

SUMMER VILLAGE OF SUNRISE BEACH AGENDA

Tuesday, December 6th, 2022 commencing at 7:00 p.m.

In person or Via Zoom at the East End Fire Station 2317 Twp. Rd. 545 Lac Ste.

Anne County

As per Bylaw 448-2018 there will be no audio/video recordings of Meetings

1.	<u>Call to Order</u>		
2.	<u>Agenda</u>	a)	December 6 th , 2022 Regular Council Meeting <i>Recommendation:</i> <i>that the December 6th, 2022 Regular Council Meeting Agenda be approved as presented</i> or <i>that the December 6th, 2022 Regular Council Meeting Agenda be approved with the following amendment(s) (list amendments)</i>
3.	<u>Minutes</u> <i>Pages</i>	a)	Tuesday, October 25 th , 2022 Regular Council Meeting Minutes <i>Recommendation:</i> <i>that the October 25th, 2022 Regular Council Meeting Minutes be approved as presented</i> or <i>that the October 25th, 2022 Regular Council Meeting Minutes be approved with the following amendment(s) (list amendments):</i>
4.	<u>Appointments</u>	a)	
5.	<u>Bylaws</u>	a)	Bylaw 179-2022 Municipal Borrowing Bylaw – the Summer Village has in place interim financing in the amount of \$200,000.00 in the event of a local emergency or to cover unforeseen urgent operating expenditures not included in the annual budget. Our financial institution, ATB, requires this bylaw be approved annually so it is here for approval of all 4 reading by Council. <i>(that Bylaw 179-2022, a Municipal Borrowing Bylaw, be given 1st reading as presented; or amended)</i> <i>(that Bylaw 179-2022 be given 2nd reading as presented; or amended)</i> <i>(that Council give unanimous consent to consider third reading of Bylaw 179-2022 as is; or amended)</i> <i>(that Bylaw 179-2022 be given third and final reading as is; or amended)</i>

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6.	<u>Business</u> Pages	a)	<p>Hummocky RV Resort – attached a copy of the letter submitted to Lac Ste. Anne County further to direction at our last Council meeting. Also attached is notice from Lac Ste. Anne County that the November 24th, 2022 public hear has been postponed. I believe the Summer Village needs to initiative steps now to get a road use agreement executed with the County sooner rather than later. Further discussion to take place at meeting time.</p> <p><i>Recommendation:</i></p> <p><i>(that Administration work with County Administration to ensure a road use agreement is entered into between the two parties with respect to potential damage caused as a result of the Hummock Lands)</i></p> <p>OR</p> <p><i>(some other direction as given by Council at meeting time)</i></p>
	Pages	b)	<p>Brownlee LLP – October 31st, 2022 email invitation to their 2023 Municipal Law Seminar scheduled for Thursday, February 9th, 2023 at the Edmonton Expo Centre. Cost is \$185.00 plus GST for in person and \$100.00 plus GST for virtual attendance. Seminar topics are not known at this time, and attendance is in person or virtually.</p> <p><i>(subject to relative topics, Council and Administration be authorized to attend the Brownlee LLP 2023 Municipal Law Seminar scheduled for Thursday, February 9th, 2023 in Edmonton)</i></p>
	Pages	c)	<p>3 Year Operating and 5 Year Capital Plan – it is a legislative requirement now that annually Council review and approve the noted documents. Same are attached for your review.</p> <p><i>(that Council approve the 3 Year Operating 5 Year Capital Plan for the Summer Village of Sunrise Beach as presented; or amended)</i></p>
	Pages	d)	<p>Draft 2023 Operating and Capital Budget – the noted document will be presented and reviewed at meeting. This will be Councils first</p>

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			<p>review of the Draft 2023 budget, and Council will see this Draft Budget at each meeting until it is approved in April.</p> <p><i>(that the Draft 2023 Operating and Capital Budget be accepted for information and that administration make changes as noted at meeting time (if there are any), and that an updated Draft 2023 Operating and Capital Budget be placed on the next meeting agenda for further review)</i></p>
	Pages	e)	<p>2023 Interim Operating Budget – each year Council must approve an interim operating budget for the following year until such time as the final budget is approved by Council.</p> <p><i>(that a 2023 Interim Operating Budget be approved at ½ the 2022 Approved Operating and Capital Budget, and that this 2023 Interim Operating Budget cease to have any force and effect once the 2023 Operating and Capital Budget is approved)</i></p>
	Pages	f)	<p>Metrix Group LLP– Letter dated September 5th 2022, requesting signatures for the Audit Engagement Letter for the year ending December 31, 2022. Metrix Group is the company that has been appointed to complete the Summer Villages' annual financial statements. Each year they send us an Audit Engagement Letter to be signed</p> <p><i>(that Council approves engagement letter and authorize execution of same)</i></p>
	Pages	g)	
	Pages	h)	
	Pages	i)	
7.	<u>Financial</u>	a)	<p>Income and Expense Statement – as of October 31st, 2022</p> <p><i>(that the Income and Expense Statement as of October 31st, 2022 be accepted for information)</i></p>
8.	<u>Councillor Reports</u>		
		a)	Mayor Ethier

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		b)	Deputy Mayor Benson
		c)	Councillor Steenbergen <i>(that the Councillor reports be accepted for information)</i>
9.	<u>Administration Reports</u>		
		a)	Development Officers Report
		b)	Town of Fox Creek – October 19 th , 2022 letter on Victim Services Redesign
		c)	Town of Ponoka – November 23 rd , 2022 letter on Volunteer Fire Department members and Ambulance response times
		d)	<i>(that the Administration reports be accepted for information)</i>
10.	<u>Correspondence & Information</u> <i>Pages</i>	a)	Ste. Anne Summer Villages Regional Emergency Partnership (SVREMP) – minutes of November 1 st , 2022 meeting
	<i>Pages</i>	b)	Lac Ste. Anne County – November 3 rd , 2022 letter on organizational meeting results
	<i>Pages</i>	c)	Alberta Beach – October 20 th , 2022 letter on organizational meeting results
		d)	Highway 43 East Waste Commission – October 19 th , 2022 letter on Holiday Hours for 2022
		e)	Alberta Health Services – November 1 st , 2022 email on their What We Heard Report
		f)	Alberta Municipal Affairs – October 28 th , 2022 introductory letter from Minister Rebecca Schulz

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		<p>g)</p> <p>h)</p> <p>i)</p> <p><i>Recommendation:</i></p> <p><i>(that items a) through h) be accepted for information)</i></p>	<p>West Inter Lake District (WILD) Regional Water Services Commission – Letter dated November 10th, 2022 from Dwight Moskalyk, Commission Manager, WILD Water Commission. Informing all Commission Members that the WILD Water Commission has approved its 2023 Governance & Operating budget, as well adopting the 2023 Water rate framework. Also attached are member requisition and debenture estimate for 2023.</p> <p>Lac Ste. Anne Foundation – September 28th, 2022 Board Meeting Minutes</p>
11.	<u>Open Floor Discussion with Gallery</u>		<p>(15 minutes time limit as per Bylaw #162-2020)</p> <p><i>Recommendation:</i></p> <p><i>that the open floor discussion with the gallery be accepted for information</i></p> <p><i>or</i></p> <p><i>some other direction as given by Council at meeting time</i></p>
12.	<u>Closed Session</u>		N/A
13.	<u>Adjournment</u>		

Next Meetings:	Regular Council Meeting	January 24 th , 2023
	SVLSACE Meeting	February 25 th , 2023
	Regular Council Meeting	February 28 th , 2023
	Regular Council Meeting	March 28 th , 2023