

SUMMER VILLAGE OF SUNRISE BEACH

AGENDA

Tuesday, January 22nd, 2019 – commencing at 6:30 p.m.

The last requirement now is for Council to appoint the clerks and board members (*that Emily House and Cathy McCartney be appointed as clerks of the Subdivision and Development Appeal Board, and Denis Meier, Rainbow Williams, Don Dobing and John Roznicki be appointed as board members of the Subdivision and Development Appeal Board*)

- c) 2019 Family and Community Support Services (FCSS) grant funding – attached is a report showing where Sunrise Beach FCSS funds went in 2018. Onway (who administers our FCSS funds on our behalf) is asking where Council would like to see your 2019 funds go (*direction as given by Council at meeting time*).
- d) Snow Removal Proposal – This item was deferred from our last meeting. Attached is the advertisement for snow removal for the winter of 2018/2019. Further to this we received two proposals which the Summer Village has accepted Guy Tremblay's proposal. Administration requires a motion to ratify. (*Move to ratify hiring Guy Tremblay at a rate of \$25.00 an hour for the 2018/2019 winter season with the terms that he uses the Summer Village equipment*).
- e) Municipal Law Seminars – attached is information on two different upcoming Municipal Law Seminars:
 - 1) Brownlee LLP – scheduled for Thursday, February 14th, 2019 from 8:00 a.m. to 5:00 p.m. at the Edmonton Expo Centre with a cost of \$180.00 per person. Topics include economic development, revenue strategies, employment restructuring, value procurement.
 - 2) Reynolds Mirth Richards Farmer LLP – scheduled for Friday, February 15th, 2019 from 8:30 a.m. to 3:30 p.m. location yet to be determined with a cost of \$125.00 per person. Topics include Words Matter – unravelling legal language, constitutional challenges to municipal bylaws, procurements pitfalls and troublesome contractors, so many choices on how municipalities can provide services and operate facilities, solution to spending, tax collection, working out the kinds of the assessment MGA amendments, bear pit plus a lunch session on estate planning essentials.

Administration is interested in attending these sessions.

(Authorize attendance for Council and Administration to one or both, or accept for information)

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- f) Farm Safety Centre, Laura Nelson, Executive Director. As in the past the Safety Smarts program that is delivered to children in Alberta Schools is looking for a donation. In the past you have donated \$300.00. *(Move to donate \$300.00 to the Alberta Farm Safety Centre or accept as information).*
 - g) Draft 2019 Operating and Capital Budget – to be distributed at meeting time, this will be our first look at our draft 2019 budget, with 2018 actual expenses updated to include the last batch of accounts payable. We will review this budget in detail at meeting time, and continue to review it at each meeting until it is approved in April *(Accept the draft 2019 budget for information).*
 - h)
 - i)
6. Financial
- a) Income & Expense Statement – as of December 31, 2018 (to be distributed to Council at meeting time)
7. Councillors' Reports
- a) Mayor Usselman
 - b) Deputy Mayor Tremblay
 - c) Councillor Beck
8. Administration Reports
- a) Lac Ste. Anne County Regional Recreation Board
 - b) Muniware
9. Information and Correspondence
- a) Direct Deposit – January 4th, 2019 – 2019 first quarter FCSS funds in the amount of \$1,646.00.
 - b) Association of Summer Villages of Alberta – January 7th, 2019 letter on what the ASVA has been doing on members behalf.
 - c) Ag for Life – January 2019 letter requesting financial assistance for their rural safety program
 - d) Alberta Seniors and Housing, Lori Sigurdson, Minister of Seniors and Housing. The Minister's Seniors Service Awards recognize the important Volunteer work and is looking for nominees.
 - e) Yellowhead Library Board Executive Committee Highlights December 10, 2018

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- f) ASVA Thank you card for the donation to the Silent Auction at the recent ASVA Convention
 - g) Alberta Municipal Affairs, Shaye Anderson, Minister of Municipal Affairs – announcing new legislation on MSI funding.
 - h) Alberta Emergency Management Agency, Shane Shreiber, Managing Director – email dated December 3, 2018. Local authorities will have to January 1, 2020 to ensure that they meet the requirements established in the new legislated regulations.
 - i) FCM information on renewing your FCM membership
 - j) Town of Onoway, Shelley Vaughan FCSS Coordinator to Onoway Curling Club thanking them for the cards from the Little Rocks Curling Group
 - k) Northern Gateway Public Schools – Judy Muir Board Chair, Inviting Council to the Alberta Rural Education Symposium on March 3 – 5, 2019 in Edmonton.
 - l) Audit Planning Letter – please refer to the 2018 Audit Planning letter. The auditor, Metrix Group LLP, (formally Hawkings Epp Dumont) will start the Audit January 21, 2019 and financial statements should be ready by for Council to review at the February or March meeting. The fee is \$5,800. (*accept as Information*)
 - m) Animal Control Enforcement Log – November
10. Closed Meeting (if required) – n/a
11. Adjournment

Next Meetings:

- February 23rd, 2019 – SVLSACE Meeting 9:00 a.m. (Fallis Hall)
- February 26th, 2019 – Regular Council Meeting 6:30 p.m.
- March 26th, 2019 – Regular Council Meeting 6:30 p.m.
- April 23th, 2019 – Regular Council Meeting 6:30 p.m.
- May 28th, 2019 – Regular Council Meeting 6:30 p.m.