

AGENDA
COUNCIL MEETING
SUMMER VILLAGE OF SUNRISE BEACH
Wednesday, January 30, 2018 – Onoway Civic Centre
6:30 p.m.

1. Call to Order

2. Adoption of the Agenda (additions/deletions)

3. Adoption of the November 28, 2017 Regular Meeting Minutes

4. Appointments –

5. Financial Reports:

- a) Bank Reconciliation, bank statement – November & December 2017
- b) Cheque Listing, GL account – November & December 2017
- c) Trial Balance from January 1 to November & December 2017
- d) ATB – Statement November & December 2017

6. New Business/Action Items

- a) Director of Emergency Management – currently the DEM & Assistant DEM is your administration. These names were put in place just to get the positions filled for the time being. Administration is suggesting consideration be give to appointing Shari Ives as DEM. Her proposal is attached and has an annual cost of \$4,760.00 which includes: annual community disaster plan review, fire and emergency services bylaw review, wildfire preparedness/fire smart planning, liaising with mutual aid partners and agencies, liaising with municipal departments, performing or participating in a mock table top disaster exercise, reporting before council. The Summer Village is legislated to ensure we have this in place, and ensure we are fulfilling our expected requirements. This proposal is for an active and engaged DEM totaling \$4,760.00. Administration is suggesting that either you look at the contract as a whole or that Council consider contacting Ms. Ives if she would consider a partial contract with items that are most important at the

present time. *(that the Summer Village of Sunrise Beach contact Shari Ives as Director of Emergency Management and propose a partial contract that includes _____, hire her for the whole contract, search for a resident who many have some experience and want to take this on, or some other direction as given by Council).*

- b) Borrowing Bylaw -141-18 – For the purpose of borrowing funds to meet current Capital Expenditures & Obligations from the ATB for the Summer Village of Sunrise Beach. This Bylaw replaces Bylaw 140 -17 which did not specify a revolving loan but the principal amount in full. *(Pass all readings for this bylaw).*
- c) Bylaw 142 – 18 For the purpose of Regulating and Controlling Animals within the Corporate Limits of the Municipality. Page 3, Section D,e) i Add the word “barking” between “biting” and “or” so that the bylaw is consistent with the remaining items in that section. This Bylaw would replace 108-2007. *(Pass all readings for the amended bylaw).*
- d) Sunrise Beach 2018 Interim Operating Budget – as the municipality does not pass its annual operating budget until Spring, we need to approve at the first meeting of the year an Interim Operating budget based on one half of the previous year’s operating budget. *(That the Summer Village of Sunrise Beach approve a 2018 Interim Operating Budget based on one half of the 2017 Operating Budget and that this 2018 Interim Budget cease to have any effect once the 2018 Operating and Capital Budget is approved).*
- e) Forest Resource Improvement Association of Alberta (FRIAA) Email dated December 19, 2017. Information on “Requesting interest for FRIAA FireSmart Programs”. Attached is the grant information, which is a two part process. The first is an expression of interest and if you are approved then the second part will be applied for. Closing date for the first grant is February 28, 2018. *(Further discussion and direction at meeting time).*
- f) Neighbourhood Watch – This item was suggested to be added to the agenda by Councilor Beck in light of some vandalism in recent weeks. Administration contacted Morinville RCMP to get some information the programs but did not receive any information by the time the agenda was being printed. *(more information at meeting time).*
- g) Farm Safety Centre – Laura Nelson, Executive Director Farm Safety Centre, Letter dated January 11, 2018 – Requesting a contribution to their Farm Safety Program. In the past the Summer Village has given the \$300.00 dollars requested.

In the past the Summer Village has donated the maximum dollars requested \$300.00. (*Move to donate _____ to the Farm Safety Program*).

- h) 2018 Draft Budget review –The first Draft Budget will be presented at meeting time and as requested by Mayor Usselman a look at a Tax Spreadsheet. (*Accept Draft Budget with changes and accept for information the Tax Spreadsheet*).
- i)
- j)

7. Information Items

- a) Monte Krueger – Registrar, New Home Buyer Protection Office – email dated November 27, 2017 – Information about Builders Licensing – New homes in Alberta must be built by somebody with a valid license or an Owner Builder Authorization. This will be required to register a new home and to obtain building permits for new homes. Also attached is a Question and Answer Sheet and a Memorandum regarding the same.
- b) FortisAlberta – Dave Hunka, Manager, Key Accounts, Customer Service – Letter Dated November 24, 2017 informing that the approved 2017 rates will continue into 2018 on an interim basis.
- c) Alberta Seniors Communities & Housing Association – Raymond Swonek, ASCHA President – If you have the occasion to govern local housing decision making as a board member there is advocacy toolkits on seniors housing issues.
- d) Federation of Canadian – Jenny Gerbasi – Letter dated December 11, 2017 Membership brochure and information regarding a conference in Ottawa February 6 to 8, 2018.
- e) West Inter Lake District (WILD) Regional Water Services Commission – Wendy Wildman Administration for WILD Commission, email dated November 28, 2017 – Attached are letters written to Hon. Premier Rachel Notley on the additional membership (letter and attachments) and letter to Brian Mason on the cost of borrowing funds.
- f) RhPAP – Quarterly – A publication from the Rural Health Professions Action Plan and information of the 2018 Conference being held in Brooks Alberta April 10-12, 2018.
- g) Alberta Environment and Parks – Minister Shannon Phillip, letter dated December 12, 2017 to Mr. Peter Pellatt President Alberta Summer Villages Association regarding weed harvesting permits Resolution ASVA 2017-03. Summer Villages can submit proposals and they will be evaluated based on need.

- h) Alberta Municipal Affairs – Hon Shaye Anderson Minister – letter received December 20, 2017 to Mayor Bernie Poulin Chair of Summer Villages of Lac Ste. Anne East thanking him for raising the matter of medical and fire response services in the communities. A future meeting will be planned with all interested parties.
- i) Alberta Infrastructure – Sandra Jansen Minister – Letter dated December 20, 2017, Providing a fact sheet about the Investing in Canada Infrastructure Plan, outlining the four funding streams and cost sharing requirements and provides information on the Canada Infrastructure Bank.
- j) Alliance Pipeline – Jon Esele, Senior Public Awareness Coordinator – Letter dated December 19, 2017. Announcing changes to the safety zone around a pipeline and reminding that it is important to call you local One-Call Centre prior to performing excavation.
- k) North Saskatchewan Watershed Management – workshop being held on February 1, 2018 in Sherwood Park.
- l) ASVA Beverly Smith – Executive Director – Email dated December 19, 2017. Provided a Legislative Checklist for the changes that are necessary in the Villages Municipal Development Plans.
- m) AUMA – Dan Rude Interim CEO – Letter dated January 8, 2018 Annual Membership information and invoice for \$977.67.
- n) Government of Alberta FCSS First Quarter Payment Direct Deposit of \$1,646.00.
- o) Association of Summer Villages of Alberta – Beverly Smith, Executive Director of ASVA Membership fees for 2018 \$590.00.

8. Reports:

Mayor's Reports
 Deputy Mayor's Report
 Councilor's Report
 Administration Report – Lake Stewardship
 Animal Bylaw
 Update

9. Adjournment:

Up Coming Meetings :

- Lagoon Meeting January 31, 2018 7:00 p.m.
- Summer Village of Lac Ste. Anne County East Alberta Beach Heritage Centre Feb. 3, 2018 9:00 a.m. to 3:00 p.m.
- Council Meeting February 27, 2018 6:30 p.m.
- Council Meeting March 27, 2018 6:30 p.m.

