SUMMER VILLAGE OF SUNRISE BEACH
FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2014



To the Mayor and Council of the Summer Village of Sunrise Beach

We have audited the accompanying financial statements of the Summer Village of Sunrise Beach, which comprise the statement of financial position as at December 31, 2014 and the statements of operations and accumulated surplus, changes in net financial assets, and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Managements' Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Summer Village of Sunrise Beach as at December 31, 2014 and the results of its operations and accumulated surplus, changes in net financial assets, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Edmonton, Alberta March 24, 2015 Hawkings Epp Dumont LLP
Chartered Accountants



MANAGEMENTS' RESPONSIBILITY FOR FINANCIAL REPORTING

To the Mayor and Council Summer Village of Sunrise Beach

The integrity, relevance and comparability of the data in the accompanying financial statements are the responsibility of management.

The financial statements are prepared by management, in accordance with Canadian public sector accounting standards established by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants. They necessarily include some amounts that are based on the best estimates and judgments of management.

To assist in its responsibility, management maintains accounting, budget and other controls to provide reasonable assurance that transactions are appropriately authorized, that assets are properly accounted for and safeguarded, and that financial records are reliable for preparation of financial statements.

Hawkings Epp Dumont LLP, Chartered Accountants, have been appointed by Village Council to express an opinion on the Village's financial statements.

Wendy Wildman, Chief Administrative Officer

STATEMENT OF FINANCIAL POSITION

AS AT DECEMBER 31, 2014

	<u>2014</u>	<u>2013</u>
FINANCIAL ASSETS Cash and cash equivalents (Note 2) Receivables (Note 3)	\$ - <u>288,956</u> <u>288,956</u>	\$ 102,670 134,521 237,191
LIABILITIES Bank indebtedness (Note 2) Accounts payable and accrued liabilities	48,797 13,339 62,136	13,037 13,037
NET FINANCIAL ASSETS	226,820	224,154
NON-FINANCIAL ASSETS Tangible capital assets (Note 4) Prepaid expenses	1,246,550 1,428 1,247,978	1,062,326 1,392 1,063,718
ACCUMULATED SURPLUS (Note 5)	\$ <u>1,474,798</u>	\$ <u>1,287,872</u>

ON BEHALF OF THE VILLAGE COUNCIL:

Mayor

Councillor

STATEMENT OF ANNUAL SURPLUS AND ACCUMULATED SURPLUS

	<u>2014</u> (Budget) (Note 10)		(<u>2014</u> (Actual)		<u>2013</u> (Actual)	
REVENUE							
Net taxation (Schedule 2)	\$	208,872	\$	207,536	\$	205,071	
Provincial government transfers for operating		12,793		12,793		20,692	
Penalties and costs on taxes		9,500		6,883		9,800	
Sales and user charges		10,000		3,140			
Return on investments		-		480		476	
Other	Worden	<u>500</u>	,	430		<u>1,158</u>	
		241,665	S eries	231,262	_	237,197	
EXPENSES							
General administration		77,941		77,353		78,549	
Roads, streets, walks and lighting		77,400		60,805		62,105	
Waste management		21,375		20,319		20,445	
Fire		25,346		15,750		18,523	
Council and other legislative		15,000		14,375		13,914	
Land use planning, zoning and development		6,900		6,930		11,311	
Family and community support services		5,483		5,483		5,483	
Parks and recreation		6,159		4,014		6,222	
Water		2,766		3,354		1,952	
Bylaws enforcement		2,120		1,317		996	
Ambulance and first aid		1,175		1,174		1,172	
Police		-		-		2,937	
Amortization	*****	<u></u>	_	<u>87,083</u>	_	47,448	
		241,665		297,957	_	271,057	
ANNUAL SURPLUS (DEFICIT)							
BEFORE OTHER INCOME	_	<u>-</u>	_	(66,69 <u>5</u>)	_	(33,860)	
OTHER INCOME							
Government transfers for capital		200,000		245,816		(157,909)	
Gain on disposal of tangible capital assets	-		_	7,805	_		
		200,000	_	<u> 253,621</u>	_	(157,909)	
ANNUAL SURPLUS (DEFICIT)	\$	200,000		186,926		(191,769)	
ACCUMULATED SURPLUS, BEGINNING OF YEAR			_	<u>1,287,872</u>	_	<u>1,479,641</u>	
ACCUMULATED SURPLUS, END OF YEAR (Note 5)			\$_	1,474,798	\$_	1,287,872	

