

AGENDA
COUNCIL MEETING
SUMMER VILLAGE OF SUNRISE BEACH
Tuesday, February 28, 2017 – Onoway Civic Centre

1. Call to Order

2. Adoption of the Agenda (additions/deletions)

3. Adoption of the November 22, 2016 Regular Meeting Minutes

4. Appointments – Lorenza Donini, Manager Material Processing & Management

Development GFL Environmental

Further to the previous meeting and the Contract presented to The Summer Village from GFL Environmental for the door to door waste pickup Mr. Donini agreed to attend the meeting to go over the contract. New Contract is for \$11.87 x 124 bins a month = \$1471.88 This contract is from January 1, 2017 to December 31, 2020. A 5% increase will be added yearly starting January 2018 = \$12.46 x 124 bins = \$ 1545.04
January 2019 = \$13.08 x 124 bins = \$ 1621.92
January 2020 = \$13.74 x 124 bins = \$ 1703.76
The existing contract is for \$12.50 x 124 = \$1550.00 with no increases for 60 months - September 1, 2015 to August 31, 2020

5. Financial Reports:

- a) *Bank Reconciliation, bank statement – November & December, 2016 January 2017*
- b) *Cheque listing, GL account – November & December 2016, January 2017*
- c) *Trial Balance from January 1 to November, & December 2016, January 2017*

6. New Business/Action Items

- a) Interim Operating Budget - As in the past a motion to accept an Interim Operating Budget at 1/2 of the 2016 Operating Budget. This Interim Operating Budget will cease to have effect once 2017 Operating Budget has been approved. (Motion to approve)

- b) Jason Madge – Jaymadcontracting Email Dated December 23, 2016, Proposal for Regional Public Works Manager. Mr. Madge is offering management services for projects such as working with contractors and engineers, assist with drainage planning, assist with capital planning etc. Costs vary from \$200.00 monthly retainer to \$120.00 an hour. *(Discussion at meeting time)*

- c) Administration is proposing changing bank accounts over to ATB. At present the CIBC is charging a once a year loan fee of \$350.00 and a \$75.00 a month loan operating loan fee just to have the operating loan available for use. Along with that Administration would like authority to set up online tax payment with the banks that only charge a onetime sign up fee and no monthly fees. *(council recommend administration start the process of change banking authorities)*

- d) Town of Mayerthorpe – Karen St. Martin CAO, Letter dated January 26th, 2017 which includes the AFRRCS Third Party Agreement. This is all part of the Regional Radio Project and the Town of Mayerthorpe has offered to host the required license with the Province on all members behalf. *(for Council approval and to execute the AFRRCS Third Party Agreement)*

- e) 2017 Summer Village Election – As per the act, Summer Village’s need to hold their nomination and election during July and August. We are suggesting that we pick dates and times now. Nomination day is from 10:00 a.m. to noon four weeks prior to Election day. Council has the option to set an advanced vote as well. *(Set dates, times and locations)*

- f) FCSS Shelley Vaughan email dated January 24, 2017, Providing the spread sheet of the Municipalities and their contributions and requesting where/how the Sunrise portion should be spent. *(suggest projects for FCSS funding)*

- g) Lagoon Administration – Further to the last Joint Lagoon Meeting Administration would like some direction from Council. Attached are the emails from Jason Madge regarding training for the Lagoon operator and C. Caron Administrator Sandy Beach regarding the operator fees. *(looking for direction from Council)*

- h) Draft Budget Review – The first Draft Budget for 2017 is attached and will be reviewed at meeting time. *(accept draft budget as presented)*

- i) Bylaw Tickets for Officer – Tom Puffer Animal Bylaw Officer has requested The Summer Village purchase bylaw ticket books for his use. Administration has requested a price from Marcel’s printing. At the time the agenda was being printed the quote had not been received. *(consider putting ticket purchase in budget if received by then)*
- j) Emergency Management Bylaw – This is all part of the Emergency Management Project and attached is the final version of the bylaw that went out to all interested parties and was drafted by the consultants at ERM. The bylaw will need 3 readings. *(proceed with passing the bylaw.*
- k) Heartlands Water Services – Ron Constain Owner/Operator Letter Dated February 5, 2017- Request to dispose of waste water at Sandy Beach lagoon. Heartlands is Expanding his water service to include a septic pump out truck and is looking for approval. *(refer this request to next lagoon meeting)*
- l) AUMA Mayor’s Caucus – March 7 & 8, 2017 at the Shaw Conference Centre in Edmonton, AB where important policy and advocacy activities occur. *(Council to approve attendance or accept for information)*
- m) Honorable Peter Van Loan MP – January 19, 2017 letter on Bill C-323, proposed private members bill to create a tax credit for restoration of historic places. Bill C-23 creates a 20% tax credit for rehabilitation work done on designated heritage Buildings. To support Bill C-23 contact your MP *(Council to lobby your MP or accept for information)*
- n)
- o)

7. Information Items:

- a) Mike Primeau – County Manager Lac Ste Anne County – Letter Dated November 15, 2016 - Changes for the Committees and Boards due to the fact of one Councilors passing and one moving away.
- b) Ogilvie LLP Barristers and Solicitors - Grant S Dunlop Q.C. Dated December 13, 2016. Supplemental affidavit of Alan Wood sworn December 10, 2016 and filed In court December 12, 2016.

- c) Alberta Municipal Affairs – Steve White, Executive Director Assessment Services Branch Municipal Affairs - Dated December 14, 2016 – Estimated Change to the 2017 Tax Linear Property Assessment in Sunrise Beach is -1.11%. Target date for Mailing the official 2017 Linear Property Assessment is January 30, 2017.
- d) Honorable Myra Bielby - Chair of Alberta Electoral Boundaries Commission - Letter Dated December 12, 2016. If Council would like input into boundary changes They can prepare a written submission or make a presentation at one of the public hearings soon to be announced.
- e) Susan Dales Administrative Assistant, Summer Village of Sandy Beach, Letter Dated December 14, 2016 – RE: Early Termination of Office Space Lease was granted and Agreement to host a drop off box for 6 months.
- f) Fall & January AUMA Board News – Peter Pellatt Director for Summer Villages
- g) Government of Alberta, Dated Jan. 2, 2017 FCSS – First Quarter Payment - \$1646.00
- h) Canadian Postmasters and Assistants Association – January 23rd, 2017 letter regarding the report released on December 13th, 2016 on the Federal Government Standing Committee on Government Operations and Estimates'
- i) Canadian Association of Oilwell Drilling Contractors – January 16th, 2017, requesting support of Oil and Gas Awareness Day on February 13th, 2017
- j) Alberta Electoral Boundaries Commission Hon. Myra Bielby Letter Dated Dec. 12, 2016
- l)

8. Reports:

Mayor's Reports

Deputy Mayor's Report

Administration Report

9. Adjournment

Regular Meeting March 28,
2017 6:30 p.m.