s (1900 to 1920s)– dust bowl – worse drought conditions led to numerous people to leave the province. Next major drought was 1979 to 1984. These are considered benign compared to droughts in previous centuries (using tree rings).
- Drought is a normal part of our climate in Alberta, but climate change may make droughts longer and more severe.
- The loss of supply in our glaciers will have an impact in the future.

Roles and responsibilities – in book

- Municipalities
 - Water treatment and distribution to communities
 - Manage water systems
 - Drought management plans
- GoA
 - Monitor and forecast water resources
 - Issue shortage advisories
 - Communicate drought and shortage situations
 - Drought response plans
 - Drought and risk management plans
 - Health and safety
 - Wildfire forecasting
 - Water act
- AER
 - Implement water act
 - Can suspend temporary diversion licenses
- AEMA
 - Coordinate emergency response
 - Declare state of emergency
- ABmunis and RMA
 - Provide overarching support to munis
- WPACs
 - Convener and collaborator
 - Support municipal drought planning awareness and coordination
 - State of the watershed reports
 - Sampling programs

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- GoA has developed a drought secretariate team that is cross-government (multiple GoA ministries and departments).
- Summer 2023 – already in drought and working with license holders at the basin level.
- In the fall, started taking a provincial approach.
- Working on getting the message out
- Rivers Alberta website and alberta.ca/drought are great resources. Will be updated in the next week or so with the current drought situation in Alberta. Reservoir levels, river flows, snow pack, etc.
- RDR Mug red deer river municipal users group. (is Empress a member?) Meetings in Drumheller
- Do you know where your water goes? Munis should be working on answering this to help maintain stability of water resources.
- When water costs money, people water their lawn less often

AEMA

- 7 regions, each has roughly 50 munis, 2 field officers in each region
- Emergency management is more than emergency response
- Anticipating next years fire season will be as bad or worse than last year
- They did not have enough field officers last year, they have hired 4 more in anticipation of next years wildfire season

AB agriculture and irrigation

- Asking producers to prepare for drought by adjusting their operations proactively.
- There programs to help producers prepare for drought and how to manage and obtain a water supply in preparation for and during a drought. (wells, dugouts, in stream, connection to a multiuser water supply pipe)
- Website – farming and dry conditions – link from the Alberta drought website

Planning for Drought – covered in book

- Before a drought – risk assessment, water shortage response plan, drought management plan
- Conduct a Risk assessment
 - Evaluate risks and vulnerability and determine appropriate management actions to respond to, recover from, and build resiliency to a drought
- Develop a water shortage response plan

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- Assess risks of water shortage
- Outline options to deal with shortages
- Implementation plan, including triggering criteria and monitoring
- Can implement restrictions into your bylaws
- Develop a drought management plan
 - Goals and actions
 - Drought adaptation – lessen severity of negative impacts and increase resilience
 - Build relationships
 - Drought mitigation and response
 - Actions taken during a drought to reduce and mitigate the impacts

Monitoring and data

- Strategy 1 - Know your water supply – where does it come from, who owns and operates the supply, who impacts it, how will changing climate impact future supply, anything else?
 - Know pumping rates and storage levels
- Strategy 2 – identify and monitor your drought indicators
 - Different depending on use of water and water source
- Strategy 3 – identify and track performance measures
 - Ecological, social, and economic indicators
- Strategy 4 – evaluate drought response and lessons learned
 - Composite indicators – combines more than one

Alberta rivers App and website and AFETUW (alberta flow estimation tool for ungauged watersheds) are the primary tools that can be used to monitor your local situation.

lob

to become a village:
- no longer requirement of 300 population
- no longer need commercial property
- residents would lose second vote and opportunity to run.

DUPLICATE

ALBERTA
MINISTER OF MUNICIPAL AFFAIRS

M.A. Fort McMurray

MINISTERIAL ORDER NO. L:077/01

I, Guy Boutilier, Minister of Municipal Affairs, pursuant to section 76 of the Municipal Government Act, make the following order:

Except as otherwise provided by the Minister, the following principles, standards and criteria shall be applied when considering an application for a study of municipal restructuring pursuant to Part 4 of the Municipal Government Act:

1. Municipal restructuring includes the formation, amalgamation and dissolution of municipalities.
2. The following matters should be taken into account in considering proposals for municipal restructuring:
 - (a) the financial viability of the affected municipalities;
 - (b) the effects on the council structures, administrations, services and operations of the affected municipalities;
 - (c) the population of the participating municipalities, and the resulting effects on the political representation of the affected communities;
 - (d) whether an appropriate process has been used to initiate and develop the municipal restructuring proposal pursuant to Part 4 of the Municipal Government Act; and
 - (e) whether the process used has adequately identified the impacts of restructuring on the affected municipalities.
3. The formation process is appropriate when the restructuring will result in the creation of a new municipal government unit from one or more existing municipal governments or improvement districts.
 - (a) the formation of a new municipal government will be considered if the ongoing financial, political and operational viability of the new and remaining municipality or municipalities is likely to be achieved.
 - (b) the formation of a new municipal government should not be considered if it will result in an increase in the total number of municipal governments in Alberta.


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4. The amalgamation process is appropriate where two or more municipalities are joined to form a new municipal government unit with a new council and administrative structure that is significantly changed from the pre-existing structures of the affected municipalities.
 - (a) amalgamation will be considered if there are demonstrable advantages to the residents of the affected municipalities and if the ongoing financial, political and operational viability of the amalgamated municipality is likely.
5. The dissolution study process is appropriate where the intended restructuring does not require major changes to the council structure, administration or operation of the receiving municipality.
6. A dissolution study is not appropriate when the request raises broader regional issues that can be better addressed through another process such as a regional initiative or intermunicipal mediation.
7. If there are ongoing and unique requirements for the new municipal government proposed as a result of a municipal restructuring process, consideration will be given to the use of specialized municipal status pursuant to section 83 of the Municipal Government Act.
8. The Minister may direct the use of an appropriate study process on the receipt of any application for municipal restructuring.

Dated at Edmonton, Alberta, this 28 day of November, 2001.



Guy Boutilier
Minister of Municipal Affairs

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