STATEMENT OF CHANGES IN NET FINANCIAL ASSETS

	2014 (Budget) (Note 10)	<u>2014</u> (Actual)	<u>2013</u> (Actual)
ANNUAL SURPLUS (DEFICIT)	\$ 200,000	\$ <u>186,926</u>	\$ <u>(191,769</u>)
Acquisition of tangible capital assets Amortization of tangible capital assets Proceeds on disposal of tangible capital assets Gain on disposal of tangible capital assets Acquisition of prepaid expenses Other tangible capital assets adjustments	(200,000)	(282,217) 87,083 18,715 (7,805) (36)	(22,091) 47,448 - - (41)
INCREASE IN NET FINANCIAL ASSETS	u.	2,666	13,547
NET FINANCIAL ASSETS, BEGINNING OF YEAR	224,154	224,154	210,607
NET FINANCIAL ASSETS, END OF YEAR	\$ 224.154	\$ 226,820	\$ 224.154

STATEMENT OF CASH FLOWS

		<u>2014</u>		<u>2013</u>
OPERATING ACTIVITIES				
Cash from operations Annual surplus (deficit)	\$	186,926	\$	(191,769)
Non-cash items not affecting annual surplus (deficit) Amortization		87,083		47,448
Gain on disposal of tangible capital assets		(7,805)		
Change in non-cash working capital balances related to operations:				
Prepaid expenses		(36)		(41)
Receivables		(154,435)		271,507
Accounts payable and accrued liabilities	-	302	-	(172,35 <u>1</u>)
		112,035	-	(45,206)
CAPITAL ACTIVITIES				
Proceeds on disposal of tangible capital assets		18,715		-
Purchase of tangible capital assets		(282,217)		(22,091)
Other tangible capital assets adjustments	-		-	180,000
	-	(263,502)	-	157,909
CHANGE IN CASH AND CASH EQUIVALENTS DURING YEAR		(151,467)		112,703
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	-	102,670	-	(10,033)
CASH AND CASH EQUIVALENTS, END OF YEAR	\$	(48,797)	\$	102,670

Schedule 1

SCHEDULE OF EQUITY IN TANGIBLE CAPITAL ASSETS

	<u>2014</u>		<u>2013</u>	
BALANCE, BEGINNING OF YEAR	\$ 1,062,326	\$	1,267,683	
Purchase of Tangible Capital Assets Amortization of Tangible Capital Assets Net Book Value of Tangible Capital Assets Disposed of Other Tangible Capital Assets adjustments	 282,217 (87,083) (10,910)	-	22,091 (47,448) - (180,000)	
BALANCE, END OF YEAR	\$ 1,246,550	\$	1,062,326	
Equity in Tangible Capital Assets is Comprised of the Following:				
Tangible Capital Assets net book value	\$ 1,246,550	\$_	1,062,326	

Schedule 2

SCHEDULE OF PROPERTY TAXES

	<u>2014</u> (Budget) (Note 10)	<u>2014</u> (Actual)	<u>2013</u> (Actual)
TAXATION Real property taxes Linear property taxes	\$ 271,001 3,077	\$ 269,665 3,077	\$ 269,836 <u>3,013</u>
	274,078	272,742	272,849
REQUISITIONS Alberta School Foundation Fund Lac Ste. Anne Foundation	59,673 <u>5,533</u>	59,673 <u>5,533</u>	62,020 <u>5,758</u>
	<u>65,206</u>	65,206	67,778
NET MUNICIPAL TAXES	\$ <u>208,872</u>	\$ <u>207,536</u>	\$ <u>205,071</u>

Schedule 3

SCHEDULE OF EXPENSES BY OBJECT

	2014 (Budget) (Note 10)		<u>2014</u> (Actual)		<u>2013</u> (Actual)	
Contracted and general services Amortization Salaries, wages and benefits Materials, goods and utilities Transfer payments Bank charges	\$	49,100 33,592 5,983 320	\$	124,402 87,083 43,891 34,218 6,053 2,310	\$	141,208 47,448 44,511 32,109 5,483 298
	\$	241,665	\$	297,957	\$	271,057

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2014

1. SIGNIFICANT ACCOUNTING POLICIES

These financial statements are representations of management prepared in accordance with local government accounting standards established by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants. Significant aspects of the accounting policies adopted by the Summer Village of Sunrise Beach (the "Village") are as follows:

(a) Reporting Entity

The financial statements reflect assets, liabilities, revenue and expenditures, changes in fund balances and changes in financial position of the Village. This is comprised of the municipal operations plus all of the organizations that are owned or accountable to the Village Council for the administration of their financial affairs and resources.

The schedule of taxes levied also includes requisitions for education, health, social and other external organizations that are not part of the municipal reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties.

(b) Basis of Accounting

Revenues are accounted for in the period in which the transactions or events occurred that gave rise to the revenues.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers are recognized in the financial statements as revenue in the period that the events giving rise to the transfer occurred, providing the transfers are authorized, any eligibility criteria have been met by the municipality and reasonable estimates of the amounts can be made.

