

Summer Village of Sunrise Beach
Organizational Meeting
Tuesday, August 28, 2018
Onoway Civic Centre

	PRESENT	<p>Councillors: Vera Beck, Jackie Tremblay, Glen Ussleman</p> <p>Administration: Chief Administrative Officer, Wendy Wildman Administrative Assistant, Susan Dales</p> <p>Public at Large: 0</p>
1.	CALL TO ORDER	Wendy Wildman called the meeting to order at 6:32 p.m.
2.	NOMINATIONS	<p>Wendy Wildman called for nominations for Mayor.</p> <p>Jackie Tremblay nominated Glen Usselman.</p> <p>Wendy Wildman called for nominations a second time.</p> <p>Wendy Wildman called for nominations a third time.</p> <p>MOVED by Jackie Tremblay nominations cease. CARRIED</p> <p>Glen Ussleman was declared Mayor and was administered the Oath of Office for Mayor and assumed the Chair.</p> <p>Mayor Ussleman called for nominations for Deputy Mayor.</p> <p>Mayor Usselman nominated Jackie Tremblay</p> <p>Mayor Usselman called for nominations a second time.</p> <p>Mayor Usselman called for nominations a third time.</p> <p>MOVED by Jackie Tremblay that nominations cease. CARRIED</p> <p>Jackie Tremblay was declared Deputy Mayor and was administered the Oath of Office for Deputy Mayor.</p>
3.	APPOINTMENTS	<p>MOVED by Deputy Mayor Tremblay that the following committee appointments be approved:</p> <p>a) Member to Highway 43 East Waste Commission (Vera Beck)</p> <p>b) Representative to Summer Villages Lac Ste. Anne</p>

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		<p>County East – (all to attend, voting representative Glen Ussleman alt Jackie Tremblay/Vera Beck)</p> <p>c) Disaster Services Director and Joint Emergency Management Committee All of Council – (Glen Ussleman, alt Vera Beck)</p> <p>d) Joint Subdivision and Development Appeal Board (all of Council)</p> <p>e) Family and Community Support Services – (Jackie Tremblay alt Glen Usselman)</p> <p>f) Chief Administrative Officer – Wendy Wildman Wildwillow Enterprises Inc.</p> <p>g) Auditor – (Metrix Group (formally known as Hawkings Epp Dumont)</p> <p>h) Solicitor – Patriot Law Group Onoway</p> <p>i) Assessor – Municipal Assessment Services Group Ian Ferguson</p> <p>j) Development Authority – Tony Sonnleitner Development Officer</p> <p>k) Assessment Review Board – Lac Ste. Anne County</p> <p>l) Subdivision & Development Appeal Board – To be Determined</p> <p>m) Planning & Subdivision Authority – Municipal Planning Services (defer to regular meeting)</p> <p>n) Municipal Planning Commission – all of Council</p> <p>o) FOIP Coordinator – Wendy Wildman, Wildwillow Enterprises Inc.</p> <p>p) Animal Control Officer – Tom Puffer</p> <p style="text-align: right;">CARRIED</p>

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4.	FINANCIAL 79-18	MOVED by Councillor Beck that the following financial information be confirmed: a) Signing Authority to be all of the Council and the Chief Administrative Officer and Administrative Assistant, Two signatures are required: -One signature to be any member of Council, Vera Beck, Jackie Tremblay, Glen Ussleman and; -One signature to be the Chief Administrative Officer, Wendy Wildman or the Administrative Assistant, Susan Dales CARRIED
	80-18	MOVED by Councillor Beck that the Council Remuneration Policy Document 1.001AA and Expense Reimbursement Policy 11-001B be approved. CARRIED
	81-18	MOVED by Deputy Mayor Tremblay that the banking authority be Alberta Treasury Branch and Canadian Imperial Bank of Commerce. CARRIED
5.	MEETINGS 82-18	MOVED by Deputy Mayor Tremblay that the Regular Council meetings be scheduled for the fourth Tuesday of each month at 6:30 p.m., to be held at the Onoway Civic Centre, Onoway Alberta, that teleconferencing be deemed an acceptable way of holding a meeting and that any changes to the date of the meetings be posted on the Summer Village website. CARRIED
6.	ADJOURNMENT	Meeting was adjourned at 6:41.

Mayor

Chief Administrative Officer