Expenditures are recognized in the period the goods and services are acquired and a liability is incurred or transfers are due.

(c) Use of Estimates

The preparation of financial statements in accordance with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenditures during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

NOTES TO FINANCIAL STATEMENTS (CONT'D)

DECEMBER 31, 2014

1. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

(d) Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over their estimated useful lives as follows:

Engineered structures:

Roadways 10 years
Water systems 75 years
Buildings 30 years
Machinery and equipment 10 years
Vehicles 10 years

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

Works of art for display are not recorded as tangible capital assets but are disclosed.

(e) Under-Levies and Over-Levies

Under-levies and over-levies arise from the difference between the actual levy made to cover each requisition and the actual amount requisitioned.

In situations where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and reflected as property taxes. If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced.

Requisition tax rates in the subsequent year are adjusted for any under-levies or over-levies of the prior year.

(f) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the annual surplus (deficit), provides the consolidated Change in Net Financial Assets for the year.

(g) Cash and cash equivalents

Cash and cash equivalents includes bank accounts and Guaranteed Investment Certificates that are redeemable at any time.

(h) Tax revenue

Property taxes are recognized as revenue in the year they are levied.

Construction and borrowing costs associated with local improvement projects are recovered through annual special assessments during the period of the related borrowings. These levies are collectable from property owners for work performed by the municipality and are recognized as revenue in the year the tax is levied.

NOTES TO FINANCIAL STATEMENTS (CONT'D)

DECEMBER 31, 2014

2. CASH AND CASH EQUIVALENTS / BANK INDEBTEDNESS

	<u>2014</u>	<u>2013</u>
Guaranteed Investment Certificate Petty cash Operating account (line of credit)	\$ 60,315 100 <u>(109,212</u>)	\$ 59,833 100 42,737
	\$ <u>(48,797</u>)	\$ <u>102,670</u>

The Guaranteed Investment Certificate has a term of one year maturing August 26, 2015 and bears interest at an annual rate of 0.80%.

The Village has established a revolving line of credit with a limit of \$350,000, bearing interest at prime plus 1% per annum.

3. RECEIVABLES

	<u>2014</u>	<u>2013</u>
Trade and other Taxes and grants in place of taxes Goods and Services Tax	\$ 229,365 43,509 16,082	\$ 77,004 57,517
	\$ 288,956	\$ 134,521

NOTES TO FINANCIAL STATEMENTS (CONT'D)

DECEMBER 31, 2014

4. TANGIBLE CAPITAL ASSETS

			<u>2014</u> Net Book <u>Value</u>	<u>2013</u> Net Book <u>Value</u>
Land Engineered structures:			\$ 396,025	\$ 396,025
Roadways Water systems			666,522	498,421
Buildings			98,449 28,070	99,896 29,862
Machinery and equipment			46,311	25,086
Vehicles			<u>11,173</u>	13,036
			\$ <u>1,246,550</u>	\$ <u>1,062,326</u>
	Cost			Cost
	Beginning of <u>Year</u>	Additions	Dianasala	End of
	 		<u>Disposals</u>	<u>Year</u>
Land Engineered structures:	\$ 396,025	\$ -	\$ -	\$ 396,025
Roadways	2,294,662	245,817	_	2,540,479
Water systems Buildings	108,584	-	-	108,584
Machinery and equipment	53,760 57,051	36,400	(25,816)	53,760 67,635
Vehicles	<u> 18,625</u>			18,625
	\$ <u>2,928,707</u>	\$ <u>282,217</u>	\$ <u>(25,816</u>)	\$ <u>3,185,108</u>
	A==:::::::::::::::::::::::::::::::::::			
	Accumulated Amortization			Accumulated Amortization
	Beginning of			End of
	<u>Year</u>	<u>Amortization</u>	<u>Disposals</u>	<u>Year</u>
Engineered structures:				
Roadways Water systems	\$ 1,796,241 8,688	\$ 77,716 1,447	\$ -	\$ 1,873,957
Buildings	23,898	1,792	-	10,135 25,690
Machinery and equipment Vehicles	31,965	4,265	(14,906)	21,324
A OLHOTOS	<u>5,589</u>	<u> </u>	-	<u>7,452</u>
	\$ <u>1,866,381</u>	\$ <u>87,083</u>	\$ <u>(14,906</u>)	\$ <u>1,938,558</u>

NOTES TO FINANCIAL STATEMENTS (CONT'D)

DECEMBER 31, 2014

5. ACCUMULATED SURPLUS

	<u>2014</u>	<u>2013</u>
Unrestricted surplus Restricted surplus Equity in tangible capital assets (Schedule 1)	\$ 227,770 478 <u>1,246,550</u>	\$ 225,068 478 1,062,326
	\$ <u>1,474,798</u>	\$ <u>1,287,872</u>

6. SALARIES AND BENEFITS DISCLOSURE

Disclosure of salaries and benefits for municipal officials, the Chief Administrative Officers and designated officers as required by Alberta Regulation 313/2000 is as follows:

			<u>Salary</u>		Benefits and <u>Salary</u> <u>Allowances</u>				Benefits and					<u>2013</u> <u>Total</u>
Town Council Mayor Usselman Tremblay Norton Steenbergen Macdonald	\$	4,850 3,550 2,550	\$	- - - - -	\$	4,850 3,550 2,550 -	\$	5,338 1,387 1,760 1,470 2,556						
	\$ <u></u>	10,950	\$	-	\$	10,950	\$ <u></u>	12,511						
Chief Administrative Officer Wild Willow Enterprises		44,558		•		44,558		<u>43,260</u>						

Salary includes regular base pay, lump sum payments, gross honoraria and any other direct cash remuneration. Chief Administrative Officer salary also includes amounts paid in subcontracting administrative support staff services.

Benefits and allowances include the employer's share of all employee benefits and contributions or payments made on behalf of employees and the employer's share of the costs of any additional taxable benefits.

NOTES TO FINANCIAL STATEMENTS (CONT'D)

DECEMBER 31, 2014

7. DEBT LIMITS

Section 276(2) of the *Municipal Government Act* requires that debt and debt limits, as defined by Alberta Regulation 255/00, for the Village be disclosed as follows:

		<u>2014</u>		<u>2013</u>
Total debt limit Total debt	\$	346,893 48,797	\$	355,796
Amount of debt limit unused	\$_	298,096	\$_	<u>355,796</u>
Service on debt limit Service on debt	\$ _	57,816 	\$	59,299
Amount of debt servicing limit unused	\$_	<u>57,816</u>	\$_	59,299

The debt limit is calculated at 1.5 times revenue of the Village (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limits requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities which could be a financial risk if further debt is acquired. The calculation taken alone does not represent the stability of the Village. Rather, the financial statements must be interpreted as a whole.

8. CONTRACTUAL OBLIGATIONS

(a) Chief Administrative Officer

The Village has entered into an agreement for Chief Administrative Officer services for the period January 1, 2014 - December 31, 2016. The agreement requires annual fees in the amount of approximately \$45,000.

(b) Office Rent

The Village has entered into an agreement for administrative space for the period January 1, 2012 - December 31, 2017. The agreement requires annual rent in the amount of \$6,000.

(c) Assessment Services

The Village has entered into an agreement for municipal assessment services for the period April 1, 2013 - March 31, 2016. The agreement requires annual fees in the amount of approximately \$5,000 over the term.

(d) Waste Hauling

The Village has entered into an agreement for solid waste and organics removal services for the period January 1, 2015 - December 31, 2020. The agreement requires annual fees for fiscal 2015 of approximately \$17,000, with annual 5% increases over the term.

NOTES TO FINANCIAL STATEMENTS (CONT'D)

DECEMBER 31, 2014

9. FINANCIAL INSTRUMENTS

The Village's financial instruments consist of cash and cash equivalents (bank indebtedness), receivables, accounts payable and accrued liabilities. It is management's opinion that the Village is not exposed to significant interest or currency risk arising from these financial instruments. Unless otherwise noted, the fair value of these financial instruments approximates their carrying value.

The Village is exposed to credit risk with respect to receivables. Credit risk arises from the possibility that customers may experience financial difficulty and be unable to fulfil their obligations. The large number and diversity of customers minimizes the Village's credit risk.

10. BUDGET FIGURES

Budget figures are provided for informational purposes only and are unaudited. The 2014 budget, prepared by the Summer Village of Sunrise Beach, reflects all municipal activities including capital projects and reserves for future use. The reconciliation below is provided to encompass these items and is provided for information purposes only.

	<u>2014</u> (Budget)	<u>2014</u> (Actual)	<u>2013</u> (Actual)
Annual Surplus (Deficit)	200,000	186,926	(191,769)
Add back: Amortization expense	-	87,083	47,448
Deduct: Purchase of tangible capital assets	(200,000)	(282,217)	(22,091)
Result of Operations	\$	\$ <u>(8,208</u>)	\$ <u>(166,412</u>)

11. APPROVAL OF FINANCIAL STATEMENTS

These financial statements were approved by Village Council and Management.

12. COMPARATIVE FIGURES

Certain comparative figures have been reclassified to conform with the current year's financial statement presentation.